

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI**

Tender No. 714/F&F/DPHO/Puri/Dt. 23.06.26

**TENDER CALL NOTICE**

Sealed tenders are hereby invited from registered agencies or firms to supply of different items during the Car Festival-2026. For details, please visit our district website <https://puri.odisha.gov.in>. The tender documents must be submitted in two parts by super scribing on the envelope "**TECHNICAL BID FOR CAR FESTIVAL-2026**" in one envelope and "**FINANCIAL BID FOR CAR FESTIVAL-2026**" in the other. Both envelopes are to be put into third envelope by super scribing "**TENDER BID FOR CAR FESTIVAL-2026**".

The undersigned reserves the right to reject the tender process fully or partially at any time without assigning any reason thereof.

<b>IMPORTANT INFORMATION</b>		
1	Items for Bidding	1. Supply of ID Cards 2. Supply of Helium Sky Balloons 3. Supply of Cooked Food 4. Supply of stationary & other items
2	Availability of Tender Document	<a href="https://puri.odisha.gov.in/">https://puri.odisha.gov.in/</a>
3	Last date for submission of Tender & address	<b>Date: 29.06.2026 Time: 5.30 PM</b> Address: O/o The CDM & PHO, Puri, <b>Medical Square, DHH, Puri, 752001</b>
4	Modality of Submission	Through Speed post/Registered post/ Courier Only
5	Date, Time and place of opening of Tender (Technical & financial Bid)	<b>Date: 30.06.2026 Time: 4:00 PM</b> <b><u>DTU, O/o- CDM &amp; PHO, PURI</u></b> (Bidders / authorized representative may remain present at the time of opening of Tender)

*As at PM 23.6.26*  
**Chief District Medical & Public Health Officer, Puri**

**TERMS OF REFERENCE**

**General Terms and Conditions:**

1. The Quantity of Items / No. of days/Date of Supply will be specified in the work order, it may change as per need. So, the bills are to be produced as per actual work done/quantity supplied.
2. The Undersigned will not be responsible for occurrence of any loss or damages due to natural calamities/theft/fire/crowded burst etc. It will be the responsibility of the supplier/Agencies.
3. An amount equals to 10% of the respective value of work awarded (exclusive of GST) is to be paid as EMD by selected bidder(s) in form of DD in favor of the **CDM & PHO and DPHO, Puri Car Festival-2025 A/C No-35881673575** from any nationalized Bank, payable at Puri. The DD must be given in original before the work order is issued in case of selected bidders only.
4. The EMD will be forfeited if the selected party fails to execute the assignment after being selected or fails to comply with work assigned in time, or any deviation is made from defined norms or specifications.
5. Bidders must have GST registration as per CGST/OGST Act.
5. Finalization of bidder(s) is subject to the budgetary allotment. It may change without assigning any reason thereof.
5. CDM & PHO, Puri reserves the right to reject the tender process fully or partially at any time without assigning any reason thereof

**DOCUMENTS FOR TECHNICAL BID**

The agency must submit the following documents in order to qualify in the technical bid.

1. Copy of GSTIN certificate.
2. Copy of latest GSTIN return file (with in last three months) is required.
3. Copy of PAN Card & income tax return file for two financial year 2023-2024 & 2024-2025.
4. Demand Draft of **Rs.2000/- (Nonrefundable)** towards **tender cost** to be paid in favor of the **CDM & PHO and DPHO, Puri Car Festival-2025 A/C No-35881673575** from any nationalized Bank, payable at Puri. The DD must be given in original and put in the technical bid envelope. (Xerox copy will lead to rejection of Bid).
5. All the **above documents must be kept inside the technical bid** envelope by keeping **Annexure-3** (General Information sheet for Technical Bid) on face of it. In case any of the documents is not found then the bidder will not qualify for opening of financial bid.

*Asst Pa*  
*23/6/24*  
CDM & PHO, Puri

**SPECIFICATIONS****A. SUPPLY OF ID CARDS**

- To be supplied to the o/o CDM & PHO, Puri on or before Dt.08.07.2026.
- **2500 Nos.** of Identity Cards to be prepared for on duty staffs during Car Festival- 2026.
- The plastic sheet to be used will be of two different colors and thick approximately 220 gsm attached with the neck ribbon.
- There will be *two types of ID cards* for different category of staffs
  - i. **Red plastic sheet** with black ink for **"DOCTORS ON DUTY"** with **RED NECK RIBBON** printed with "O/o CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI, CAR FESTIVAL-2026"(English) running throughout the ribbon with equal distance.(800 Pieces)
  - ii. **Yellow color Plastic sheet** with black ink for **"STAFF ON DUTY"** with **Violet neck ribbon** printed with "O/o CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI, CAR FESTIVAL-2026" (English) running throughout the ribbon with equal distance.(1700 Pieces)
- The bidder **must submit sample** along with Technical Bid.
- The bidder must confirm to provide the extra numbers of supply if requirement arises.

**B. PURCHASE / HIRING OF HELIUM SKY BALLOONS INCLUDING GAS.**

Feature	Specification
Size/Diameter	10 ft
Material type	PVC
Material thickness	0.25 mm
Gas type	Helium
Printing	HD Print, Vinyl Graphics. Content as supplied by CDM & PHO.
Rope	15 mm Nylon Rope
Operating altitude	30 ft
Inflation Life	15 Days
Quantity	As per Work Order

**C. SUPPLY OF COOKED FOOD**

- Plate Shall consist of Khechudi, Dalma, Khata and Kheer. *Total No of Meal as per Work Order.*
- The firm should supply cooked food of good quality.
- Out of the **Total** cooked food, **600** cooked foods on both the days should be packed in separate Aluminum foil by the approved firm for onward distribution to different First Aid Centers.
- All the food packets should be supplied by the firm at O/o-C.D.M.&P.H.O., Puri before 12 Noon on both the days ( Gandicha & Bahuda). Service area shall be cleaned by agency concerned.
- All the food packets should be served by the personnel engaged by the approved firm.
- The firm should have a valid Food License and GST No.

  
 CDM & PHO, Puri

**D. SUPPLY OF STATIONARY & OTHER ITEMS**

<b>Sl No.</b>	<b>Name of Item</b>	<b>Specifications</b>	<b>Quantity</b>
1	Mosquito replant Liquid		50 Pic
2	Exam-board		20 Pcs
3	Register		50 Nos (8 No)
4	Paper		30 Pkts.
5	Pen		100 Pic
6	Phenyl (white)		30 Bottles
7	Plastic Bucket		70 Pic
8	Plastic Mug		70 Pic
9	Gum		10 Pic (200 ML)
10	Dustbin (Yellow)		50 Pic ( 20 Litre)

*NS-UTP*  
**CDM & PHO, Puri**

## GENERAL INFORMATION FOR TECHNICAL EVALUATION

SL NO	Particulars	Information
1	Items for which applied	1. 2. 3. 4.
2	Name of service provider-	
3	Type of service provider- (Individual/Proprietorship/ Agency/company)	
4	Contact Number-	
5	Detail Address-	
6	GST Regd. No.-	
7	GST Return Frequency-	
8	PAN Details-	
9	IT Return for 24-25 FY: (yes/no)	
10	Bank A/C No.& IFSC-	
13	Tender Cost vide DD No-	

\*Certified that the information submitted above is true to the best of my knowledge and belief

Signature of Bidder with Seal

*[Handwritten Signature]*  
CDM & PHO, Puri

## FINANCIAL BID

Sl. No.	Particulars	Rate per unit per day (In Rs)	Rate of GST	Total amount of GST (In Rs)	Gross total price (In Rs)
A	ID CARDS				
B(i)	HELIUM SKY BALLON(PURCHASE)				
B(ii)	HELIUM SKY BALLON( ON HIRE )				
C	COOKED FOOD				
<b>D. SUPPLY OF STATIONARY &amp; OTHER ITEMS</b>					
	Mosquito replant Liquid				
	Exam-board				
	Register				
	Paper				
	Pen				
	Phenyl (white)				
	Plastic Bucket				
	Plastic Mug				
	Gum				
	Dustbin(Yellow)				

*AS 23.6.2020*  
 CDM & PHO, Puri

Signature of the Bidder