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Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, PURI
(ODISHA SCHOOL EDUCATION PROGRAMME AUTHORITY (OSEPA))
(Department of School & Mass Education, Odisha)

Letter No: 1582

File No: _____

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Date: 08-05-2026

Expression of Interest

District Project Office, Samagra Shiksha, Puri invites Expression of Interest (EOI) from reputed Micro, Medium and Small Manufacturing Enterprises of Odisha being registered with the Directorate of EP&M and having valid rate contract for supply of Compact Desk-cum-Bench (Dual Desk) for schools in different Blocks of Puri District. Interested EP&M rate contract holders may apply through speed post/registered post only which must reach District project Office, Samagra Shiksha, Puri by 22nd May 2026 by 5.30 PM. in a sealed cover superscripted with: "Willingness for supply of Dual Desk-cum Benches-EPM rate contract holder-Samagra Shiksha, Puri".

By the order of Collector-Cum-Chairman, SS Puri


DEO-cum-DPC, SS, Puri

Memo No/583 Dtd. 08-05-2026

Copy submitted to the DeGM Puri for information with a request to publish the notice in District Website.


DEO-cum-DPC, SS, Puri

Documents to be submitted along with Willingness:

- a. Copy of EP&M registration certificate
- b. Photocopy of GST Registration Certificate under Odisha GST Act & up to date clearance.
- c. Photocopy of PAN card.
- d. Photocopy of income Tax clearance certificate for last 3 financial years 2021-22, 2022-23 & 2023-24. (i.e AY-2022-23,2023-24 & 2024-25)
- e. Photocopy of Valid Udyam/Aadhar Udyog registration Certificate
- f. Undertaking in shape of affidavit that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. [Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- g. Copies of Experience certificate in similar type of work during last three financial year.
- h. Copies of work order for supply of dual Desk Cum Benches/similar type of items during last three financial year. (Single order above Rs.50 lakhs)
- i. Annual turnover certificate for the last three financial years with UDIN of Chartered Accountant

Other Terms and Conditions to be followed:

1. Quality and size of the materials (Dual desk cum Bench) as per specification mentioned by the School & Mass Education Department, Govt. of Odisha, i.e, Size A-42" x 33" x 36" (L x W x H) as per specification enclosed. Any deviation from approved design, dimension or quality will result in rejection.
2. Quality certificate from the competent authority to be obtained by the agency at the time of supply.
3. TDS will be deducted from bill as per income tax rule applicable.
4. Payment will be made after delivery of materials at School points and submission of school wise challan with photos duly certified by the concerned HMs.
5. No additional transportation or handling charges shall be paid separately. Delivery is to be made at the school point (door step delivery) as per allocation provided by the District Office.
6. The supply of Dual Desk cum Benches must be completed within 30 days from the date of issue of the work/supply order.



7. If any deficiency is found in the application form, the EOI application will be out rightly rejected.
8. The applicant has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
9. The supplier shall be responsible for replacement of damaged or defective items at their own cost within 7 days of intimation.
10. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector-cum-Chairman, SS, Puri on the points of dispute shall be accepted by both the parties.

The authority reserves the right to accept or reject any or all expression of interest without assigning any reason thereof.


- 8/5/26
DEO-cum-DPC, SS, Puri

Specification of Dual Desk & Bench

Component	Specification
Frame	Frame shall be manufactured from M.S hollow square tube of size- 25X25x1.25mm, materials confirming to IS: No 4923
Screw	Fully threaded parallel shank steel screw/ star screw of size 10X38 mm
Board	ISI marked pre-laminated medium density Fibre (M.D.F) board having thickness 18mm, grade-2, Type-2 confirming to IS: No 14587
Manufacturer	<p>The compact Desk-cum-Bench (Dual Desk) is for the Upper Primary School students. The frame shall be made out of MS square tube of size- 25x25x1.25 mm thick material confirming to IS: No 4923. The desktop, shelf, bench seat, back rest & book protector shall be made out of cut to size ISI marked pre-laminated medium density Fibre board of 18 mm thick confirming to IS No 14587, grade-2, type-2. Each cut to size MDF board shall bear ISI marked & hologram. Front modesty upper panel shall be of 18 mm thick ISI marked pre-laminated MDF board having width 8". The pre-laminated medium density fibre board shall be fixed by fully threaded parallel shank steel screw of size no- 10x38 mm with the square tubes. There should not be any gap between frame & pre-laminated MDF boards. The square tube frame shall be painted with metal primer & two coats of high gloss texture stipple finish paints of snow white/off white/grey in colour. The edges of the pre-laminated MDF board shall be lipping/banding with 2mm thick PVC edge binding. Back- Inclined backward 5 degrees to 10 degrees from the vertical height. The colour of the ISI marked pre-laminated MDF board shall be of snow white/off white & the front modesty upper panel shall be snow white/off white/ blue colour.</p> <p style="text-align: center;">The Desk-cum-Bench shall be made as per the drawing & designs approved by the School & Mass Education Department, Govt. of Odisha.</p>
Size	The compact Desk-cum-Bench (Dual Desk) shall be of following size. 42"x 33"x 36" (L x B x H)
Finish	Welding should be all along the joint & finished smooth. All the members in the frame shall be free from welding joints except the meeting points. All the steel components shall be finished smooth & coated with two coats of High gloss texture stipple finish paints over an application of one coat of metal primer. Painting shall be uniform snow white/off white/grey in colour.
Warranty	Warranty period in number of years: - 2 (Two)

