



## DISTRICT EDUCATION OFFICE, PURI

Letter No- 4942

Date- 14-05-26

### Expression of Interest

District Education Office, Puri invites Expression of Interest (EOI) from reputed Micro, Medium and Small Manufacturing Enterprises of Odisha being registered with the Directorate of EP&M and having rate contract for supply of Single Bed Cot, Steel Shelving Cabinet and Office Table for Seven nos. of hostels in Six nos. of OAVs in different Blocks of Puri District. Interested EPM rate contract holders may apply through speed post/registered post only which must reach District Project Office, Samagra Shiksha, Puri by 28<sup>th</sup> May 2026 by 5.30 PM.in a sealed cover superscripted with: "Willingness for supply of Single Bed Cot, Steel Shelving Cabinet and Office Table – under EPM rate -OAVs, Puri".

By the order of the Collector-Cum-Chairman, OAVS, Puri

  
District Education Officer, Puri

Memo No. 4943 / Date 14-05-26 /

Copy forwarded to DeGM, Collectorate, Puri for information and necessary action. He is requested to publish the Expression of Interest Notice in the District website i.e. [www.puri.odisha.gov.in](http://www.puri.odisha.gov.in). for wide publicity for information of all concerned.

  
District Education Officer, Puri

Memo No. 4944 / Date 14-05-26 /

Copy to Joint Director, OAVS, Bhubaneswar for information and necessary action. He is requested to publish the Expression of Interest Notice in the OAVS Website for information of all concerned.

  
District Education Officer, Puri

**Documents to be submitted along with Willingness:**

- a. Copy of EP&M registration certificate
- b. Photocopy of GST Registration Certificate under Odisha GST Act & up to date clearance.
- c. Photocopy of PAN card.
- d. Photocopy of income Tax clearance certificate for last 3 financial years 2021-22, 2022-23 & 2023-24. (i.e. AY-2022-23,2023-24 & 2024-25)
- e. Photocopy of Valid Udyam/Aadhar Udyog registration Certificate
- f. Undertaking in shape of affidavit that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. [Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OAVS or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- g. Copies of Experience certificate in similar type of work during last three financial year.
- h. Copies of work order for supply of Single Bed Cot, Steel Shelving Cabinet and Office Table /similar type of items during last three financial years.
- i. Annual turnover certificate for the last three financial years with UDIN of Chartered Accountant

**Other Terms and Conditions to be followed:**

1. Quality and size of the materials i.e. Single Bed Cot, Steel Shelving Cabinet, Composite Office Table as per specification mentioned in separate sheets. Any deviation from approved design, dimension or quality will result in rejection.
2. Quality certificate from the competent authority to be obtained by the agency at the time of supply.
3. TDS will be deducted from bill as per income tax rule applicable.



4. Payment will be made after delivery of materials at School points and submission of school wise challan with photos duly certified by the concerned HMs.
5. No additional transportation or handling charges shall be paid separately. Delivery is to be made at the school point (door step delivery) as per allocation provided by the District Education Office.
6. The supply of materials as per purchase order must be completed within 30 days from the date of issue of the work/supply order.
7. If any deficiency is found in the application form, the EOI application will be out rightly rejected.
8. The applicant has to sign in each page of the documents as acknowledgement of acceptance of the terms, conditions, specifications etc.
9. The supplier shall be responsible for replacement of damaged or defective items at their own cost within 7 days of intimation.
10. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector-cum-Chairman, SS, Puri on the points of dispute shall be accepted by both the parties.

The authority reserves the right to accept or reject any or all expression of interest without assigning any reason thereof.



14/5/26

**District Education Officer, Puri**

### Specification of Single Bed Cot

Component	Specification
i) Frame (Head end & foot end)	Legs shall be manufactured from ISI Marked M.S. hollow rectangular tube size - 50.0 x 25.0 x 2.90 mm as per I.S. 4923. Two nos. of tubes joining two legs at each end shall be manufactured from ISI Marked M.S. hollow rectangular tube size - 50.0 x 25.0 x 2.90 mm as per I.S.4923 Other filling tubes shall be made from 25 x 25 x 1.25 mm size M.S. hollow square tube material as per IS:4923
ii) Bed Frame	Shall be manufactured from ISI Marked M.S. hollow rectangular tube, size - 50.0 x 25.0 x 2.90 mm as per I.S. 4923
iii) Stiffener in Bed Frame	Shall be made out of 25 x 25 x 1.25 mm size, M.S. hollow square tube, material as per IS: 4923
iv) Corner joint (Frame & Bed)	Shall be fabricated from 40 x 40 x 5mm size M.S. angle and square bar of 10 mm size as per IS: 2062.
v) Mosquito net pole support	Shall be made from 25 mm OD, 1.2 mm thick M.S. Tube as per IS: 7138.
vi) Mosquito Net Pole	Shall be made from 19.0 mm OD, 1.2 mm Thick M.S. Tube of 40" (1016 mm) length as per IS: 7138.
vii) Leg shoes	PVC shoes with nominal height 35 mm minimum
viii) Nut & Bolt	M.S Galvanised Bolt & Nut, Size - M 12 x 50 mm as per IS: 1363 (Pt. I & 3)
ix) Bed	ISI Marked Ply wood having thickness 19 mm, Grade - MR/BB as per IS: 303, Size- 72" x 30" = 1 No.

### Steel Shelving Cabinet:

<b>Component</b>	<b>Specification</b>
<b>Sides, back, top &amp; bottom, shelves and doors</b>	The sides, back, top & bottom, shelves and doors shall be made from Steel sheets not less than 1.0 mm thick, material conforming to Grade CR 1 of IS: 513 (Pt.-I).
<b>M.S. Round</b>	M.S rounds shall conform to Grade E 250 of IS: 2062.
<b>Screw</b>	Screw shall conform to IS: 1365.
<b>Manufacture</b>	Steel Shelving Cabinet made out of 1mm C.R. sheet with shelves and each shelf shall be supported on four shelf brackets. The brackets shall be made of steel sheeting not less than 1.6 mm thick. Door handle, 6 lever lock with 3-way bolting system, one coat of primer and two coats of High gloss texture stipple finish paints of snow white/ off white/grey in colour without stove enamelling of the components conforming to IS: 3312/2021. Width of the pedestal shall be 70 mm for small size and 80 mm for large size. The pedestal shall not project outside of the cabinet & shall be 125 ±5 mm in height. Overall dimensions in mm/inch. Size in mm 1981 (78") (H) x 914 (36") (W) x 483 (19")
<b>Design &amp; Dimensions</b>	As per drawing at Annexure – I & II. <b>Tolerance on dimension:</b> i) Linear dimension: ±5 mm. ii) Tolerance of materials: - May be referred to relevant materials I.S specification
<b>Finish</b>	The various components shall be assembled by means of bolting or welding. Welding should be all along the joint and finished smooth. All the members in the frame shall be free from welding joints except the meeting points. All the steel components shall be finished smooth and coated with two coats of High gloss texture stipple finish paints over an application of one coat of metal primer. Painting shall be uniform snow white/off white/grey in colour. Finish shall be smooth, uniform and free from visible defects.
<b>Warranty</b>	Warranty Period in number of years: 5 Years (Five)

### Composite Office Table:

Component	Specification
<b>Frame &amp; Foot rest</b>	Frame & Foot rest shall be manufactured from steel square tube of size - 25 x 25 x 1.25 mm, material confirming to IS: No.4923.
<b>Table Top &amp; Drawer Box.</b>	Shall be made out of 18 mm thick ISI Marked Pre-Laminated MDF Board as per I.S. 14587.
<b>Side bidding in P.L MDF Boards.</b>	2 mm thick PVC edge banding in size in side lipping.
<b>Drawer Box &amp; Cup-Board</b>	Drawer Box & Cup-Board shall made out of 1 mm thick C.R. Sheet as per IS:513
<b>Lock</b>	The Lock shall be 6 levers with duplicate keys of non-corrosive materials conforming to IS: 729.
<b>Handle</b>	Each drawer & cup-board door shall be fitted with a corrosion resistant metal handle in such a way a built-in pull mechanism
<b>Knee space width</b>	560 mm (min)
<b>Welding joint in the frame</b>	By four side continuous welding with smooth finish.
<b>Manufacture</b>	<p>The Composite office Table (with Cupboard &amp; Drawer) frame shall be made out of ERW mild steel square tube of sizes – 25 x 25 x 1.25 mm thick, material confirming to IS: No. 4923. The top shall be made out of cut to size ISI Marked Pre- Laminated Medium Density Fibre Board of 18 mm thick confirming to I.S No. I.S. 14587. The Pre- laminated Medium Density Fibre Board shall be fixed by fully threaded parallel shank steel screw of size No. 10 x 38 mm with a steel frame at the bottom so as to fasten the top with the body pedestal and frame. There should not be any gap between frame and Pre-laminated M.D.F Boards. Knee cover shall be provided in the Executive Table having one cup-board &amp; 3 nos. of drawer boxes. The square tube frame shall be painted with metal primer and two coats of High gloss texture stipple finish paints of snow white/off white/grey in colour. The edges of the pre-laminated M.D.F Boards shall be lipping/ banding with 2 mm thick PVC edge bidding.</p> <p>The Composite Office Table (with drawer, Cup-Board &amp; without drawer Cup- Board) shall be of following sizes:</p>

1219 mm (48") (W) x 610 mm (24") (D) x 762 mm (30") (H)  
with three drawers.

Drawer Box size: 559 mm (22") (D) x 356 mm (14") (W) x  
432 mm (17") (H)

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