

**OFFICE OF CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI**  
**H & FW DEPARTMENT, GOVERNMENT OF ODISHA**  
**DPHO (Food-Safety Section)**  
**TENDER CALL NOTICE No- 480 /Dt 08 /05 /2026**

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Sealed tenders are invited from interested reputed Travel Agencies / Tour Operators / firms/companies/Individuals for providing **1 (ONE)** No of Petrol/ Diesel vehicle (Ertiga/Bolero/TUV300/Sumo Gold etc.) with Air-conditioner having sitting capacity not more than 07(Seven) including driver, which shall conform to the Terms and conditions (Annexure-A) for official use by Food Safety Officer under DPHO in Office of CDM & PHO, Puri, on monthly rent basis.

1. The service provider shall have a **valid GST registration along with HSN for concerned Supply** to participate in the tender process.
2. The vehicle must be in road worthy condition, shall **not be more than 3 years old from the date of publication of this tender** and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The details of the PAN details of service provider, make and year of manufacture of the vehicle, registration no., and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Appendix-B).
4. The Vehicle must achieve a **fuel (Petrol/Diesel) efficiency of 10 KM per litre.**
5. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle. The Driver should be well behaved, gentle and obedient in nature.
6. The bidder should submit **paper cost of Rs 1000/- only (Non Refundable) & EMD of Rs. 10,000/- only through DD of any nationalised bank in favour of C.D.M & P.H.O, Puri, Payable at Puri.** The EMD of unsuccessful bidder will be refunded without any interest within 30 days of finalisation of tender & for successful bidders it will be refunded after the end of the contract period.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. Bids with **Non-Existing Vehicles shall not be eligible** for participation. Vehicles using fuel **Petrol/Diesel +CNG are eligible.**
9. The tender documents can be downloaded from the district website <https://puri.odisha.gov.in>.
10. The last date of submission of the bidder is **19.05.2026 till 5:30 PM through Speed Post/ Registered Post or courier only.**
11. Interested bidder may submit their bid to the address of O/o The CDM & PHO Puri, **Medical Square, DHH, Puri, 752001**
12. The Proposal shall be in **two parts i.e. Cover-A and Cover-B.** "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
13. Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as **"TECHNICAL PROPOSAL FOR HIRING OF VEHICLE / FINANCIAL PROPOSAL FOR HIRING OF VEHICLE"** on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as **"PROPOSAL FOR HIRING OF VEHICLE FOR FOOD SAFETY OFFICER".**

*Handwritten signature*  
**CDM & PHO,**

14. Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
15. The tender will be **opened on 20.05.2026 at 4:00 PM** in the office chamber of the CDM & PHO. Bidder/ authorized representative may present during opening of bid documents if they wish.
16. Any legal dispute arising out of this subject to **jurisdiction of Puri Only**.
17. The CDM & PHO, Puri reserves its right to accept or reject any or all quotations or any part thereof without any liability/ notice at its own discretion without assigning any reason thereof.

IMPORTANT DATES		
1	Availability of Tender Document	<a href="https://puri.odisha.gov.in/">https://puri.odisha.gov.in/</a>
2	Last date for submission of Tender & address	Date: <b>19.05.2026</b> Time 5.30 PM Address: O/o The CDM & PHO, Puri, <b>Medical Square, DHH , Puri, 752001</b>
3	Modality of Submission	Through Speed post/Registered post/ Courier
4	Date, Time and place of opening of Tender (Technical & financial Bid)	Date: 20.05.26 Time: 4:00 PM <b><u>DTU, O/o- CDM &amp; PHO, PURI</u></b> (Bidders / authorized representative may remain present at the time of opening of Tender)

MAIN COVER "PROPOSAL FOR HIRING OF VEHICLE FOR FOOD SAFETY OFFICER".	<b><u>COVER A-</u></b> <b>TECHNICAL PROPOSAL FOR HIRING OF VEHICLE</b>	ANNEXURE-A, B & other supporting documents as per ANNEXURES
	<b><u>COVER B-</u></b> <b>FINANCIAL PROPOSAL FOR HIRING OF VEHICLE</b>	ANNEXURE-C

*As per 8-5-2026*

**Chief District Medical & Public Health Officer, Puri**

**TERMS & CONDITIONS**

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The service provider shall have a valid GST registration along with HSN for concerned Supply to participate in the tender process.
3. Bids with Non-Existing Vehicles shall not be eligible for participation. Vehicles using fuel Petrol/Diesel +CNG are eligible.
4. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
5. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
6. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
7. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
8. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
9. The vehicles shall report for duty for minimum of 25 days in a month.
10. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
11. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
12. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
13. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
14. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
15. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
**Chief District Medical & Public Health Officer, Puri**

TECHNICAL BID GENERAL INFORMATION FOR HIRING VEHICLES(COVER-A)		
SL No.	Particulars	Information
1	Name of service provide with detail address	
2	Type of service provider (Individual/Proprietorship/ Agency/company)	
3	Contact Number	
4	GST Regd. No. (Attach self-attested copy of The GST Registration Certificate)	
5	PAN Details- (Attach self-attested copy of PAN)	
6	Bank A/C No.& IFSC	
7	Registration No. of vehicle	
8	Year of manufacture	
9	Make &Model	
10	Fuel type of Vehicle	
11	Date of Registration	
12	Fitness certificate Valid upto-	
13	Pollution certificate valid upto-	
14	Permit Validity	
15	Insurance Validity	
16	DL No. of driver with validity	
18	Contact Number of driver	
19	Undertaking to provide good conditioned vehicle (not more than 3 years old) BS VI compliant vehicle along with all necessary documents.	Attached the undertaking with signature and seal of the organization on official letter pad as per ANNEXURE-D
20	Undertaking that the firm/agency/individual has not been debarred/blacklisted by any Govt. Organisation/PSUs or any Govt. affiliated body	Attached the undertaking as per ANNEXURE-E on a Non-Judicialstamp paperof Rs. 20/- (Original Copy) with signature and seal of the organization.

**DECLARATION:**

I/We hereby clarify that the terms and conditions given with the tender notice have been read carefully and acceptable to me / us and that the information furnished above are full and correct to the best of my / our knowledge. I/We understand that in case of any deviation/false information in the above statement at any stage, our Firm / Agency will be blacklisted / debarred and will not have any dealing with your organization in future.

Place

Date:




(Signature &amp; Seal of the Authorized Signatory)

**TENDER FORM  
FINANCIAL BID-COVER "B"**

Sl No.	Make & Model of Vehicle	Minimum average mileage in KM per Litre	Proposed hiring charges per month excluding taxes (In Rs.)	% of GST Rate as per applicable	Total Hiring Charges (In Rs)
1		10km/1 lit			

**NOTE: GST RATES WILL NOT BE TAKEN INTO CONSIDERATION FOR DECIDING L1**

Place:

Date:

**Signature & Seal of authorized signatory**

*As per*

(Annexure- D)

**DECLARATION**

I Mr./Mrs. \_\_\_\_\_ on behalf of  
\_\_\_\_\_  
(Firm/agency/individual  
Name) declared to provide good conditioned vehicle (not more than 3 years old) BS VI  
compliant vehicle along with all necessary documents as per given specification. I confirm that  
the information that I have provided above is true & correct.

**Date :**

**Signature :**

**Place :**

**Name :**

**Designation:**

*Amit Pan*

ON Rs. 20/- NON-JUDICIAL STAMP PAPER

ANNEXURE- E

DECLARATION

I Mr./Mrs. \_\_\_\_\_ on behalf of  
\_\_\_\_\_  
(Firm/agency/individual  
Name) declared that I/we are not blacklisted by any central Govt./state Govt./Public sector  
undertaking in India. I have given consent that the supply of vehicle will be done in the  
stipulated time as per given specification. I confirm that the information that I have provided  
above is true & correct.

**Date :**

**Signature :**

**Place :**

**Name :**

**Designation:**

**Address:**

*As per*