

# ODISHA ADARSHA VIDYALAYA HANSAPADA, NIMAPARA, PURI

Advertisement No. 03/OAVHAN/2026-27

Date: 05/05/2026

## ADVERTISEMENT FOR HEAD COOK AND ASSISTANT COOK

Applications are invited from the deserving candidates for Head Cook and Assistant Cook for 100-seated Boys' Hostel of OAV Hansapada, Nimapara of Puri district as per the following guidelines.

Application forms & other details can be downloaded from the district website i.e. [puri.odisha.gov.in](http://puri.odisha.gov.in). and also available in the office of principal OAV Hansapada. Interested candidates fulfilling the eligibility criteria may apply to **The Principal, OAV Hansapada, Block-Nimapara, Dist.- Puri, PIN-752106** by dt. **20.05.2026** (during office hours). The applications will be sent through **Registered Post / Speed Post only**. THE APPLICATION FORMS SUBMITTED BY HAND, MAIL, COURIER OR ANY OTHER MODE WILL NOT BE ENTERTAINED. The incomplete application forms & application forms received after due date shall be summarily rejected. The authority will not be responsible for postal delay. Further the authority reserves the right to cancel any or all the applications without assigning any reason thereof. The Document verification will be on **01.06.2026 from 7:00 AM to 10:00 AM**. Application form can be downloaded from [www.puri.odisha.gov.in](http://www.puri.odisha.gov.in)

### Guidelines for engagement of Head Cook:

#### Eligibility criteria

- (a) The candidate must be a male.
- (b) He has to stay in the hostel 24X7.
- (c) Remuneration: Rs. 9,000/- per month (including EPF share of Employee & Employer)
- (d) Age: 30 to 40 years as on 20.12.2025.
- (e) If somebody is trained in cookery, he will be given preference & due weightage
- (f) Cook himself be perfectly hygienic in his dresses, cooking habit etc.
- (g) The committee may conduct physical cooking of some items & evaluate the deliciousness / consumption of time for preparation of the dishes / hygienic condition of cooking & select the best.
- (h) The cook must be well conversant to use LPG.

### Guidelines for engagement of Assistant Cook:

#### Eligibility criteria

- (i) The candidate must be a male.
- (j) He has to stay in the hostel 24X7.
- (k) Remuneration: Rs. 6,750/- per month (including EPF share of Employee & Employer)
- (l) Age: 21 to 32 years as on 20.12.2025.
- (m) If somebody is trained in cookery, he will be given preference & due weightage
- (n) Cook himself be perfectly hygienic in his dresses, cooking habit etc.
- (o) The committee may conduct physical cooking of some items & evaluate the deliciousness / consumption of time for preparation of the dishes / hygienic condition of cooking & select the best.
- (p) The cook must be well conversant to use LPG.

**Duration of the engagement:** One Year

On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

**Process of Engagement:**

Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post as stated above.

**By order of Collector-cum-Chairman, OAVs, Puri**

  
Principal, OAV Hansapada, Nimapara

PRINCIPAL/अध्यक्ष  
OAV HANSAPADA/ओ.आ.वि. हंसपडा  
NIMAPARA, PURI/निमापडा, पुरी

**APPLICATION FOR THE POST OF HEAD COOK AND ASST. COOK FOR 100-  
SEATED BOYS' HOSTEL  
OF ODISHA ADARSHA VIDYALAYA HANSAPADA, NIMAPARA, DIST-PURI**  
(FILL THE APPLICATION FORM IN BLOCK LETTER)

1. Post Applied for:

2. Name of the Applicant :

3. Father's /Husband's Name :

4. Permanent Address :

House/Plot No :

Name of the Village :

Name of the G. P :

Name of the Block :

Name of the Police Station :

Name of the Dist. :

Pin Code :

5. Present Address

House/Plot No :

Name of the Village :

Name of the G.P :

Name of the Block :

Name of the Police Station :

Name of the Dist. :

Pin Code :

6. Date of Birth (DD/MM/YYYY) :

In Words :

Age as on 20<sup>th</sup> Dec 2025:

Years

Months

Days

Fix a passport size  
photograph.

7. Aadhar Card No : \_\_\_\_\_

8. Category ( UR/SEBC/SC/ST) : \_\_\_\_\_

9. Gender : \_\_\_\_\_

10. Educational Qualification :

Sl. No	Exam Passed	Board/University	Year of Passing	Full Marks	Marks Obtained	Percentage

11 . Contact No. : \_\_\_\_\_

12.E-mail Id : \_\_\_\_\_

13. Photocopy of documents to be enclosed (Self-Attested)

- a) HSC Certificate
- b) HSC Mark Sheet
- c) +2 Certificate
- d) +2 Mark Sheet
- e) BA/BSc Certificate
- f) BA/BSc Mark Sheet
- g) Caste Certificate
- h) Aadhar Card
- i) Residence Certificate
- j) Certificate of Experience in Hostel Management
- k) 2 nos. of Passport size photographs

DECLARATION:

1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide by them.
2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false & fabricated, then my candidature shall be cancelled/ rejected without assigning any reason thereof.

Date: \_\_\_\_\_

Place : \_\_\_\_\_

Full Signature of the Applicant