



OFFICE OF THE SUPERINTENDENT
SHRI JAGANNATH MEDICAL COLLEGE & HOSPITAL, PURI
At/Po: Baliguali, Dist: Puri, Odisha, PIN- 752004.
Contact-7606868967 Email id: sjmedicalcollege@gmail.com, Website: sjmch.odisha.gov.in



Tender Notice No. 1388

Date: 04/05/2026

TENDER FOR SUPPLY OF SANITARY AND MISCELLANEOUS ITEMS

1	Period of commencement of Tender Documents	From Dt. 05.05.2026 to <u>25.05.2026</u> (Time 10. 30 A.M. To 5.00 PM) Download from Website: https://sjmch.odisha.gov.in and https://puri.nic.in
2	Last date and time for submission Tender (Through the Regd. /Speed Post.)	Date: 25/05/2026 Time- up to 5 PM <u>Address for Submission of Bid</u> SUPERINTENDENT, Shri Jagannath Medical College &Hospital, Baliguali, Puri-752004
3	Date, Time and place of opening of Technical Bid	<u>Technical Bid (Cover- A)</u> Opening Date: 26/05/2026 Time-12.30 PM <u>Financial Bid (Cover-B)</u> Financial Bid 26/05/2026 Time: 01.30 PM Venue-: College Council Hall, SJMCH, Puri

[Handwritten Signature]
4.5.26

SUPERINTENDENT
Shri Jagannath Medical College
& Hospital, Puri



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TENDER CONDITIONS & ELIGIBILITY CRITERIA FOR THE BIDDER

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of Sanitary and other miscellaneous item for the Establishment of SUPERINTENDENT, SJMCH, Puri.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender Document from our website: <https://sjmch.odisha.gov.in> or <https://puri.nic.in>.
3. The tender will have to be submitted in two parts i.e. **technical bid (Cover-A)** and **price bid (Cover-B)**. The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope superscripted as "**TENDER FOR SUPPLY SANITARY AND OTHER MISCELLANEOUS ITEMS**".

The tenders should be addressed to: SUPERINTENDENT,
Shri Jagannath Medical College & Hospital, Baliguali,
Puri-752004.

It is requested that tender indicating the rate for different items be furnished in the **specified formats** as mentioned in the tender.

Terms & Conditions:

It may be noted that rates shall be quoted against the brand of items mentioned below at Tender Format – Cover B (Price Bid). **Rates should not be more than MRP.** Bidders who **qualify technically** [as per submission of relevant valid documents as asked to be submitted in Technical Bid –Cover A – Part 1, fulfilling all the terms & condition of the tender document], their **Price Bid** (Cover B - Part 2) shall **only** be opened.

1. The firm should have GSTIN & PAN & GST Clearance of the Last Quarter (GSTR -3B)
2. The firm should have **audited** annual turnover of **Rs. 30 Lakhs** in **each** of the **last three financial years** [2023-24,2024-25,2025-26]:Should submit the **audited** P&L Account statement (of the last three financial years i.e. 2023-24 , 2024-25 and 2025-26) duly signed by a Chartered accountant .
3. Tender must be accompanied by **EMD of Rs. 30,000/** - in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favor of SUPERINTENDENT, Shri Jagannath Medical College & Hospital, Puri, payable at Puri. Tenders not accompanied by EMD will not be considered. EMD of unsuccessful bidders will be returned without interest on finalization of bid. EMD of successful tender will be retained as performance guarantee & will be refunded after successful completion of the agreement without interest.



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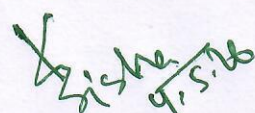
4. The firm should have past experience in supply of sanitary terms to Govt. / Pvt.Organizations during the last three years. The firm has to furnish the work order/ contract copies in support of that.
5. The firm will have to submit an **Affidavit** (On original Stamp Paper of Rs 20/-) in the technical bid with the following clauses: -
- Our organization does not have any legal suit / criminal case pending against it for violation of GST or any other law.
 - The Superintendent Office will have no liability regarding Transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our Organization.
 - Our organization agrees to abide by all terms & conditions of tender.
 - Our organization will quote prices inclusive of all amounts inclusive GST.
6. The firm will have to submit another **Affidavit** (On original Stamp Paper of Rs 20/-) in the technical bid with the following clauses: -
I certify that I have not committed any offence –
- Under the prevention of Corruption Act 1988: or
 - The Indian Penal code or any other law for the time being in force for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - I have not been debarred by any Central / State Government Organization / Bodies / for the last 3 Years”.
7. In the technical bid, the firm will also have to submit the photocopies of PAN,GST registration having GSTIN and Audited balance sheet P&L Account Statement (of the last three financial years) duly signed by a CA.
8. Only **those** firms/ Agencies **should participate in the tender** who are **willing to supply all the items** mentioned in the Annexure I. Firms/Agencies who don't quote the rates for **all items (as per the format** mentioned in Annexure-I are **liable to be rejected**. Price of all the item will be aggregated those who quote lowest price in aggregate contract will be awarded with respect to Annexure-I.
9. This rate will be applicable for purchase of the items for **one year** from the date of signing of contract on an **annual rate contract basis**.
10. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.



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11. The supply of items shall be made within 5 days after placement of supply order from the Office of O/o SUPERINTENDENT, SJMCH, Puri, Odisha and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
12. In case of failure on part of the approved supplier to supply the items mentioned at Annexure-I as per supply order within stipulated period, the SUPERINTENDENT shall have the liberty to purchase those items from other sources and the approved supplier shall be liable to pay the excess amount which this office may have to incur being the different of actual amount of purchase minus the amount as per approved rates. Accordingly, the difference as aforesaid shall be recovered from the approved supplier.
13. For any dispute, decision of the Tender Committee, chaired by the SUPERINTENDENT, SJMCH Puri shall be final.
14. All legal disputes are subject to the jurisdiction of Puri court only.
15. The SUPERINTENDENT, SJMCH PURI reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason.
16. Tenders should be Typed Written or Computerized and every correction in the tender should invariably be attested with signature by the bidder with date before submission.
17. Every page submitted by the bidder should be numbered at the top & same page number should be put in the check list.
18. The bidders shall be solely responsible for checking these websites at least 5 days prior to closing date of submission of tender for any addendum/amendment issued subsequently to the bid document and take into consideration the same while preparing and submitting the bids.
19. The actual quantity may vary from zero to the maximum required quantity during the contract.
20. The Bidder should confirm that they have read tender document including Amendment(s) to Tender document (if any) along with terms and condition and these terms and condition of tender document including Amendment(s) to Tender document (if any) are acceptable unconditionally to them.
21. Tender Documents will be received through Speed Post/Reg.Post/Courrier Only.


Superintendent,
SJMCH, Puri.

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TENDER FORMAT

Part -1 (Technical Bid) – Cover A

(to be furnished in Cover A-Technical Bid)

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory/Organization	
6	GST registration acknowledgement	(Photo copy to be attached)
7	GSTIN (GST identification number)	
8	PAN	(Photo copy to be attached)
9	Draft number and date of the EMD of Rs. 30,000/-	(Draft to be submitted)
10	Annual Turnover (Audited P & L Account duly signed by Chartered accountant (of the last three financial years i.e. 2023-24, 2024-25 & 2025-26)	(Draft to be submitted)
11	Affidavit-1 of declaration certified by Notary that the organization does not have any legal suit / criminal case pending against it for violation of GST or any other law and Agrees to abide by all terms & conditions of the tender.	(Affidavit in original stamp paper of Rs.20/- certified by Notary with clauses as mentioned in clause no.54 of the terms & conditions))
12	Affidavit-2 of declaration certified by Notary that the organization does not have any have not committed any offence and Agrees to abide by all terms & conditions of the tender	(Affidavit in original stamp paper of Rs.20/-) certified by Notary with clauses as mentioned in clause no. 6 of the terms & conditions)
13	Past experience in supply of stationery items to Govt. / Pvt. Organizations during the last 3 years	(Furnish the photocopy of the work orders / contract copies of different Govt. / Pvt. Organizations during the last 3 years)
14	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

(Signature and seal of the authorized signature)

Date:

ANNEXURE-I (Miscellaneous Stationery Items)

SL.	ITEMS	BRAND	Rate(Rs.) inclusive GST
1	Acid for Sanitary use (1 Lt. Bottle)	Local	
2	Broom (Alandhu Jhadu)	Local	
3	Broom big size (Phul Jhadu)	Local	
4	Broom big size (Khadika Jhadu)	Local	
5	Brooms (Hard with long handle)	Local	
6	Bucket 15 LT.	CELLO	
7	Calling Bell Cord Less with remote	Cona	
8	Calling Bell Cord Less with remote	Anchor	
9	Calling Bell Cord Less with remote	Havells	
10	Tissue Paper (Sheet Size-18cm x 20cm)-2ply	Paseo/Novel/Premier	
11	Tissue Paper (Sheet Size-27cm x 30cm)-1ply	Paseo/Novel/Premier	
12	Door Mat plastic Grass type (rate per sq.ft)	Local	
13	Door Mat Stick (rate per no.)	Local	
14	Dustbin 100 LT. with Swinging Cover (Plastic)	Local	
15	Dustbin 10 LT. (Plastic)	Local	
16	Dustbin 10 LT. with foot operated cover (Plastic)	Local	
17	Detergent Powder (per KG)	Henko/Nirma/Tide	
18	Harpic 400 ml.	Reckitt Benckiser	
19	Hit Spray 200ml	Godrej	
20	Liquid soap 500 ml (Bottle with spray)	Detol/Lifebouy/Savlon	
21	Liquid Hand Wash Refill Pouch (750 ml)	Detol/Lifebouy/Savlon	
22	Lock 7 Leavers with 3 Keys	Godrej	
23	Mosquito Repelling Liquid	Goodnight Active	
24	Mosquito Repelling Machine	Goodnight	
25	Napthalin Chocolate 200 gm.	Freshmoz / Odonil	
26	Phenyle (Raw 1 Ltr)	Local	
27	Phenyle (Floor Cleaner Cented) - 1 Ltr	Nemyle	
28	Flat Mop (Big Size)	Local	
29	Flat Mop (Small Size)	Local	
30	Wiper (Small Size)	Local	
31	Basin Hand brush plastic	Local	
32	Dust Pan (Medium)	Local	

ANNEXURE-I (Miscellaneous Stationery Items)

SL.	ITEMS	BRAND	Rate(Rs.) inclusive GST
33	Floor Cleaner (5 Ltr).	Local	
34	Toilet Cleaner (5 Ltr)	Local	
35	Room Freshner	Local	
36	Biodegradable Bin Polly Bag (Black, Red, Blue, Yellow & Green) (100 Ltr) Per Kg	Local	
37	Biodegradable Bin Polly Bag (Black, Red, Blue, Yellow & Green) (80 Ltr) Per Kg	Local	
38	Bin Polly Bag (Black, Red, Blue, Yellow & Green) (50 Ltr) Per Kg	Local	
39	Biodegradable Bin Polly Bag (Black, Red, Blue, Yellow & Green) (30 Ltr) Per Kg	Local	
40	Biodegradable Bin Polly Bag (Black, Red, Blue, Yellow & Green) (20 Ltr) Per Kg	Local	
41	Biodegradable Bin Polly Bag (Black, Red, Blue, Yellow & Green) (10 Ltr) Per Kg	Local	
42	Bleaching Powder Per Kg	Local	
43	Floor Wiper with Stick (5 ')	Local	
44	Scrub Pad	Local	
45	Spray Bottle	Local	
46	Glass wiper small size	Local	
47	Scrubbing Brush Hard	Local	
48	Nylon Scrubber	Local	
49	Plastic Scrubber	Local	
50	Kentucky Mop	Local	
51	Blue Dry MOP	Local	
52	Feather Duster	Local	
53	Motorised Grass Cutter	Local	
54	Sponge Mop	Local	
55	Urinal Cubs	Local	
56	Toilet Brush	Local	
57	Ladder (24ft and 12 ft)	Local	