

OFFICE OF THE I.C.D.S. PROJECT, PURI MUNICIPALITY

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No. 212 // Date. 09-03-2026

Quotation/Tender Call Notice

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/Tour Operators private individuals for providing one (01) no. of Non AC/ AC Diesel driven vehicles having sitting capacity of 05(five sitting members including driver), which shall confirm to the Terms and Conditions (Annexure-A) for official use in Child Development Project Office, Puri Municipality on monthly rent basis.

1. The vehicle must be in Road worthy condition shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature and the salary of the driver shall be borne by the owner.
4. A sum of Rs.5,000 /- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft as EMD drawn in favour of Child Development Project Officer, Puri Municipality payable at Puri and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in General Bid information.
6. The vehicle must achieve a fuel efficiency of 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general Bid information to be furnished with the quotation/ Tender (Annexure-B).
8. The quotation completed in all respect should reach the undersigned on or before 24.03.2026 by 05.30PM and shall be opened on dtd.25.03.2026 at 11.00 AM in the presence of the bidders or their authorized representatives in the Office Chamber of Sub-Collector, Puri
9. The application form of quotation containing General Bid information and Terms & Conditions for hiring of vehicles etc. will be available in official website of Puri District i.e. www.puri.nic.in from date 10.03.2026 to Dt. 24.03.2026.
10. Maximum Monthly charges for hiring of Vehicle will be of Rs.24000.00 excluding fuel & Lubricants Charges.

CDPO, Puri Municipality

09/03/26
CDPO-CUM-CMPO
ICDS, PURI MUNICIPALITY

Memo No: 213 Date: 09-03-2026

Copy to the notice board of the CDPO, Puri Municipality / BDO, Puri Sadar/EO, Puri Municipality for information of General Public.

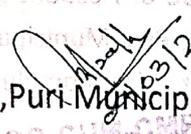
Copy to the DIO, NIC, Puri for information and necessary action. He is kindly requested to webhost the notice in the District website for wide publication.

Copy to District e-Governance Manager, Puri for information and necessary action. He is hereby requested to webhost the notice in the District Website for wide publication.


09/03/26
CDPO, Puri Municipality

Memo No. 214 Date: 09-03-2026

Copy submitted to the Sub-Collector, Puri / Addl. Executive Officer, Puri Municipality / District Treasury Officer, Puri / RTO & MVI, Puri for favour of kind information and necessary action. Addl. Executive Officer, Puri Municipality, District Treasury Officer, Puri and RTO & MVI, Puri are kindly requested to be present at the time of opening of sealed quotations as the Committee members for the Selection of bidders for hiring vehicle


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TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a hire vehicle on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis including cost of diesel and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts lubricating oil of Engine, Gear Box and differential Coolant, Tires and Tubes, battery etc. will be borne by the Bidder.
3. It shall be the responsibility of the Bidder to provide a good driver and the salary of the Driver shall be borne by the Owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the Owner of the vehicle/ Bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 24 days in a month.
7. The monthly rate of hire charges is Rs.24000/- excluding fuel and lubricants.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra Payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected Bidder will be paid in every succeeding month, as per as possible within 15(fifteen) days of the submission of bills by the service provider/Bidder and no advance payment will be made.
10. The vehicle shall not be more than 3(three) years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the Bidder violates any terms of the contract, Govt. shall forfeit the entire amount of security deposit.

CDPO, Puri Municipality

Annexure-B

GENERAL INFORMATION OF VEHICLE -CUM- TENDER PAPER FOR PARTICIPATION IN TENDER FOR HIRING OF VEHICLE FOR OFFICIAL USE IN THE I.C.D.S. PROJECT, PURI MUNICIPALITY

1. Registration No. of Vehicle.(Copy to be attached)
2. Make and model of the Vehicle:-
3. Year of Manufacture:- Date of Purchase:-
4. Span of the vehicle from the date of purchase
5. Vehicle Engine No. :- Chassis Number:-
6. Seating capacity of the vehicle including Driver.
7. Type of vehicle (Private/ commercial) Whether A/C available or not
8. Whether balloon is available in the vehicle. Whether Fast Tag system is available or not
9. Road Tax paid up to:
10. Road permit valid up to.(Permit type- National/ State level)
11. Insurance of vehicle: Period of Insurance – From To
12. Insurance Company Name: policy No.
13. Fineness of the vehicle up to. Pollution free valid up to
14. Whether smart(HSRP number) obtained.

1. Name of the Owner of the Vehicle.
Fathers Name.

Detailed Address: Village. P.O. Via District PS Pin Code:
State: Contact No. Aadhaar No.

2. Name of the bidder of the Vehicle:-
Detailed Address At"- P.S. P.O. Via: District Pin Code
State Contact No. Aadhaar No.

3. Name of the proposed Driver.
Detailed Address At"- P.O. Via: P.S. District
Pin Code State Aadhaar No. Contact No. D.L. No.

Valid up to Issuing Authority Type of licence:- professional/Private
HMV/LMV (attach copy of DL)

EMD deposited in shape of Bank Draft: Name of Bank Branch Name
B.D. No. Date of Issue.

Hiring Charges per month: A.C. Rs. (Rupees
Non -A.C. Rs. (Rupees)

Fuel Consumption/Distance to be covered per litre: A.C. Non-A.C. Certified that
the above information are correct to the best of my knowledge and belief. I/We hereby abide
all the rules and instruction as per the agreement. Seal and Signature of the bidder. NB:
Necessary related as per the above points and one Passport size photograph of
Owner/Tenderer alongwith a postcard size photograph of the vehicle showing number plate
with authorisation are to be enclosed with the form.

Signature of the Bidder.