



DISTRICT EDUCATION OFFICE, PURI

Letter No- 1666

Date- 12-02-2026

TENDER CALL NOTICE FOR SUPPLY OF "FURNITURE FOR 6 NOS. OF OAVS", PURI DISTRICT.

Sealed tenders are invited from the reputed & credible Agencies/Firms/ Suppliers/ Manufacturers having valid PAN, GST & IT clearance etc. for supply of "Furniture for 6 nos. of OAVs", Puri district" in two bid systems (Technical & Financial Bid). The tender papers (Bid documents) containing detailed specification with terms and conditions, application of Technical Bid & application of Financial Bid are available in the web site i.e. www.puri.odisha.gov.in. & www.oav.edu.in. The bidders are required to submit demand Draft of **Rs. 200/- (Rupees Two Thousand) only** drawn in favour of District Education officer, Puri towards cost of tender paper along with the application of technical bid. The sealed tender papers will be received at the District Project office, Samagra Shiksha, Puri on any working day till **05-03-2026 up to 5 P.M.** through speed post/ registered post only and will be opened on dt. **06-03-2026 at 11A.M.** in the office of the District Education Officer, Puri in presence of the bidders/ their authorized representatives & office functionaries. The office will not be held responsible for any kind of postal delay. Corrigendum/addendum if required, will be uploaded in the above web site. Hence potential bidders are requested to go through the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

By Order of Collector-cum-Chairman, SS, Puri


District Education Officer, Puri

Memo No. 1667 / Date 12-02-2026

Copy forwarded to DeGM, Collectorate, Puri for information and necessary action. He is requested to publish the Tender Call Notice in the District website i.e. www.puri.odisha.gov.in. for wide publicity for information of all concerned.


District Education Officer, Puri

Memo No. 1668 / Date 12-02-2026

Copy to Joint Director, OAVS, Bhubaneswar for information and necessary action. He is requested to publish the Tender Call notice in the OAVS Website for information of all concerned.


District Education Officer, Puri



BID DOCUMENT

FOR

**PROCUREMENT OF FURNITURE, KITCHEN ITEMS, BED
ITEMS & OTHER ASSETS FOR ODISHA ADARSHA
VIDYALAYAS OF PURI DISTRICT.**

Notice Inviting Tender No. 1666 Dated 12-02-2026

OFFICE OF THE DISTRICT EDUCATION OFFICER, PURI



DISTRICT EDUCATION OFFICE,
PURI



No. -- 1666

Dated - 12-02-2026

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed & credible agencies / suppliers / manufacturers for supply of "Furniture, Kitchen Items, Bed Items & other Assets for six nos. of hostels of OAVS", Puri district in two bid systems (Technical & Financial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Supply of Furniture for Six (6) nos. of OAVs, Puri	Rs.2000/-	Rs.2,00,000/-	05.03.26 by 5.00 PM	06.03.26 at 11 AM

The detailed BID document is available in the website www.puri.odisha.gov.in & www.oav.edu.in. Interested and eligible agency / supplier / manufacturer may download BID DOCUMENT from the above websites and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any/ full or part / all BID/ cancel the entire selection process at any stage without assigning any reason thereof.


DISTRICT EDUCATION OFFICER, PURI.

CONTENTS OF BID DOCUMENT

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IMPORTANT INFORMATION TO THE BIDDER.

S. No.	Particular	Details
1.	Tender Inviting Authority (TIA)	DISTRICT EDUCATION OFFICER, PURI.
2.	Availability of the Bid document	puri.odisha.gov.in & oav.edu.in
3.	Date of Issue of the Bid	12-02-2026
4	Last date and time of receipt of the Bid only through speed post / registered post	05.03.26 by 5.00 PM
5	Date & time for opening of Technical BID.	06.03.26 at 11 AM
6	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7	Bid Processing Fee (Non-Refundable)	Rs.2000/- (Rupees Two Thousand Only) in shape of DD drawn in any nationalized/scheduled bank favouring District Education officer, Puri payable at Puri which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) *(Refundable without interest)	Rs 2,00,000/- in shape of Demand Draft
9	Address & mode of submission of proposal	District Education Officer, Puri, PIN-752001. Mode of Submission: Speed Post / Registered Post only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.
10	Place of Opening of Proposal:	O/o the District Education Officer, Puri, PIN-752001.
11	Point of Delivery & Completion of supply	At respective OAV Centre within 15 days from the date of work order
12	Submission of Performance security & signing of agreement.	Within 7 days of issue of work order

BID DOCUMENT

PROCUREMENT OF FURNITURE, KITCHEN ITEMS, BED ITEMS & OTHER ASSETS

FOR 7 NOS. OF HOSTELS IN 6 NOS. OF ODISHA ADARSHA VIDYALAYAS, PURI DISTRICT.

The District Education Officer, Puri invites bids from the reputed and credible suppliers / manufacturers/ agencies for supply of **"Furniture, Kitchen Items, Bed Items & other Assets for six nos. of Girls hostels and one Boys hostel in Six Nos. of Odisha Adarsha Vidyalayas (OAVs), Puri district.** The detailed terms & conditions of the above bid are as under;

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria (As on date of tender notice)

The suppliers/firms /agencies must have:

- (a) Valid Aadhar Udyog Registration
- (b) Valid PAN
- (c) Valid GST Registration Certificate.

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid.** The interested bidders are advised to submit two separate sealed envelopes superscribed **"Technical Bid** for supply of **"Furniture, Kitchen Items, Bed Items & other Assets for Six nos. of OAVs 2025-26** & **"Financial Bid** for supply of **"Furniture, Kitchen Items, Bed Items & other Assets for Six nos. of OAVs 2025-26.** Both sealed envelopes should be kept in another sealed envelope supersubscribed as **"Tender for supply of "Furniture, Kitchen Items, Bed Items & other Assets for Six nos. of OAVs :-2025-26, Puri "**

(b) **Technical Bid & Financial Bid.**

The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3 & Tech-04**) & submit it in a separate envelope with all self-attested documents / papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote rate **per item** in the prescribed format (**FIN-2**). All materials must be of a reputed & renowned brand. Only one price should be quoted for each item and if more than one price is quoted under different options the rate quoted by firm in the first option only will be valid and considered for evaluation. The rate shall include OAV wise packing and must include other charges/levies/duties, transportation cost etc. Delivery & installation of the complete materials shall be made at OAV point. Accordingly, the bidder has to calculate per unit rate after taking into account all of the above factors.

- (c) The tender should be addressed to the District Education Officer, Puri, Po/Dist.-Puri, Pin-752001.

- (d) The Bid document shall be available in official website of the district -**puri.odisha.gov.in** and OAVS website **www.oav.edu.in** and the cost of the tender paper of Rs. 2,000/- is to be enclosed in shape of crossed Demand Draft in favour of **District Education Officer, Puri** payable at Puri along with the **Technical BID.**



(e) **Earnest Money Deposit (EMD):**

The bidder is to submit EMD amounting to **Rs. 2,00,000/- (Rupees Two Lakh only)**. The EMD (refundable - without interest), may be submitted in shape of A/c payee Demand Draft from any Nationalized or scheduled bank drawn in favour of "**District Education Officer, Puri**" payable at Puri failing which the tender shall be rejected summarily. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or expresses its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of performance security.

(f) The interested Bidders are to enclose self-attested photocopies of the following valid documents /papers **in the Technical Bid envelope**. The proposal submitted without the following documents/papers shall not be considered.

Bid Specific mandatory Terms and Conditions

- (a) The Bidders should submit details like Name and registered address -of the Firm /Agency /Supplier & also name of the Authorized person.
- (b) The Bidder should submit Confirmation to carry out the assignment and to accept Term & Conditions of the tender.
- (c) Valid Udyam Aadhar Certificate.
- (d) Valid PAN
- (e) DD amounting to Rs.2,000/- as bid processing fees.
- (f) EMD in shape of Demand Draft of Rs.2,00,000/-
- (g) Valid GST Registration Certificate. Copy of the GST return for 03 months of the Financial year 2024-25 i.e. from Oct-2025 to Dec-2025 should be enclosed with the bid documents.
- (h) Bidder's Average Annual Turnover of last three years (2022-23, 2023-24 & 2024-25) must be minimum 2.00 crores. Turnover Certificate of last 3 years to be certified by Chartered Accountant (in the letter head of Chartered Accountant) with valid UDIN and must be bid specific.
- (i) Income Tax Return for the Financial Year 2022-23, 2023-24 & 2024-25 i.e. Assessment Year 2023-24, 2024-25 & 2025-26. Audited Financial Statements (P & L A/c & Balance Sheet) for last 3 years certified by Chartered Accountant must be submitted by the Bidder with Valid UDIN.
- (j) Dedicated /toll Free Telephone number for Service Support and Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone numbers for Service Support documents.
- (k) Bid Specific Manufacturer Authorization in OEM Letter Head with Seal, Signature, Name, Email Id, Designation and Contact Number. OEM must mention Bidder's name with Communication Address; Proof copy must be enclosed.

- (l) OEM/Bidder must confirm that the Desktop Computer, CPU, Monitor, Keyboard & Mouse are from the same OEM and also the Inverter, Battery and Trolley are from the same OEM.
- (m) ISO Certificates and Technical Specifications of the Items:-
- (i) **Desktop Computer**- ISO 9001: 2015, ISO 14001: 2015, SO/IEC 20000-1: 2018, ISO/IEC 27001:2022, ISO 45001:2018, ISO 50001:2018, SA 8000:2014.
 - (ii) **Inverter**- BIS, Certificate of Compliance CE, Certificate of Compliance FCC, ISO 9001, ISO 14001, ISO 27001, ISO 45001, ISO 1402,5 E waste Certificate from CPCB, Certificate of Compliance RoHs.
 - (iii) **Water Purifier**- BIS, CE, FCC
- (n) The OEM / Bidder must have to submit the offer product data sheet and product compliance sheet of all the quoted products. OEM Present in India should be 20 Years or above for Item category like Inverter, Desktop Computers and Television (Bidder Must Submit OEM Incorporation Certificate) and OEM should have a registered office in India to provide after sales service support in India.
- (o) The Bidder must have a registered office in Odisha for at least **five (5) years** or above to ensure for easy communication & better service support facilities.
- (p) Scope of supply: (Bid price to include all cost components i.e. Installation, Transportation and all taxes).
- (q) The bidding firm must not have been blacklisted by any Government Offices / Societies / Authorities (Government of Odisha or Government of India) / PSU / GEM Portal /Govt, run autonomous body/ Society in India / OSEPA for corrupt, fraudulent or any other unethical business practices or any other reason. To that effect, the firm must submit a bid specific Notary Affidavit in Non-Judicial Stamp Paper (Rs.100/-).
- (r) These items require onsite services at Puri District locations in the event of any complaints during the warranty period. The Bidder should submit an undertaking to resolve technical/mechanical issues at least up to one year arising in the installed equipment. For After-Sales Service, the turnaround time for resolving all complaints must not exceed 48 hours. To support immediate onsite service, the Bidder/OEM is required to submit a notarized declaration on a ₹100/- stamp paper, confirming their commitment to provide prompt onsite support through the OEM. Under taking letter to be submitted for replacement of complaint/defective goods within 48 hours after receipt of complaint during warranty period
- (s) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
- (t) Copy of experience certificate along with the order copies to be enclosed as a proof of supplies & successfully execution of similar work.
- (u) Sample of materials must be produced at the time of opening of Technical Bid in presence of the committee.

- (v) Bidder's offer is liable to be rejected if they don't submit any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
- (w) The authority reserves the right to cancel any or all the bids at any time without assigning any reasons thereof.
3. The Bidder who meets the requirements specified in the Technical Bid and after verification of sample by the committee will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.
4. **Submission & opening of Tender:**
- (a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **05-03-2026 by 5PM (in all working days)** addressed to District Education Office, Puri, P.O/ Dist.- Puri, Pin- 752001 only by **registered Post / speed post only**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus, the same is deemed to be rejected.
- (c) The Technical bids shall be opened **on dt. 06-03-2026 at 11 AM** in the O/o District Education Officer, Puri in the presence of the bidders/representatives of the bidders, if any, who wish to be present on the spot at that time.
5. **Specifications:**
Detail specification of the items is mentioned at **Annexure- A**. The party has to quote price per item as applicable and not total quantity as mentioned in annexure.
6. **Evaluation of BID:**
- (a) The Committee will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid and after sample verification will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened. The date, time & place of opening of Financial BID will be communicated after evaluation of Technical BID & verification of sample materials.
- (b) The technically qualified bidder quoting item wise lowest price in the Financial bid shall be considered for award of contract.
7. **Acceptance or Rejection of the Bids:**
- (a) The authority reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.
8. **Award of Contract:**
The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost. **Selection of firm will be made considering the firm quoting item wise lowest price.**
9. **Signing of Contract:**
- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the District Education Officer, Puri within seven days after issue of intimation for bid acceptance.
- (b) Failure by the tenderer to comply with the requirement of above-mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.
10. **Performance Security Deposit:**
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The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of bank draft drawn / Bank Guarantee (BG) on any Nationalized / Scheduled Bank in favour of “**District Education Officer**” payable at Puri only after making of agreement. In case of BG, the same shall be as per the **FORMAT-A** & its validity will be at least 30 days from the date of expiry of defect liability period.

11. Post delivery inspection (PDI):

The tender inviting authority (TIA) shall do the PDI of the quality of the materials by the technical committee.

12. Requirement & Delivery Schedule:

The selected firm shall supply/install “**Furniture at Six nos. of OAVs**” points within **15 days from the date of issue of the work order.**

The requirement may increase or decrease as per need during the period of contract. The total cost will be decided on the basis of actual sets/number of materials supplied.

13. Payment terms:

- (i) The selected bidder shall submit triplicate bill after satisfactory delivery of the materials as per conditions of agreement at six (06) OAVs' points along with challan copy.
- (ii) The Bidders shall have to submit the warranty certificate as applicable at the time of delivery/installation of equipment.
- (iii) After obtaining the PDI report from technical committee, payment will be made.
- (iv) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.
- (v) Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (vi) No advance payment shall be made or no payment shall be entertained on negotiation through Bank.

14. Penalty:

- (a) If the work is delayed for any reason for which the Tender Inviting Authority (TIA) is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt. for blacklisting the firm.
- (b) If the PDI of the quality of materials shows negative result then penalty will be imposed proportionately as maximum upto @ 20% or part thereof on the total cost as decided by the TIA.

15. Amendments to BID terms, conditions and issue of Corrigendum/addendum:

- (a) Seven (07) days before the last date of submission of Bids, the authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websites puri.odisha.gov.in and oav.edu.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the authority may, at its discretion extend the deadline for the submission of bids.

- 16.** Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.

17. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
18. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
19. No document as required and mentioned in the Bid shall be submitted in the technical bid / financial bid unless otherwise specifically mentioned therein. All required documents shall be serially numbered and page marked.
20. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
21. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly, the bidder shall submit the Bid.
22. The authority reserves the right to reject any or all the bids without assigning any reason thereof. The authority also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
23. **Resolution of Disputes:**
 - (a) Any dispute between the Tender Inviting Authority (TIA) and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
 - (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the arbitrator, to be nominated by the Collector, Puri. The Collector, Puri, shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.
24. **Applicable Law and Jurisdiction of Courts:**
 - (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
 - (b) All disputes relating to the contract are subject to the pecuniary jurisdiction of the Court at Puri.


District Education officer, Puri

COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

To
The District Education Officer, Puri

Subject: Supply of Furniture for Six nos. of OAVs 2025-26.

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards supply of **Furniture for Six nos. of OAVs** in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document is found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp

Bidder/s's Organisation (General Details)

Sl. No.	Description	Full Details
01	Name of the Bidder/s	
02	Address for Communication Mobile No.: Email id :	
03	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :	
04	Registration / Incorporation Details Registration No: Date & Year. :	
05	Self-declaration having no Black listed	
06	Confirm to carry out assignments as per the scope of work of the Bid Document	
07	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

BIDDER/S'S OFFICIAL SIGNATORY .

Date:

Name & Designation with Rubber Stamp

Check list of documents to be enclosed with Technical Bid (Mandatory)			
Sl. No	Nature and Type of Documents	Whether enclosed	
		(with page reference)	
		Yes / No	Page no.
1	The Bidder should submit details like Name of the Firm/ Agency/ Supplier, Registered address & name of the Authorized person.		
2	The Bidder should submit Confirmation to carry out the assignment and to accept Term & Conditions of the tender.		
3	Valid Udyam Aadhar Certificate.		
4	Valid PAN		
5	DD amounting to Rs.2,000/- as bid processing fees.		
6	EMD in shape of Demand Draft of Rs.2,00,000/-		
7	Valid GST Registration Certificate. Copy of the GST return for the last 03 months of the Financial year 2025-26 i.e. from Oct 2025 to Dec-2025 should be enclosed with the bid documents.		
8	Bidder's Average Annual Turnover of last three years (2022-23, 2023-24 & 2024-25) must be minimum 2.00 crores. Turnover Certificate of last 3 years to be certified by Chartered Accountant (in the letter head of Chartered Accountant) with valid UDIN and must be bid specific.		
9	Income Tax Return for the Financial Year 2022-23, 2023-24 & 2024-25 i.e. Assessment Year 2023-24, 2024-25 & 2025-26. Audited Financial Statements (P & L A/c & Balance Sheet) for last 3 years certified by Chartered Accountant must be submitted by the Bidder with Valid UDIN.		
10	Dedicated /toll Free Telephone number for Service Support and Escalation Matrix for Service Support: Bidder/OEM must provide Escalation Matrix of Telephone numbers for Service Support documents.		
11	Bid Specific Manufacturer Authorization in OEM Letter Head with Seal, Signature, Name, Email Id, Designation and Contact Number. OEM must mention Bidder's name with Communication Address; Proof copy must be enclosed.		
12	OEM/Bidder must confirm that the Desktop Computer, CPU, Monitor, Keyboard & Mouse are from the same OEM and also the Inverter, Battery and Trolley are from the same OEM.		
13	ISO Certificates and Technical Specifications of the Items:-		
(a)	Desktop Computer- ISO 9001: 2015, ISO 14001: 2015, SO/IEC 20000-1: 2018, ISO/IEC 27001:2022, ISO 45001:2018, ISO 50001:2018, SA 8000:2014.		
(b)	Inverter- BIS, Certificate of Compliance CE, Certificate of Compliance FCC, ISO 9001, ISO 14001, ISO 27001, ISO 45001, ISO 1402,5 E waste Certificate from CPCB, Certificate of Compliance RoHs.		
(c)	Water Purifier- BIS, CE, FCC		
14	The OEM / Bidder must have to submit the offer product data sheet and product compliance sheet of all the quoted products. OEM Present in India should be 20 Years or above for Item category like Inverter, Desktop Computers and Television (Bidder Must Submit OEM Incorporation Certificate) and OEM should have a registered office in India to provide after sales service support in India.		

15	The Bidder must have a registered office in Odisha for at least five (5) years or above to ensure for easy communication & better service support facilities.		
16	Scope of supply: (Bid price to include all cost components i.e. Installation, Transportation and all taxes).		
17	The bidding firm must not have been blacklisted by any Government Offices / Societies / Authorities (Government of Odisha or Government of India) / PSU / GEM Portal /Govt, run autonomous body/ Society in India / OSEPA for corrupt, fraudulent or any other unethical business practices or any other reason. To that effect, the firm must submit a bid specific Notary Affidavit in Non-Judicial Stamp Paper (Rs.100/-).		
18	These items require onsite services at Puri District locations in the event of any complaints during the warranty period. The Bidder should submit an undertaking to resolve technical/mechanical issues at least upto one year arising in the installed equipment. For After-Sales Service, the turnaround time for resolving all complaints must not exceed 48 hours. To support immediate onsite service, the Bidder/OEM is required to submit a notarized declaration on a ₹100/- stamp paper, confirming their commitment to provide prompt onsite support through the OEM. Under taking letter to be submitted for replacement of complaint/defective goods within 48 hours after receipt of complain during warranty period		
19	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
20	Copy of experience certificate along with the order copies to be enclosed as a proof of supplies & successfully execution of similar work.		
21	Sample of materials must be produced at the time of opening of Technical Bid in presence of the committee.		
22	<p>8.Exemptions / Relaxations for OSMEs & Startups: EMD Exemption:</p> <ul style="list-style-type: none"> • As per Odisha MSME Deptt. Notification L. No. 566/MSME dated 24.01.2024. • OSMEs are exempted from EMD and tender paper cost. <p>Turnover & Experience Relaxation:</p> <ul style="list-style-type: none"> • Annual turnover criteria relaxed by 90% for OSMEs. <p>Performance Security:</p> <ul style="list-style-type: none"> • If applicable, collected at a concessional rate of 25% for OSMEs. <p>Startup Eligibility:</p> <ul style="list-style-type: none"> • Must be registered with Startup Odisha. • Operate in the manufacturing sector in Odisha. • Total investment in Plant & Machinery ≤ ₹10 Cr and annual turnover ₹50 Cr. <p>Registration Requirement:</p> <ul style="list-style-type: none"> • Valid Udyam Registration Number (URN) mandatory. • Must submit an affidavit at the time of bidding for benefits. 		

Place:
Date:

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp/
Official Seal of the Firm.

(In Bidder's letter Head)

To:

The District Education Officer, Puri

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director/ Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Authorized Signatory

Name and Designation of Signatory with Date and Seal:

Address of the Bidder

COVERING LETTER
(In Bidder's Letter Head)

To
The District Education Officer, Puri

Subject: Supply of Furniture for Six nos. of OAVs – FINANCIAL PROPOSAL

Madam/Sir

I, the undersigned, offer to: supply **Furniture for Six nos. of OAVs** in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Proposal is for the sum of Rs. _____ **[Insert amount(s) in words and figures*]**. Separate item wise rate is mentioned at **Annexure- "A"**

The quoted rate is inclusive of transportation cost & delivery of the complete material at school point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 90 days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]
Name and Designation of Signatory with Date and Seal:
Address of the Bidder :

PERFORMANCE BANK GUARANTEE FORMAT

To,

The District Education Officer,
Puri

WHEREAS _____ (Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No _____ dated _____ for Furniture, Kitchen Items, Bed Items & other Assets for six nos. of Girls hostel and one Boys hostel in Six Nos. of Odisha Adarsha Vidyalayas (OAVs), Puri district (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified there in.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day of _____, Year

Our branch at * _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____*branch a written claim or demand and received by us at our _____*branch on or before Dt. _____ Otherwise, bank shall be discharged of all liabilities under this guarantee thereafter.

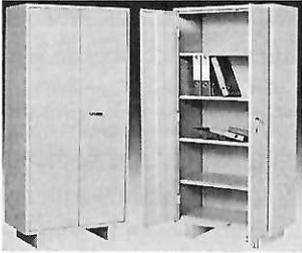
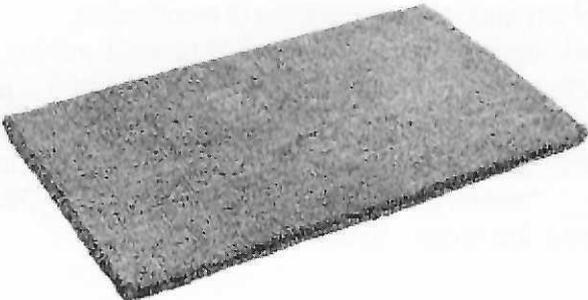
.....
(Signature of the authorized officer of the Bank)

Name and designation of the officer

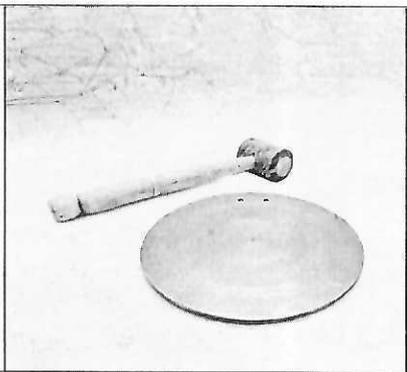
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Seal, name & address of the Bank & Branch

*Preferably at district head quarter.

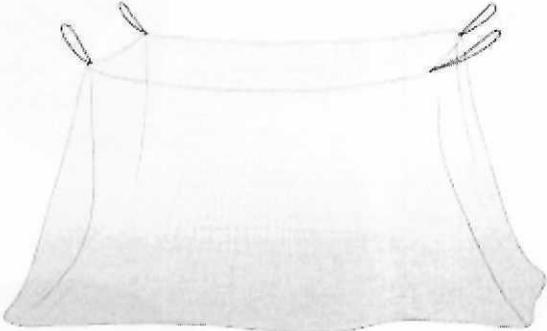
Annexure-A

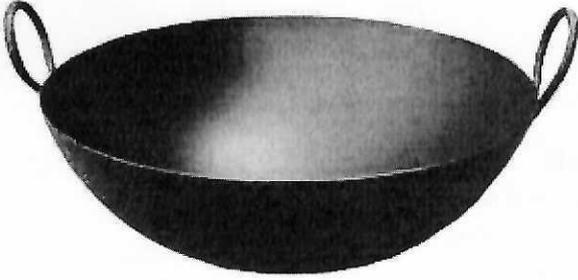
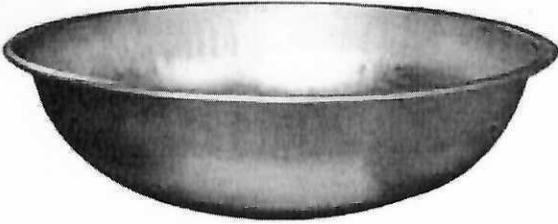
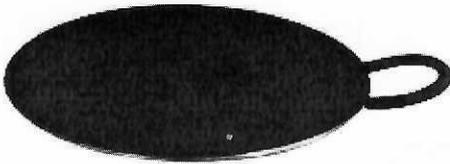
Sl. No.	Product Description	Image	Required Quantity	Rate per item inclusive of all taxes & charges.
1	<p>Almirah (Office use) Body and shelves made from a combination of 22 - 24-gauge mild steel sheets. Height: 78 inches Width: 36 inches Depth: 19 inches</p>		28 Nos	
2	<p>Wall Clock Step Movement Plastic Analog Wall Clock for Office/ (7 Inches)</p>		28 Nos	
3	<p>Door Mat A dust- and water-absorbent mat placed at the entrance. Easy to clean and made of durable fiber.</p>		840 NOS	
4	<p>Torch (3 Cell) high-power torch that uses 3 batteries. Gives long-range light and useful in emergencies.</p>		35 NOS	



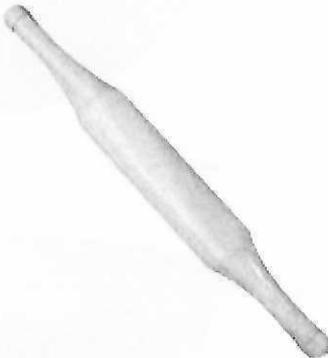
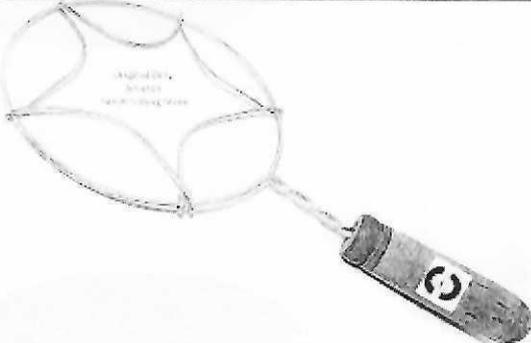
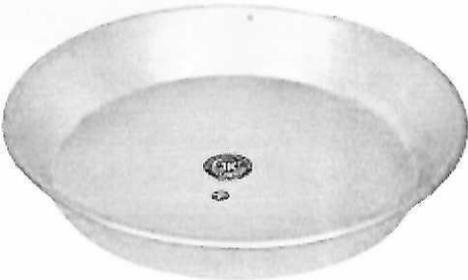
5	<p>Lock & Key A Strong metal lock with rust-proof keys. Used for securing doors.</p>		350 NOS	
6	<p>Plastic Bucket Made of high-quality plastic with 10–20L capacity. Lightweight, durable, and crack-resistant.</p>		700 NOS	
7	<p>Plastic Mug A lightweight pouring mug, usually 0.5–1L. Durable and easy to clean.</p>		700 NOS	
8	<p>Hostel Bell A small bell used to call or alert hostel members. Produces a loud, clear sound</p>		7 NOS	

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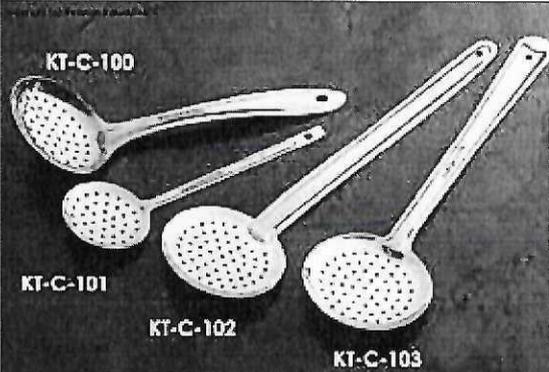
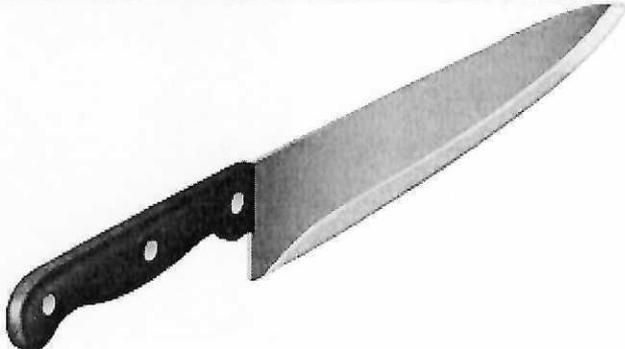
9	<p>Lock (For the gate Big) Heavy-duty outdoor lock for main gates. Strong steel body and weather-resistant</p>		35 NOS	
10	<p>Mosquito Net Fine mesh net that prevents mosquitoes from entering. Lightweight, breathable, and foldable for single bed.</p>		700 NOS	
11	<p>Dunlop and cover Foam mattress (Dunlop) with a protective cloth cover. Soft, comfortable for single bed.</p>		700 NOS	
12	<p>Dekchi and Dhankuni Cooking pot with a lid made of aluminium or steel. Suitable for boiling and daily cooking for 100 persons.</p>		42 NOS	

13	<p>22 Lt. Pressure Cooker Large-capacity cooker for hostel/family use. Comes with safety valve and strong build.</p>		7 NOS	
14	<p>Kadhai and Dhankuni Deep frying pan with a lid. Ideal for frying, sautéing, and daily cooking for 100 persons.</p>		14 NOS	
15	<p>Tasala and Dhankuni A flat-bottom cooking Tope with cover. Used for heating food for 100 persons.</p>		14 NOS	
16	<p>Tawa Flat pan used for making rotis, chapatis, or dosa. Provides even heat distribution</p>		35 NOS	

SAI

17	<p>Drum and Dhankuni for storage of water Large steel drum for storing water. Comes with a lid to keep water clean with 18 – 20 litres.</p>		28 NOS	
18	<p>Belana Pata Wooden rolling pin and board for rolling chapatis. Smooth surface for easy rolling.</p>		21 NOS	
19	<p>Roti Seka Wire mesh used to puff rotis directly on flame. Heat-resistant and lightweight.</p>		21 NOS	
20	<p>Thalia (Roti making) A round Aluminium base for rolling and shaping rotis. Stable and non-slippery for 100 persons.</p>		7 NOS	

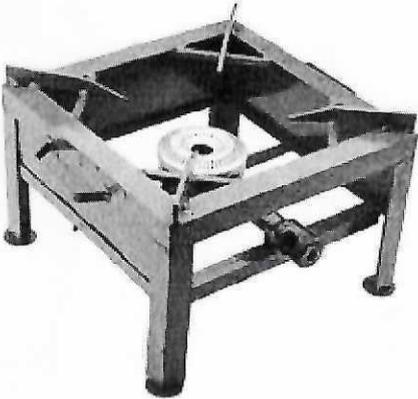
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21	Pitha Khadika Mold/tool used for making traditional pitha. Usually stainless steel.		42 NOS	
22	Danki Traditional wooden hammering/pounding tool. Used to pound rice, grains, or spices		42 NOS	
23	Dal Chatu A long-handled steel ladle. Used for serving or stirring dal, curries, and soups.		28 NOS	
24	Knife/Paniki Stainless steel kitchen knife with sharp blade. Comfortable grip for cutting vegetables/meat.		14 NOS	

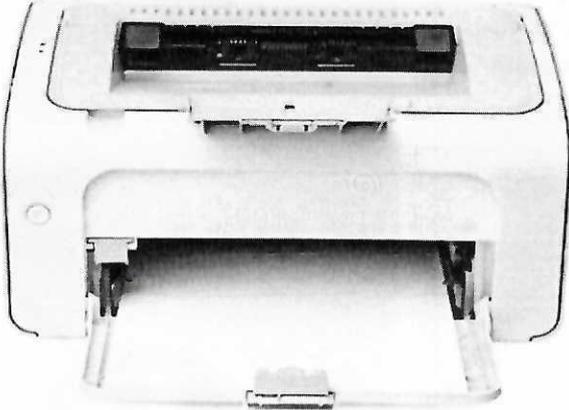


25	Steel Tray Large steel serving tray. Rust-free, durable, and easy to clean.		700 NOS	
26	Steel Glass Stainless steel drinking tumbler. Break-proof and hygienic.		700 NOS	
27	Sila and Silapua Traditional grinding stone set. Used for grinding chutneys, spices, and pastes manually.		7 NOS	
28	Grinder Electric mixer-grinder with multiple jars. Used for both wet and dry grinding with 1000 watt.		7 NOS	

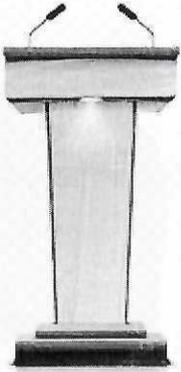
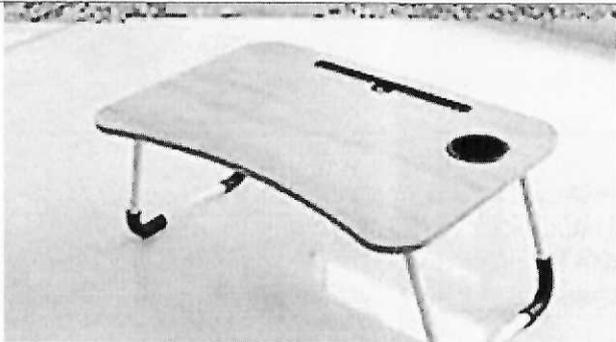


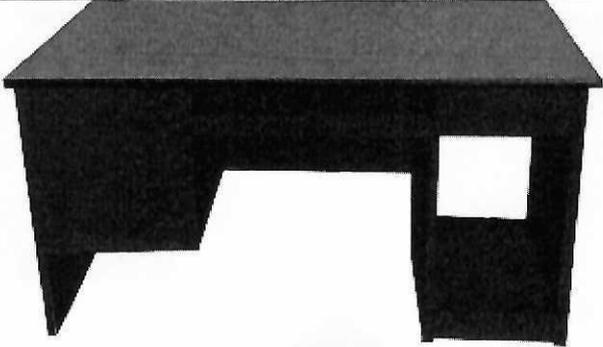
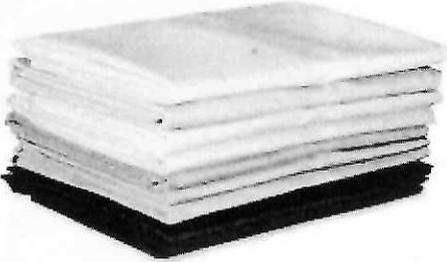
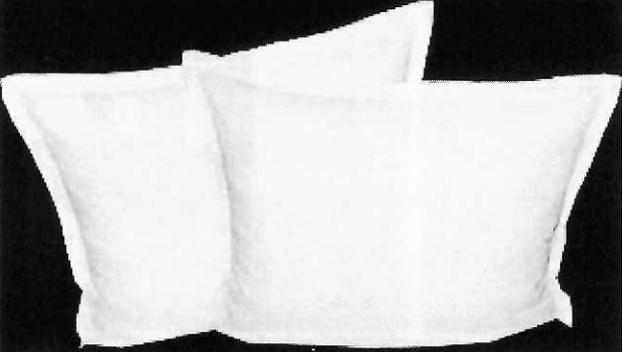
29	<p>Hemadasta Iron manual grinder. Perfect for crushing spices and herbs.</p>		7 NOS	
30	<p>Gas Stove Single or double- burner stove. Works on LPG; supports both manual and auto ignition.</p>		28 NOS	
31	<p>Gas Cylinder LPG gas tank. Certified safe and used for cooking appliances</p>		28 NOS	
32	<p>Service Spoon Steel, eating or serving spoon. Rust- proof and smooth- edged.</p>		84 NOS	
33	<p>Sauce Pan Deep pan with a long handle for boiling milk, tea, or sauces. Usually stainless steel.</p>		7 NOS	

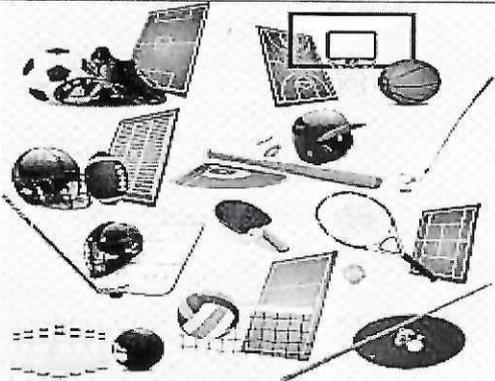
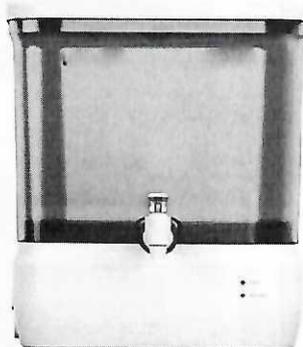
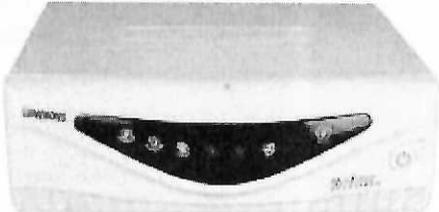


34	<p>Bucket for washing vegetables</p> <p>Wide steel bucket used for washing and rinsing vegetables. Optional holes for draining water.</p>		28 NOS	
35	<p>Steel Bucket</p> <p>Heavy-duty steel bucket for storing water. Strong, rust-resistant, and long-lasting.</p>		42 NOS	
36	<p>Steel Mug (Big size)</p> <p>Large stainless-steel mug (1–1.5 L). Used for bathing or pouring water.</p>		35 NOS	
37	<p>PRINTER (Monochrome)</p>		7 NOS	

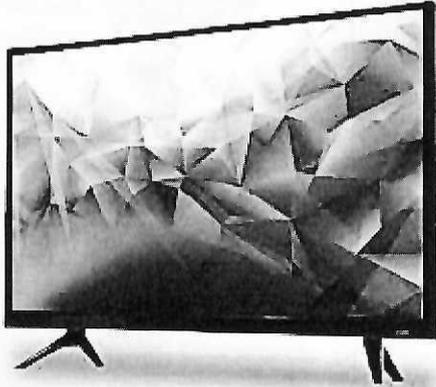
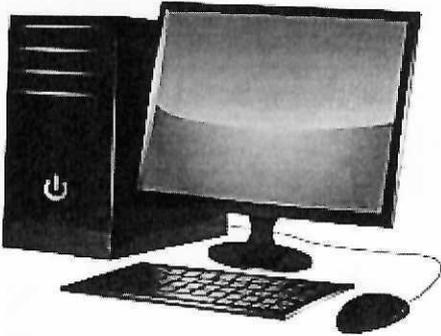
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<p>38</p>	<p>PODIUM Lightweight & portable stand ideal for office, school, or small events — easy to move and use.</p>		<p>7 NOS</p>	
<p>39</p>	<p>Ceiling FAN Strong airflow and stable cooling with 1200 mm blade</p>		<p>770 NOS</p>	
<p>40</p>	<p>Dari Extra-large cotton dhurrie/dari (12-9)</p>		<p>28 NOS</p>	
<p>41</p>	<p>Small Study Table Compact and sturdy study desk with storage shelf — ideal for laptop, books, and writing.</p>		<p>700 NOS</p>	
<p>42</p>	<p>Chair with arm Durable and simple plastic chair ideal for office waiting areas, workstations, or cafeteria spaces.</p>		<p>700 NOS</p>	

43	<p>Big Table (Office Use) Large executive-style office table ideal for spacious offices or as a manager's desk. (4ft x 2.5ft) with one drawer and one cupboard</p>		14 NOS	
44	<p>Bed Affordable polar fleece blanket light yet warm for everyday use, single bed (6ft x 3ft)</p>		700 NOS	
45	<p>Blanket Reversible mink blanket — soft, warm & versatile for single person.</p>		700 NOS	
46	<p>Bed Sheets Beautiful hand-block print design for single bed.</p>		700 NOS	
47	<p>Pillow with Cover Basic white pillow with cover — ideal for hostel bed.</p>		700 NOS	

<p>48</p>	<p>Indoor Sports item (as per requirement) Carron, ludo, chess, badminton and zym equipments like dumbbells, resistance bands, mats, skipping etc</p>		<p>7 SET</p>	
<p>49</p>	<p>Water Purifier</p>		<p>7 NOS</p>	
<p>50</p>	<p>Sound Set</p>		<p>7 NOS</p>	
<p>51</p>	<p>Inverter set</p>		<p>21 NOS</p>	

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52	Colour Television		7 NOS	
53	Desktop Computer		7 NOS	

NB:- All materials must be of a reputed and renowned brand. Only one price should be quoted for unit of item.

Place:
Date:

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stamp/
Official Seal of the Firm.

Desktop Computer Specification		
Sl.No.	Description	Specification
1	Desktop Computer with Table Mount Monitor System with Compatible Chipset as per Processor Make with Minimum 6 USB Port with Commercial Chipset	
2	Processor Number	Intel Core i3 12100 or Higher
3	Expansion Slots (PCIe x 1)	1 or Higher
4	Expansion Slots (PCIe x 16)	1 or Higher
5	Expansion Slots (M Dot 2) for SSD	1 or Higher
6	Expansion Slots (M Dot 2) for WiFi	1 or Higher
7	Trusted Platform Module	Discrete TPM 2.0 or Higher
8	Graphics Type	Integrated or Higher
9	Factory Pre-loaded Operating System by Desktop OEM	Window 11 or Higher
10	Type of RAM	DDR4 or Higher
11	RAM Size (Memory Card/Module) (in GB) (Capacity to be installed in the System)	8 or Higher
12	Memory Expandable Up To (in GB)	64 or Higher
13	Total Numbers of DIMM Slots Available	2 or Higher
14	Number of DIMM Slots Populated with Memory Card/Module	1 or Higher
15	SSD - Storage Capacity (in GB)	1000 or Higher
16	Number of Internal Bays Available, Size 2 Point 5 Inch	1 or Higher
17	Number of Internal Bay Populated, Size 2 Point 5 Inch	1 or Higher
19	Number of Internal Bays Available, Size 3 Point 5 inch	2 or Higher
20	Bluetooth with WiFi	Yes
21	Audio Interface Type	Universal 3.5 mm Audio Jack (Support for Audio-in and Audio out), Audio-in, Audio-out or Higher
22	Type of Ethernet Ports	10/100/1000 on Board Integrated Gigabit Port
23	Number of Ethernet Ports	1 or Higher
24	Number of USB Type A Port (Version 2 Point 0)	4 or Higher
25	Number of USB Type A Port (Version 3-point 2 Gen 1)	3 or Higher
26	Number of VGA Ports	1 or Higher
27	Number of HDMI Ports	1 or Higher
28	Number of DP Ports	1 or Higher
29	Display Technology	LED Backlit LCD (Liquid Crystal Display)
30	Screen Size (in CMs)	21.5 "
31	Maximum Resolution (Pixels)	1920 x 1080 (Full HD)
32	Power Supply for Monitor	External Power Adapter
33	Speaker	Yes
34	Mouse Connectivity	USB Wired
35	Keyboard Connectivity	USB Wired
36	Type of Keyboard	Standard
37	Antivirus	3 years enterprise complete protection
38	On Site OEM Warranty (in Year)	3

Printer Specifications	
Connectivity Technology	USB
Printing Technology	Laser
Special Feature	Single Function
Colour	black
Model Name	LASERJET PRO P1108 PLUS
Printer Output	Monochrome
Maximum Print Speed	18 ppm

Speaker Specification	
Speaker	2X8" Speaker, 1XHF Driver
Power Output(BI-Amp)	55W Max. (LF+HF)
Input Channels	2 X Mic 3mV/4.7kΩ, 1 X Aux 100mV/47kΩ, Music 100mV/47kΩ, 2 X Wireless MIC
Frequency Response	55-18,000 Hz ±3dB (Bi-Amp)
S/N Ratio	60 dB
Tone Controls	Bass ±5dB at 100Hz, Treble ± 5dB at 10kHz
Digital Player	MP3 Player with USB, SD, MMC card reader, Recording function and Bluetooth.
Preamp Output	200mV/600Ω
Protection	AC Fuse: 1Amp. 250V (T 1AL)
Power Supply	AC: 220V-240V 50/60Hz DC: 12V Car Battery (external) 12.8V, 4500mAh Rechargeable Li-ion battery (built-in)
AC Power Consumption	60VA
Dimensions	W340 X H680 X D300 mm
Weight	14.60 kg approx.

Microphone Specification	
Wireless Microphone	2 X Hand Held
Frequency Stability	±0.005%
Max. Modulation	45dB
RF Output	10mW
Frequency Response	50-15,000 Hz
Battery	3V (2 X 1.5V AA Pencil Cells)
Current Consumption	<200 mA
Dimensions	Ø52 X L242 mm
Weight (w/o battery)	140g Approx.

Television TV Specification		
Sl. No.	Description	Specification
1	A television set or television receiver (more commonly known as TV) is an electronic device for the purpose of receiving of broadcast of video & audio content as per applicable TV broadcast System like NTSC/ PAL etc. It enables the user to viewing and hearing programs and news etc as broadcasted / television broadcasts and may have additional capabilities to view other informative programs over internet.	
2	Intended Application	To receive and play TV Broadcast programs. It is different from monitor which is used as output device in IT systems.
3	Type/Category/Class of TV set	Smart TV (2) or Higher
4	Display Type/Technology	LED (Light Emitting Diode) or Higher
5	Actual Screen Size (inches)	43 or Higher
6	Audio Power (minimum)	10W x 2 or Higher
7	Maximum Resolution (Pixels) supported	Full HD: 1920x1080 or Higher
8	Operating System	Android or Higher
9	Static contrast Ratio	19-02-1900 00:01:00 or Higher
10	Typical Brightness (Nits)	300 - 399 or Higher
11	Actual Brightness (Nits)	300 or Higher
12	Minimum Number of Television Channels supported (at RF input)	96 or Higher
13	Salient Feature	Inbuilt Speakers, Table mount(legs), Wall Mount bracket or Higher
14	Optional Feature	HDR (High Dynamic Range), Screen Mirroring, Built-in Wi-Fi, Bluetooth, LAN or Higher
15	Input Power Rated Voltage	230 (+-10%), 50Hz or Higher
16	BEE Star Rating	3 star or Higher
17	Input port	1-USB Port,1-HDMI Port, AUXILARY AUDIO INPUT,1-Ethernet Port, RF Input or Higher
18	Output Port	AUDIO OUTPUT or Higher
19	RF Tuner Band	UHF & VHF or Higher
20	Accessories (included in the scope of supply)	Remote Control, Stand, Wall Mounting Bracket
21	Comprehensive Standard Warranty (Years)	1 or Higher
22	Warranty on Display only (Years)	2 or Higher
23	Installation & Commissioning	Yes

Including stand/bracket

Inverter, Battery, Battery Trolley Specification		
SI.No.	Description	Specification
1	Description of stores	Inverters are used as emergency backup when there is power outage. It turns on the electrical appliances when the main supply is off. The function of an inverter is to convert Direct Current (DC) into Alternating Current (AC)
2	BIS CRS Compliance for the inverter	Yes, as per IS 16242(Part 1)
3	Output Rating of the Inverter (in KVA)	1000 VA or Higher
4	Input - Operating Voltage of the Inverter	1 phase 180V -260V, 50 Hz AC mains
5	Output Voltage of the Inverter (in inverter mode)	1 phase 220V +/- 10 V, 50 Hz AC
6	Inverter Efficiency Range (DC to AC)	70 % - 75 % or Higher
7	Provision of battery with each inverter for backup	Yes
8	Type of Battery	Stationary Lead Acid Batteries (with tubular positive plates) in monopoly container conforming to IS 13369, (Can support SMF and LI-ION Batteries also)
9	Minimum Capacity of Each Battery (in Ah) (hint: Write '0' in case battery not provided)	150 or Higher
10	Battery Voltage (in volts) (hint: Write '0' in case battery not provided)	12
11	Number of Batteries for Each Inverter (hint: Write '0' in case battery not provided)	1 or Higher
12	Minimum Guaranteed VAh (Hint- VAh calculation: Battery capacity (in Ah) x Battery Voltage x Number of battery = Total VAh) (Hint: Write '0' in case battery not provided)	1800 or Higher
13	Type of waveform	Sinewave
14	Total harmonic distortion (THD)	</= 5% or Higher
15	Power factor of load supported	>/= 0.6 or Higher
16	Protection	Protection for under voltage at battery terminal, Protection of over voltage, Over temperature protection, Overload protection, short circuit protection, short circuit protection at battery (as applicable)
17	Metering	Mains On, Battery Mode, Charging and discharging indication Input Voltage, Output Voltage, Battery Backup time, fault indication on LCD display App based Monitoring should be Available for ups and inverter mode, holiday mode, Monitoring

		Battery Health Status, battery water topping reminder and running load %
18	Alarms and Indications	Indicator for Mains presence, Indicator for Battery Charging and Discharging, Indicator for Output Over Load, Audible Alarm for Low Battery
20	Provision of Suitable Trolley/ Rack for Batteries	Yes
21	After Sales Service (Turn Around Time)	Within 7 days
22	Other Services Provided	PAN India service support on 24 x 7 basis, Availability of spares in close proximity (Spares should be easily available close to the site)
24	Minimum Warranty for inverter (in Years)	2
25	Minimum Warranty for battery (in Years) by Battery Manufacturer/Brand (hint: Write '0' in case battery not provided)	2 or higher
26	Certification	BIS, Certificate of Compliance CE, Certificate of Compliance FCC, ISO 9001, ISO 14001, ISO 27001, ISO 45001, ISO 1402,5 E waste Certificate from CPCB, Certificate of Compliance RoHs.

Water Purifier Specification	
Material	Polycarbonate (PC), Stainless Steel
Capacity	40 litres with Water Purifier
Brand	Reputed and renowned manufacturer
Product Dimensions	56D x 77W x 120H Centimeters
Style	modern
Installation	Yes
Access Location	Top
Number of settings	2
Power Source	Corded Electric
UPC	720441781985
Manufacturer	Reputed and renowned manufacturer
Number of Memory Sticks	1


 District Education Officer, Puri