



OFFICE OF THE PANCHAYAT SAMITI, SATYABADI

PR & DW Dept. Govt. of Odisha.

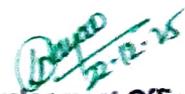
Letter No 4946 Dt-22-12-25

Quotation/ Tender call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Individuals for providing 1 (One) no of vehicles (Preferably Three nos. of Bolero/ Scorpio/ TUV/Ertiga etc.) having sitting capacity not more than 8 & not less than 6 including driver, which shall confirm to the Terms and conditions (Appendix-A) for official use in Office of the Panchayat Samiti, Satyabadi on Monthly rent basis (Including driver charge).

Reference- Order No-15836/F dt-27/05/2025, Financial Dept. in Govt. Of Odisha)

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Satyabadi Block area shall have no criminal case on his name.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid contract carriage permit, proof of up-to-date tax payment etc. Mandatory for playing of vehicle.
4. The driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle (Preferably the driver have 1 year experience of driving any Govt. vehicle in Puri).
5. The driver should be well behaved, gentle and obedient in nature & well acquainted with the village roads in Satyabadi Panchayat Samiti (Preferably any driver, who previously drive any vehicle in Satyabadi Panchayat Samiti area).
6. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the BDO, Satyabadi and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge shall be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of 10(ten) KM per litre.
9. The details of the make & year of manufacture of the vehicle registration no. millage (KM covered per litre) and Name of the driver, Driving Licence No, experience of driving Govt. vehicle (Signed by concerned authority) and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Appendix-B)
10. The service provider Agreement must follow all the instruction on order 15836/F Dt-27/05/2025, Finance dept. Govt. of Odisha.
11. The Quotation completed in all respect should reach the undersigned on or before 30/12/2025 by 04.00 PM and shall be opened on the next working day at 10.00 AM in presence of the bidders or their authorised representative.
12. The application form of quotation/ tender containing General bid information & Terms and conditions for hiring of vehicle etc. will be available & can be downloaded from Panchayat Samiti, Satyabadi Office website & Twitter page from date-22-12-2025 to Date-30-12-2025.
13. The authority reserves the right to reject any or all the quotation without assigning any reason thereof.


22-12-25
Block Development Officer
Satyabadi

Memo No 4947 Dt- 22.12.25

Copy forwarded to notice board of Panchayat Samiti, Satyabadi / All Line Deptt. office notice board/ Gram Panchayat Office Notice Board under Satyabadi Block for wide publication. Gen. & Misc. Section should take steps to publish in one Local Odia newspaper for one day.

(Signature)
22-12-25
Block Development Officer
Satayabadi

Memo No. 4948.....Dt. 22.12.25

Copy submitted to CDO-cum-EO, ZP Puri for favour of information and wide circulation.

(Signature)
22-12-25
Block Development Officer
Satayabadi

Memo No. 4949.....Dt. 22.12.25

Copy along with copy of DTCN TO THE District Information Officer, NIC, Puri for information and necessary action. He is requested to upload the advertisement in the website www.ori-satyabadi.nic.in.

(Signature)
22-12-25
Block Development Officer
Satayabadi

General Information

SI No	Particulars	Information Details
1	Name of the Service provider	
2	Complete Address	
3	GST Number	
4	PAN Card Number	
5	Bank Account Number & IFSC Code	
6	Registration Number of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete Address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit Validity	
14	Insurance validity	
15	Name & Address of the Driver	
16	Experience of driving Govt. Vehicle	
17	D.L No & validity of D.L of the Driver	
18	Contact Number of the Service provider	
19	Contact Number of the Driver	
20	Proposed hire charge of the vehicle per month excluding fuel cost	
21	Rate of fuel consumption/ Mileage per Litre	

❖ "Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the Tenderer