



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI  
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OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI

Tender No: 694,

Date: 19-11-2025

SHORT TENDER CALL NOTICE

Sealed Tenders are invited from registered agencies/suppliers for supply of Morbidity Management & Disability Prevention Kit to the office of the undersigned. The details term and conditions are available in the district website [www.puri.nic.in](http://www.puri.nic.in). The bidding documents complete in all respect should reach the Office of the Chief District Medical & Public Health Officer, Puri on or before 15-12-2025 within 2.00 P.M. through Speed Post or Courier which should be superscribed as "**BID DOCUMENTS FOR SUPPLY OF MMDP KIT**". The bids will be opened on 16-12-2025 at 11.00 A.M.

The authority reserves the right to cancel or accept any tender without assigning any reason thereof.

Sd/-

Dr. Akshaya Satapathy  
CDM & PHO cum DMD, Puri

TERMS & CONDITIONS

The bidding documents complete in all respect should reach at Office of the CDM&PHO, Puri on or before 15-12-2025 within 2.00 P.M. and superscribed as "**BID DOCUMENTS FOR SUPPLY OF MMDP KIT**". The bids will be opened on 16-12-2025 at 11.00 A.M. at Office of the CDM&PHO, Puri.

1. Instructions for submission of Tender: The tender will be in two parts i.e. **Technical Bid (Part – A)** and **Financial Bid (Part – B)**. The bidder should submit their Technical & Financial bid separately in two envelopes and two envelopes should be put in to another cover envelope superscribed as "**BID DOCUMENTS FOR SUPPLY OF MMDP KIT**". The technical & financial bid envelopes should be clearly marked as Technical Bid & Financial Bid on top of the relevant envelope. The Tenders should be addressed to **The Chief District Medical & Public Health Officer, Puri, National Vector Borne Disease Control Programme (NVBDCP), Puri – 752001, Odisha.**
2. Those bidders who will qualify in the technical bid, their financial bid (Cover – B) will be opened.
3. The bidder shall submit the original tender document with seal & signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.

*A. Satapathy*  
19.11.2024

4. Those bidders who have not submitted required documents with technical bid they are automatically disqualified and cannot claim in future.
5. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected and performance security will be forfeited.
6. The blacklisted agencies either by the tender inviting authority or by any state Govt. or Central Govt. organisation are not eligible to participate in the tender.
7. The bidders have to bring the samples of the product during the opening of the bids. If any items not matched with the specifications, the financial bid of the concern bidder will not be opened.
8. The items will be selected based on the quality.
9. The bidder will supply the materials as per the requirement up to the block CHC level of the Puri district with their transportation cost & the payment will be made receipt of the proper bill.
10. No separate transportation cost will be paid to the bidder for supply of the MMDP Kit to the block CHCs.
11. The bidder having experience for supply of MMDP kit to any Government Organization should be given preference.
12. The contract would be initially for 1 year which may be extended based on the satisfactory performance up to another one year if the authority pleases.
13. No price escalation will be entertained during the extended tenure.
14. The performance security will be forfeited if the bidder will not supply the materials in time as per the supply order.
15. In case of the L1 agency is not capable to supply the items then the L2 agency will be placed the supply order of the items at L1 rate and penalty will be imposed on the L1 agency as deemed proper
16. The CDM&PHO-cum- DMD, Puri reserves all the right to consider / reject any such proposal without assigning any reason thereof.

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*Asst. Secy  
11/11/2020*

## DOCUMENTS FOR ELIGIBILITY AND SUBMISSION WITH TECHNICAL BID

The agency must submit the following documents in order to qualify in the technical bid.

1. The Bidder has to submit the self attested photo copy of the GST certificate & PAN in technical bid.
2. Copy of the GSTIN return file of previous year & previous quarter.
3. Copy of the income tax return acknowledgement for the last three financial year 2022-23, 2023-24 & 2024-25.
4. The bidder should give bank account details and bank account in favour of the agency name or at par in the name mentioned in GST certificate.
5. The bidder should submit the demand draft of **Rs.2,000/- (Non refundable)** towards tender cost in favour of the **ZSS Non NRHM Fund** payable at **Puri** from any nationalized bank.
6. The bidder should submit the demand draft of **Rs.30,000/-** (Refundable after successful completion of the contract) towards Security deposit in favour of the **ZSS Non NRHM Fund** payable at **Puri** from any nationalized bank.
7. The DDs must be given in original and put in the technical bid envelope. (Photo copy will lead to rejection of the bid)
8. All above documents must be kept inside the technical bid envelope. In case any of the documents is not found then the bidder will not qualify for opening of financial bid.

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*As per order 19.11.2021*

## **TECHNICAL BID FOR SUPPLY OF MMDP KIT**

(To be submitted in Technical Bid Envelope)

(The documents are to be arranged serially as per the order mentioned below)

### **TENDER FORMAT (PART – A)**

1.	Name of the Agency / Supplier	
2.	Address of the Agency / Supplier	
3.	Name of the Authorized signatory (In capital letters)	
4.	GST Registration Certificate	(Photo copy of the GST certificate)
5.	GST Clearance certificate for the F.Y. 2024-25 & from April – September 2025.	(Photo copy to be attached)
6.	IT return acknowledgement for the F.Y. 2022-23, 2023-25 & 2024-25	(Photo copy to be attached)
7.	Tender Cost of Rs. 2,000/- in shape of DD	(DD to be submitted in original)
8.	Security deposit of Rs. 30,000/- in shape of DD	(DD to be submitted in original)
9.	Affidavit of declaration certified by the Notary that the agency / Supplier does not have any legal suit pending against it for violation of GST and the agency / supplier has not blacklisted by any of the govt. institution.	(Original Affidavit to be submitted)
10.	Whether all documents are submitted and signed by the authorized signatory of the Agency / Supplier in each page with seal (Yes / No)	

### **DECLARATION**

I / we hereby declare that the terms & conditions, specification, etc given with the tender notice have been read carefully and acceptable to me / us and that the information furnished above is true & correct to the best of my / our knowledge. I / we understand that in case of any deviation / forged information in the above statement at any stage our agency shall be blacklisted and will not have any dealing with your organization in future.

**Place:**

**Date:**

**Signature with seal**

*AS-ent-2021 19.11.2021*

## **FINANCIAL BID FOR SUPPLY OF MMDP KIT**

(To be submitted in Financial Bid Envelope)

### **TENDER FORMAT (PART –B)**

<b>Sl. No.</b>	<b>Items</b>	<b>Specifications of the Items</b>	<b>Quantity</b>	<b>Amount Quoted</b> (Price including GST, Transportation cost up to all block CHC & all other charges)
1.	TUB	Minimum 30 (thirty) litre volume & 1 (one) feet height	01 No.	
2.	MUG	Minimum 01 (one) litre capacity	01 No.	
3.	SOAP	Bathing soap (Lifebuoy, weight 125 gram)	02 Nos.	
4.	Cotton Towel	Soft Turquoise (Size Minimum – Length 1.5 ft. X width 1.5ft.)	06 Nos.	
		<b>Total</b>		

**N.B.:** Price quoted must be inclusive of all applicable taxes and transportation cost up to the point of delivery i.e. 11 block CHCs & 1 DHH.

**Signature with seal**

*Asst. Engineer 19.11.2022*