



OFFICE OF THE NODAL PRINCIPAL, PURI
ODISHA ADARSHA VIDYALAYA, GOBINDAPUR
AT/PO: GOBINDAPUR, BLOCK: PIPILI, DIST: PURI, ODISHA, PIN:752104
Under the Department of School and Mass Education, Govt. of Odisha
Affiliated to CBSE, New Delhi, Affiliation No-1520423, School Code-17533
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Advt. No. -02 / OAV GOBINDAPUR / 2025-26

Date: 07.08.2025

ADVT. FOR EMPANELMENT OF PART-TIME TEACHERS

Applications are invited from the interested and eligible candidates within the age range of 21 to 65 years as on the date of the advertisement with requisite qualifications for empanelment of part-time teachers purely on contractual basis against the existing vacancies or vacancies arising hereafter in all 11 OAVs of Puri district for the academic session 2025-26. The prescribed filled-in application form by superscribing "THE POST APPLIED FOR _____" along with attested photocopies of certificates and two passport-size photographs should reach the office of NODAL PRINCIPAL, ODISHA ADARSHA VIDYALAYA, GOBINDAPUR, AT/PO-GOBINDAPUR, PIPILI, PURI, PIN - 752104 by registered/ Speed post/by hand on or before 15//08//2025 up to 4.00 PM.

SL. NO.	POST NAME	ESSENTIAL QUALIFICATION	REMUNERATION
	For all PGTs	(i) Two years integrated post-graduate course with at least 50% marks in aggregate (45% for SC/ST/PH/SEBC candidates) in the concerned subject. OR Master degree from recognised university with at least 50% marks in aggregate (45% for SC/ST/PH/SEBC candidates) in the concerned subject. (ii) Bachelor degree in education (a course prescribed by NCTE) from an institution recognised by NCTE and affiliated to a recognised university. (iii) Proficiency in teaching both in Odia & English medium. (iv) Desirable: Knowledge of computer application.	
1	PGT-Chemistry	Chemistry/Biochemistry.	Rs. 25,000/- Per Month for Normal Station
	For all TGTs	(i) Four years integrated degree course in the concerned subject from any institution recognised by NCTE with at least 50% marks in aggregate (45% for SC/ST/PH/SEBC candidates). OR Bachelor degree in Arts & Science in the concerned subjects with 50% in aggregate (45% for SC/ST/PH/SEBC candidates) along with degree in bachelor in education / 3 years integrated B.A. B.Ed (a course prescribed by the NCTE with 50% in aggregate (45% for SC/ST/PH/SEBC candidates) from an institution recognised by NCTE and affiliated to a recognised university. (ii) Proficiency in teaching both in Odia & English medium. (iii) Desirable: Knowledge of computer application. The subjects and combination of subjects are as under.	
2	TGT-English	English as an Honours/Pass/ Elective/ Major/Special subject at graduation level.	Rs. 20,000/- Per Month for Normal Station



Teachers engaged on a contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalaya Sangathan.

The following must be ensured while applying for the contractual appointment

- (a) The teacher should possess the required educational qualifications as mentioned in this advertisement.
- (b) Minimum and maximum age limit shall be 18 and 65 years respectively as on the date of advertisement.
- (c) She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.

Tenure of engagement:

Till such time regular teachers join or the end of the academic session whichever is earlier.

Documents to be produced by the retired employee:

- (a) Self-attested copies of all certificates/mark sheets.
- (b) Proof of retirement from service. (for retired candidates)
- (c) Awards/certificates of merit received during service career.
- (d) Two self-attested photographs (passport size)
- (e) Other relevant documents
- (f) Undertaking to be effect that:
 - (i) No proceeding is pending against him/her at any level.
 - (ii) He/she has never been convicted by any court of law.
 - (iii) He is not a member of any political party.
- (g) One Identity proof
- (h) A declaration to the effect that he/she is receiving full pension. In the case of provisional pension, reason to be cited. (for retired candidates)

Mode of application:

- (a) The candidates who can conveniently attend the schools in any block of the district need to apply for empanelment.
- (b) The candidate will submit the application by super scribing "THE POST APPLIED FOR _____" to the NODAL PRINCIPAL, ODISHA ADARSHA VIDYALAYA, GOBINDAPUR, AT/PO-GOBINDAPUR, PIPILI, PURI, PIN - 752104 in the prescribed format along with required documents by registered post/ speed post/by hand so as to reach the office by 15.08.2025 up to 4 PM..

Application without requisite documents will be summarily rejected.

Selection Procedure:

- (a) The selection of the candidate for the preparation of the panel list in the different subjects will be made on the basis of career marks only as per the computation procedure given below.
- (b) The short listed candidates will appear before the selection board for documents verification.
- (c) The computation of marks will be made taking 10% of the Percentage of marks secured in HSC (without extra optional), Bachelor Degree and B.Ed. for TGTs and HSC (without extra optional), Bachelor Degree, Master Degree and B. Ed. for PGTs.
- (d) Extra 5 marks will be added in the computation of marks for the candidates having M. Phil or Ph.D degree and 10 marks for the candidates having both degrees.
- (e) The short-listed candidates will be called for the document verification before the finalisation of the panel list, the date and venue of which will be intimated through their registered e-mail/ NIC portal of the district.
- (f) The selection committee will finalize the list of selected teachers to be engaged as per the vacancies available in the OAVs in the district. The Nodal Principals indicating the name of the OAV in which he/she is to be engaged will intimate to the principal & Principal will issue an engagement order.



- (g) The engagement of a teacher will automatically come to an end once a regular teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted by the Nodal Principal in any other OAV as per the available Vacancy against the sanctioned vacant post.
- (h) The Retired teacher, who has been awarded punishment in a vigilance case or Departmental proceeding or criminal Prosecution shall not be considered for engagement under the scheme. The retired teachers who has been a Member of any political party after his/her retirement shall also not be eligible for engagement under the scheme.

Execution of agreement:

An Agreement needs to be signed by the selected candidate and OAVs. The agreement should be in duplicate on non-judicial stamp paper of appropriate value. On behalf of OAVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

Duties and responsibilities of Contractual teachers:

Teachers appointed on contractual basis will discharge following duties

- (a) Regular classroom activity/Copy checking.
- (b) Invigilation duty/Evaluation work.
- (c) Helping students and colleagues in preparation and organization of different curricular /Co-curricular activities in the Vidyalaya.
- (d) Any other works assigned by the principal.

Payment and remuneration to contractual teacher:

Consolidated payment on monthly basis shall be made to the contractual teachers. If regular incumbent joins before completion of one month of the contractual teacher, then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

Sl No.	Designation	Consolidated Pay
1	PGT Chemistry	Rs. 25,000/-
2	TGT English	Rs. 20,000/-

Terms and Conditions:

- (a) Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalayas.
- (b) Teacher appointed on contractual basis will not be entitled for vacation pay during Summer/Autumn/Winter Break. Payment shall be calculated on pro rata basis.
- (c) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- (d) Working hours shall be same as regular teacher.
- (e) The engagement of these contractual teachers will automatically come to an end once a regular/contractual teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted in any other OAV of the district as per the available vacancy against the sanctioned post.
- (f) The retired PGT/TGT will be paid a consolidated remuneration at the rate mentioned above per month and there shall not be any upper limit in taking number of classes. But he or she will render service minimum for 20 days in a month excluding public holidays.

- (g) The teachers engaged should not be allowed to take class on holiday and vacations and they shall not also be engaged in any examination duty except internal examinations of the school.
- (h) The teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the OAV and he/she shall not be entitled for extra remuneration for such works.
- (i) The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities amounting to misconduct, he/she shall be disengaged forthwith by principal.
- (j) The retired teacher engaged under the scheme shall be treated as disengaged on attaining the age of sixty-five unless there is an extension order from the competent authority.
- (k) In terms of Finance Department OM NO. 23689 dated 23.06.2012 contractual Employees shall be eligible (subject to exigencies of public service) for special leave of 10 days at a time maximum during the period of engagement' for one year. The leave will not be carried over to the next year and will lapse on completion of each year of service.
- (l) Unauthorized absence for a continuous period of 15 days or more will automatically terminate his/her engagement.
- (m) The temporarily engaged personnel shall be entitled to travelling allowance and daily allowance @ of the corresponding rank in regular Govt. Service, when he/she discharge official duty/responsibility.

Validity of Panel:

The Panel will be valid for one year. The district selection board can revalidate the panel on exigencies. The engagement of retired teachers does not confer any right of engagement.

Special Provision:

Relaxation in CTET - In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible

N.B:- (a) The Candidate must have passed MIL Odia up to ME standard.

(b) All Candidates for the post of TGTs must have passed OSSTET / OTET Paper-II conducted by BSE or CTET Paper-II conducted by CBSE in accordance with the guidelines framed by the NCTE.

(c) The authority reserves the right to cancel part or whole of the above Empanelment of Part time teachers without assigning any reason thereof.

Sd/-
Nodal Principal, Puri

**APPLICATION FORM FOR EMPANELMENT OF PART TIME TEACHERS IN 11 OAVs
OF PURI: SESSION 2025-26**

1. Post Applied for :
 2. Name :
 3. Father's Name :
 4. Mother's Name :
 5. Marital Status :
 5. Contact Number (at least 2):
 6. Email ID :
 7. Address (Permanent) :
 (Present) :
 8. Gender :
 9. Date of Birth :
 10. Age (As on the date of Advt. 07.08.2025):
 11. Whether Qualified CTET Paper- II / OSSTET/ OTET Paper- II: Yes/ No
 12. Whether Odia is taught up to ME standard: Yes/ No
 (If Yes please submit the documentary evidence)
 13. Language Known :
 14. Ability to teach in Odia & English: Yes/ No
 15. Educational Qualifications:

Recent passport
size photograph
with signature on it.

Name of the Exam	Year of Passing	Board/University Name	Name of the Institution	Specialization	Total Marks	% of Marks Secured
HSC (Matriculation)						
Intermediate (+2)						
Graduation (+3)						
Post-Graduation						
B.Ed.						
M. Phil						
Ph.D						
Any other						

16. Experience of teaching (if any)

Sl No.	Name of the Institution	Designation of the post	From-To	Total Period in years
1				
2				
3				

17. Documents to be attached (Self-attested Xerox copy only)

SL NO	DOCUMENTS	YES/NO
1	ID PROOF	
2	10 TH MARKSHEET	
3	10 TH CERTIFICATE	
4	INTERMEDIATE MARK SHEET	
5	INTERMEDIATE CERTIFICATE	
6	GRADUATION MARKSHEET	
7	GRADUATION CERTIFICATE	
8	B.Ed MARKSHEET	
9	B.Ed CERTIFICATE	
10	CTET CERTIFICATE	
11	OSSTET CERTIFICATE	
12	PG MARKSHEET	
13	PG CERTIFICATE	
14		

Declaration

I do hereby declare that all the above information is true to the best of my knowledge and belief.

Place:

Date:

Signature

