

DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, PURI
(ODISHA SCHOOL EDUCATION PROGRAMME AUTHORITY(OSEPA))
(Department of School & Mass Education, Odisha)

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Letter No: 2213

File No: _____



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Date: 15/5/25

TENDER CALL NOTICE FOR SUPPLY OF "TEACHING LEARNING MATERIALS (TLM) (Sishu Vatika to Grade III) 2025-26"

Sealed tenders under two bids system are invited from the reputed agency/ Firm/ supplier/ manufacturer having valid PAN, GST & IT clearance etc for supply of Teaching Learning Materials (Slate, Pencil box, Chalk, Pencil, Eraser, Sharpener & Crayons) for Sishu Vatika and Pencil box, Ruler, Pencil, Eraser, Sharpener & Crayons for Grade I, II & III students under Samagra Shiksha, Puri. The tender papers (Bid documents) containing detailed specification with terms and conditions, application of Technical Bid & application of Financial Bid are available in the website i.e. **puri.odisha.gov.in & osepa.odisha.gov.in.** The bidders are

required to submit demand Draft of Rs. 2,000/- (Rupees Two Thousand) only drawn in favour of District Project Coordinator, Samagra Shiksha, Puri towards cost of tender paper along with the application of technical bid. The **sealed tender papers will be received at the District Project office, Samagra Shiksha, Puri on any working day till 02-06-2025 positively through speed post/ registered post only and will be opened on dt. 03-06-2025 at 11A.M.** in the office of the DEO-cum- DPC, Samagra Shiksha, Puri in presence of the bidders/ their authorized representatives & office functionaries. The office will not be held responsible for any kind of postal delay. Corrigendum/addendum if required, will be uploaded in the above web site. Hence potential bidders are requested to be in touch with the above website regularly. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

By Order of Collector-cum-Chairman, SS, Puri

[Signature] 15/5/25
DEO-cum-DPC, Samagra Shiksha, Puri

Memo No. 2214 /SS/ Date 15/5/25

Copy forwarded to Office Notice Board, SS/ Notice Board of Collector, Puri/ CDO-cum-EO, ZP, Puri/ District Education Officer, Puri/ Sub Collector, Puri/ DIPRO, Puri/ BEO, Puri/ Block Development Officer, Puri Sadar/ DSWO, Puri/ RTO, Puri/ Executive Officer, Puri Municipality for information and they are requested to display the Notice Inviting Tender in their Notice Board for wide publicity for information to general public.

[Signature] 15/5/25
DEO-cum-DPC, Samagra Shiksha, Puri

Memo No. 2215 /SS/ Date 15/5/25

Copy forwarded to DeGM, Puri for information and necessary action. He is requested to publish the Tender Call Notice in the District website i.e. **puri.odisha.gov.in** for wide publicity for information of all concerned.

[Signature] 15/5/25
DEO-cum-DPC, Samagra Shiksha, Puri

Memo No. 2216 /SS/ Date 15/5/25

Copy to Joint Director (MIS), OSEPA for kind information and necessary action. He is requested to publish the Tender Call notice in the OSEPA Website for information of all concerned.

[Signature] 15/5/25
DEO-cum-DPC, Samagra Shiksha, Puri



BID DOCUMENT

FOR

**"PROCUREMENT OF TEACHING LEARNING MATERIALS
(SISHU VATIKA TO GRADE-III) 2025-26"**

Notice Inviting Tender No. 2213 Dated 15/5/2025

OFFICE OF THE DEO-cum-DISTRICT PROJECT COORDINATOR
SAMAGRA SHIKSHA, PURI

CONTENTS OF BID DOCUMENT

Sl. No.	Description of Contents	Page Number
1.	Important information to the Bidders	
2.	Bid Document: Scope of work and general instructions for Bidders.	
3.	Application-Technical Bid	
4.	Application-Financial Bid	
5	Format A (Tech-1 to Tech-4) & B (Fin-1 & Fin-2)	

IMPORTANT INFORMATION TO THE BIDDER.

Sl.	Particulars	Details
1.	Tender Inviting Authority (TIA)	O/o the DEO-cum-DPC, SS, Puri.
2.	Availability of the Bid document	https://puri.odisha.gov.in/www.opepa.odisha.gov.in
3.	Date of Issue of the Bid	15-05-2025
4	Last date and time of receipt of the Bid only through speed post / registered post.	02-06-2025
5	Date & time for opening of Technical BID.	03-06-2025 at 11 am
6	Date of opening of Financial BID	Will be declared on the date of opening of the technical bid after assessing nos. of participating bidders.
7	Bid Processing Fee (Non-Refundable)	Rs.2,000/- (Rupees One Thousand Only) in shape of DD drawn in any nationalized/ scheduled bank favouring District Project Coordinator, Samagra Shiksha, Puri, payable at Puri which will be annexed with the Technical Bid.
8	Earnest Money Deposit (EMD) * (Refundable without interest)	Rs.1,00,000/- (Rupees One lakh only) in shape of Demand Draft
9	Address & mode of submission of proposal	O/o the District Project Coordinator, Samagra Shiksha, Puri, LIC Colony UGUPS campus, Chandan Hazuri Marg, Puri, PIN-752001. Mode of Submission: Registered Post / Speed Post only to the address as specified above during the office hour only). Submission of proposal through other mode and late received bid will be rejected.
10	Place of Opening of Proposal:	O/o the District Project Coordinator, Samagra Shiksha, Puri, At- LIC Colony UGUPS campus, Chandan Hazuri Marg, Puri, PIN-752001. In case of change of address, the bidders will be intimated accordingly prior to opening date.
11	Point of Delivery & Completion of supply	At the block point within 15 days from the date of work order.
12	Submission of Performance Security & Signing of agreement.	On the day of signing of Agreement

BID DOCUMENT
FOR
PROCUREMENT OF TEACHING LEARNING MATERIALS (TLM) (Sishu Vatika to Grade III) 2025-26

The DEO-cum-District Project Coordinator, Samagra Shiksha, Puri invites bids from the reputed & credible Agency/Supplier/ Firm/ Manufacturer for Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26. The detailed terms & conditions of the above bid are as under;

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria :

The Agency/Supplier/ Firm/ Manufacturer must have:

- (a) Valid Udyam Aadhar Certificate.
- (b) Bidder must have ISO-9001:2015, ISO-14001:2015, ISO-45001:2018
- (c) Valid PAN
- (d) Valid GST Registration Certificate. Copy of the GST return for the last 06 months.
- (e) Experience Certificate of similar work.
- (f) Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24 i.e. Assessment Year 2022-23, 2023-24 & 2024-25. Audited Financial Statements for last 3 years certified by Chartered Accountant must be submitted by the Bidder with Valid UDIN.
- (g) Bidder's Average Annual Turnover of last three years (2022-23, 2023-24 & 2024-25) minimum 5.00 crores. Turnover Certificate of last 3 years to be certified by Chartered Accountant (in the letter head of Chartered Accountant) with valid UDIN.
- (h) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats

2. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for Procurement of "Teaching Learning Materials (TLM) Sishu Vatika to Grade III 2025-26" & "Financial Bid for Procurement of "Teaching Learning Materials (TLM) Sishu Vatika to Grade III 2025-26". Both sealed envelopes should be kept in another sealed envelope super scribed "**Tender for Procurement** of "Teaching Learning Materials (TLM) Sishu Vatika to Grade III 2025-26"
- (b) **Technical Bid & Financial Bid.**
The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04**) & submit it with a separate envelope with all self-attested documents/ papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote **per unit rate** in the prescribed format (FIN-2). All materials must be of a reputed brand. Only one price should be quoted for each item and if more than one price is quoted under different options the rate quoted by firm in the first option only will be valid and considered for evaluation.
- (c) The tender should be addressed to **O/o the DEO-cum-District Project Coordinator, Samagra Shiksha, Puri, At- LIC Colony UGUPS campus, Chandan Hazuri Marg, Puri, PIN-752001.**
- (d) The Bid document shall be available in website www.puri.nic.in/ www.opepa.odisha.gov.in and the cost of the tender paper is to be enclosed in shape of crossed Demand Draft in favour of "**District Project Coordinator, Samagra Shiksha, Puri**" payable at Puri along with the **Technical BID**.
- (e) **Earnest Money Deposit (EMD):** The bidder is to submit EMD amounting to **Rs.1,00,000/- (Rupees One Lakh) only**. The EMD (refundable - without interest), may be submitted in shape of Demand Draft from any Nationalized or scheduled bank drawn in favour of "**District Project Coordinator, Samagra Shiksha, Puri**" Payable at Puri failing which the tender shall be rejected summarily. The instrument

in original should be necessarily accompanied with the Technical Bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.

(f) The interested Bidders are to enclose self-attested photocopies of the following valid documents/papers **in the Technical Bid envelope**. The proposal submitted without the following documents / papers shall not be considered.

- (a) The Bidder should submit details like Name of the Firm/Agency/Supplier, Registered address & name of the Authorized person.
- (b) The Bidder should submit Confirmation to carry out the assignment and to accept Term & Conditions of the tender.
- (c) Valid Udyam Aadhar Certificate.
- (d) Valid PAN
- (e) Valid GST Registration Certificate. Copy of the GST return for the last 06 months i.e. from July-2024 to December-2024 should be enclosed with the bid documents.
- (f) DD amounting to Rs.2,000/- as bid processing fees.
- (g) EMD in shape of Demand Draft
- (h) Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24 i.e. Assessment Year 2022-23, 2023-24 & 2024-25. Audited Financial Statements for last 3 years certified by Chartered Accountant must be submitted by the Bidder with Valid UDIN.
- (i) Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
- (j) Bidder's Average Annual Turnover of last three years (2022-23, 2023-24 & 2024-25) minimum 5.00 crores. Turnover Certificate of

last 3 years to be certified by Chartered Accountant (in the letter head of Chartered Accountant) with valid UDIN.

- (k) Bidder must submit ISO-9001:2015, ISO-14001:2015, ISO-45001:2018.
- (l) Copy of experience certificate along with the order copies to be enclosed as a proof of supplies & successfully execution of similar work.
- (m) The Bidder should not have ^{been} black listed or debarred or suspended from the business from any department of Central Government / State Government / PSU during the last three years.
- (n) Under taking letter to be submitted for replacement of complaint/defective goods within 48 hours after receipt of complain during warranty period.
- (o) Sample of materials must be produced at the time of opening of tender/Technical Bid before the committee and before opening of Financial Bid.

3. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

4. Submission & opening of Tender:

- (a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents **on or before dt.02-06-2025 (in all working days)** addressed to **District Project Coordinator, Samagra Shiksha, Puri, At- LIC Colony UGUPS campus, Chandan Hazuri Marg, Puri, PIN-752001** only by **Registered Post / Speed Post only**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (b) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus the same is deemed to be rejected.
- (c) The Technical bids shall be opened on the scheduled date and time on dt. **03-06-2025 at 11am** in the **O/o DEO-cum-DPC, Samagra Shiksha,**

Puri in the presence of the bidders/representatives of the bidders, if any, who wish to be present on the spot at that time.

- (d) The Financial Bid of only those bidders will be opened whose Technical bids are found in order. The date, time & place of opening of Financial BID will be communicated after evaluation of Technical BID.

5. Specifications :

- (a) Detail specification of the items is mentioned at Annexure- A

6. Evaluation of BID:

- (a) The Purchase Committee of the District Project Office, SS, Puri will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened.
- (b) The technically qualified bidder quoting lowest price in the Financial Bid shall be considered for award of contract.

Acceptance or Rejection of the Bids:

- (a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

7. Award of Contract:

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost and considering the quality of material submitted in the sample.

8. Signing of Contract:

- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the DEO-cum-DPC, SS, Puri within 2 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

9. Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of bank draft drawn on any Nationalized / Scheduled

Bank in favour of the “**District Project Coordinator, Samagra Shiksha, Puri**” payable at Puri only on the day of signing of agreement.

10. Requirement & Delivery Schedule:

The selected firm shall supply “**Teaching Learning Materials (TLM) Sishu Vatika to Grade III 2025-26**” within 15 days from the date of issue of the work order. Tentatively 7352 sets (Slate, Pencil box, Chalk, Pencil Eraser, Sharpener & Crayons) for Sishu Vatika and 32539 nos. Pencil box, Ruler, Pencil, Eraser, Sharpener & Crayons for Grade I, II & III are required to be supplied. The above requirement may increase or decrease as per need. Delivery will be made at Block Points.

11. Payment terms:

- (i) **On completion of delivery at Block point :** Payment will be made after receipt of the required reports / Papers/ documents as under:
 - a. Challans towards satisfactory completion of supply of quantity to concerned block point as per supply order duly signed by the concerned BEO.
 - b. On fulfilment of conditions of the agreement.
 - c. Four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
 - d) No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
 - e) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

12. Penalty :

- (a) If the work is delayed for any reason for which the Tender Inviting Authority (TIA) is not responsible, penalty @ 0.5 % per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write to Govt. for blacklisting the firm.

13. Amendments to BID terms, conditions and issue of Corrigendum/ addendum:

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a

clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment /corrigendum.

(b) The amendment in shape of corrigendum/addendum will be notified on the websites www.puri.nic.in/ www.opepa.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.

(c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.

14. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
15. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.
16. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
17. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be uploaded with serial number and page mark.
18. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
19. The bid validity period is 90 days from the date of opening of the Financial Bid. Accordingly the bidder shall submit the Bid.
20. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

21. Resolution of Disputes:

- (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in

contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.

- (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman, SS, Puri. The Collector cum Chairman, SS, Puri shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

22. Applicable Law and Jurisdiction of Courts:

- (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
- (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Puri.

 15/5/25
DEO-cum-DPC
Samagra Shiksha, Puri

COVERING LETTER
(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:

**The DEO-cum-District Project Coordinator
Samagra Shiksha, Puri**

Subject: Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26 in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of my/our Bid. My/our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon me/us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject my/our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

Bidder's official Signatory

Date:

Name & Designation with Rubber
Stamp

Bidder/s's Organisation (General Details)

Sl.No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel : Fax: Mobile No: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local office in Odisha If Yes, Please furnish contact details	Yes / No
6	Self declaration having no black listed	
7	GSTIN	
8	PAN	
9	Confirm to carry out assignments as per the scope of work of the Bid Document	YES
10	Confirm to accept all the terms and conditions as specified in the Bid Document	YES

Place:

Bidder's official Signatory

Date:

Name & Designation with Rubber Stamp

Tech -3**Check list of documents & Items to be enclosed with Technical Bid**

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	The Bidder should submit details like Name of the Firm/Agency/Supplier, Registered address & name of the Authorized person		
2	The Bidder should submit Confirmation to carry out the assignment and to accept Term & Conditions.		
3	Valid Udyam Aadhar Certificate.		
4	Valid PAN		
5	Valid GST Registration Certificate. Copy of the GST return for the last 06 months i.e. from July-2024 to December-2024 should be enclosed with the bid documents		
6	DD amounting to Rs.2,000/- as bid processing fees.		
7	EMD in shape of Demand Draft		
8	Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24 i.e. Assessment Year 2022-23, 2023-24 & 2024-25. Audited Financial Statements for last 3 years certified by Chartered Accountant must be submitted by the Bidder with Valid UDIN.		
9	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
10	Bidder's Average Annual Turnover of last three years (2022-23, 2023-24 & 2024-25) minimum 5.00 crores. Turnover Certificate of last 3 years to be certified by Chartered Accountant (in the letter head of Chartered Accountant) with valid UDIN.		
11	Bidder/OEM must submit ISO-9001:2015, ISO-14001:2015, ISO-45001:2018.		
12	Copy of experience certificate along with the order copies to be enclosed as a proof of supplies & successfully execution of similar work.		

13	An undertaking that, the Bidder has not been black listed or debarred or suspended from the business from any department of Central Government / State Government / PSU during the last three years.		
14	Under taking letter to be submitted for replacement of complaint/defective goods		
15	Sample of materials must be produced at the time of opening of tender before the committee before opening of Financial Bid.		

Place:

Bidder's official Signatory

Date:

Name & Designation with Rubber Stamp

Official Seal of the Firm.

(In Bidder's letter Head)

[Location, Date]

To:

The DEO-cum-District Project Coordinator
Samagra Shiksha, Puri

Undertaking / Declaration

1. I, _____ Son/ Daughter/ Wife of
Shri _____ Proprietor / Director/ Authorized Signatory of the
bidder, mentioned above, am competent to sign this declaration and execute this
bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID
document and undertake to abide by them.
3. The information / documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I /We, am / are well aware
of the fact that furnishing of any false information / fabricated document would
lead to rejection of my BID at any stage besides liabilities towards prosecution
under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any
State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU /
Govt. run autonomous body, Society / OSEPA and or convicted by any court of
law due to (a) Service or quality supplied (b) submission of fake or forged
documents (c) submission of incorrect information/ suppression of vital
information and facts / misrepresentation of quality certificates (d) non-
performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in
any corrupt practices so far as this bidding is concerned.

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Address of the Bidder

COVERING LETTER
(In Bidder's Letter Head)

To

The DEO-cum-District Project Coordinator,
 Samagra Shiksha, Puri

Subject: Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26– FINANCIAL PROPOSAL

Madam/Sir

I/We, the undersigned offer to Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26 in accordance with your Tender Call Notice No. _____, Dated: _____. My/Our attached Financial Proposal is for the sum of Rs. _____/- (Rupees Only) ***[Insert amount(s) in words and figures*]***.

The quoted rate is inclusive of transportation cost & delivery of the complete material at block point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

My/Our financial proposal shall be binding upon me/us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 90 days from the date of opening of the Financial bid. I/We have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I/We understand that you are not bound to accept any proposal you receive.

I/we remain,

Yours faithfully,

Authorized Signatory *[In full and initials]*
Name and Designation of Signatory with Date and Seal:
Address of the Bidder:

- Amount must match with the one indicated in FIN-2.

(In Bidder's Letter Head)

Procurement of "Teaching Learning Materials (TLM) (Sishu Vatika to Grade III) 2025-26				
Item	Quantity (Approx.)	Specification & Brand	M.R.P of the item	Total quoted rate (including transportation, taxes, packing, loading, etc.) Rs.
Slate, Pencil box, Chalk, Pencil Eraser, Sharpener & Crayons	7352	As mentioned at Annex-A, Reputed Brand		
Pencil box, Ruler, Pencil, Eraser, Sharpener & Crayons	32539	As mentioned at Annex-A, Reputed Brand		
Total Cost (Rs.)				

The per unit rate quoted is inclusive of transportation cost & delivery of the complete material at block point. **Only GST as applicable shall be claimed extra.**

NB:- All materials must be of a reputed brand. Only one price should be quoted for each item and if more than one price is quoted under different options the rate quoted by firm in the first option only will be valid and considered for evaluation.

Place:

Bidder's official Signatory

Date:

Name & Designation with Rubber Stamp

SPECIFICATION OF TEACHING LEARNING MATERIAL FOR SISHU VATIKA & FLN GRADES (2025-26)

Items	Specifications/Dimension
Wax Crayon (One Pkt)	Reputed Brand
	Length : 90 mm
	Point type : Wide
	Diameter 11 mm
	Quality : non smudge, round
	No. of Colours : 12
	Made of Non toxic materials
	Special feature (Non toxic & food grade pigments)
	Conforming international Safety Standard En 71-3
Slate-01	Dimension : 25 x 30 x 1 cm, Strong plastic edges and smooth textured black surface
Slate pencil-01 (Chalk)	White colour
	Material : Slate
Pencil Box (New)-01	Dimension : Length 20-22 cm, Width 7-9 cm, height 3-5 cm.
	Colour : Colourful
	Materials : Plastic
Scale -01	15 cm with mm marking
Pencil -01	Reputed brand, HB pencil bonded lead quality, Hexagonal shape, Size : 172 mm & Diameter : 6.9 mm
Eraser-01	Reputed brand, dust free & with Dimension : 33 x 17 x 10 mm
Pencil Sharpener - 01	Special feature : Rust resistance, Eco friendly