



**OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER,
I.C.D.S. PROJECT, PURI SADAR.**

Email Id: cdpopuri.or@nic.in, Tel No: 06752359817



No.29 // Date.07.01.2025

Quotation/ Tender Call Notice

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one (01) no. of Non AC/ AC Diesel driven vehicles having sitting capacity not more than ten including Driver, which shall confirm to the Terms and Conditions (Annexure-II) for official use in Child Development Project Office, Puri Sadar on monthly rent basis.

1. The vehicle must be in Road worthy condition shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature and the salary of the driver shall be borne by the owner.
4. A sum of Rs.5,000 /- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of Child Development Project Officer, Puri Sadar payable at Puri and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in General Bid Information (including fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of **10 Kms** per litre.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general Bid information to be furnished with the quotation/ Tender (Annexure-III).
8. The quotation completed in all respect should reach the undersigned on or before **22.01.2025** by **01.00PM** and shall be opened on the same day at **4.00PM** in the presence of the bidders or their authorized representatives.
9. The application form of quotation containing General Bid information and Terms & Conditions for hiring of vehicles etc. will be available in official website of Puri District i.e. www.puri.nic.in from date **08.01.2025** to **22.01.2025**. The applicant shall furnish a Demand Draft for an amount of Rs.100.00 (Rupees one hundred) only in favour of Child Development Project Office, Puri Sadar towards cost of application along with the application.


**Child Development Project Officer,
Puri Sadar**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a hire vehicle on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis including cost of diesel and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts lubricating oil of Engine, Gear Box and differential Coolant, Tires and Tubes, battery etc. will be borne by the Bidder.
3. It shall be the responsibility of the Bidder to provide a good driver and the salary of the Driver shall be borne by the Owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the Owner of the vehicle/ Bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 24days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra Payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected Bidder will be paid in every succeeding month, as per as possible within 15(fifteen) days of the submission of bills by the service provider/ Bidder and no advance payment will be made.
9. The vehicle shall not be more than 3(three) years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the Bidder violates any terms of the contract, Govt. shall forfeit the entire amount of security deposit.


7-1-2025

Signature of

Quotation/ Tender Calling Authority.

Child Development
Puri S...

GENERAL INFORMATION FOR HIRING OF VEHICLES

1. Registration No. of vehicle :
2. Type of vehicle (AC/ Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the owner of the vehicle.

7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name & address of the Driver :

11. D.L No. & validity of the D.L of the Driver:

12. Proposed hire charge of the vehicle per month excluding fuel cost:

13. Rate of fuel consumption/ mileage per litre:

14. Contact number of the Service Provider (Bidder)

Mobile No.

Telephone No.

Certified that the information submitted above is true to the best of knowledge and belief.

Signature of the Bidder.