

OFFICE OF THE NOTIFIED AREA COUNCIL, NIMAPARA

At/Po/Ps- Nimapara, Dist-Puri, Odisha, Pin-752106
eMail ID- nimapadanac@gmail.com , Website- www.nimaparanac.in , Phone-06758-454167

Notice No. 24 // Date. 02.01.2025

QUOTATION CALL NOTICE **“PROVIDING OUTSOURCING MANPOWER SERVICES FOR SANITATION** **WORKS UNDER NIMAPARA NAC”**

Sealed Tenders are invited in the prescribed format from reputed, well established Service Provider/Agency/Firm for providing outsourcing services of Sanitation workers to the Nimapara NAC for a period of 02(two) years and it may be extended up to 01(one) year or more from the date of commencing of the contract subject to satisfactory performance.

The information of aforesaid sanitation services has provided in the Tender Documents which is available in District website i.e. <https://puri.odisha.gov.in/> or Nimapara NAC website <http://www.nimaparanac.in/> and can obtain the Bid documents from Office of the NAC Nimapara from **Dt.03.01.2025 at 10.00 A.M** to **Dt.17.01.2025 at 05.00 P.M** during Office hours of working days by depositing paper cost of Rs.10,000/- (Ten Thousand only) in shape of Cash/DD in favour of the Executive Officer, NAC Nimapara and the same will **open on Dt.18.01.2025 at 11.00 A.M.**

The tender documents complete in all respect should reach to Office of the NAC, NIMAPARA by latest **Dt.17.01.2025 upto 5.30 PM** through Speed/Registered Post/Courier only in address of EXECUTIVE OFFICER, NAC NIMAPARA, AT/PO-NIMAPARA, DIST-PURI, ODISHA, 752106.


Executive Officer
Nimapara N.A.C.

Memo No. 25 /Date 02.01.2025

Copy submitted to the Dy. Director, Advertisement-cum-Dy. Secretary to Govt., I & P.R, Govt. of Odisha, Bhubaneswar for information with are quest to publish the said Notice in any one English News Paper(National) and Two Odia News Paper for one day publication in minimum size & space on due date and submit the Bill in duplicate for payment.


Executive Officer
Nimapara NAC

Memo No. 26 /Date 02.01.2025

Copy submitted to the Director, Municipal Administration & Ex-Officio Additional Secy. to Govt., H & U.D Dept./ Collector & District Magistrate, Puri/ Project Director, DUDA, Puri for favour of kind information.


Executive Officer
Nimapara NAC

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Sl. No.	Name of the Work	Estimated Cost per Annum (in Rs.)	Cost of Tender paper.	EMD to be deposited (in Rs.)	Class of contractor
1	Providing Outsourcing Manpower Services for Sanitation Works of all wards Under Nimapara N.A.C for period of 02(Two) years.	Rs.1,08,83,520 /-	Rs.10,000/-	Rs.1,09,000/-	As per DTCN

Name of Work:-

"PROVIDING OUTSOURCING MANPOWER SERVICES FOR SANITATION WORKS UNDER NIMAPARA NAC "
(PROVIDING OF MAN POWER ON OUTSOURCING BASIS FOR STREET SWEEPING, CLEANING OF ROADS AND DRAINS, LIFTING OF GARBAGE, DOOR TO DOOR GARBAGE LIFTING FROM HOUSEHOLDS, SEGREGATION OF GARBAGE, DRAIN CLEANING, BUSH CUTTING, DEAD ANIMAL LIFTING ETC, OTHER ENVIRONMENTAL SANITATION WORKS WITHIN THE JURISDICTION OF NIMAPARA NAC AND NEARBY AREAS WHENEVER REQUIRED IN PUBLIC INTEREST)


Executive Officer
NAC, Nimapara

**DIFFERENT IMPORTANT DATES OF THE TENDER FOR PROVIDING OUTSOURCING
MANPOWER SERVICES FOR SANITATION WORKS OF ALL WARDS
UNDER NIMAPARA NAC**

- (a) Date of issue of Tender Document : **Dt.03.01.2025** 10.00 A.M onwards
- (b) Last Date and time for Tender Document Submission : **Dt.17.01.2025** upto 5.30 P.M
- (c) Date and time for opening of Technical Bids : **Dt.18.01.2025** at 11.00 A.M
- (d) Date and time for opening of Financial Bids : Will intimate later.
- (d) Likely date for commencement of work. : Will intimate later.

N.B: The duration of receive Tender document is minimum 15 days.

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21/25

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. The Office of the NAC, Nimapara and its different wards under Housing & Urban Development Department hierarchy requires the sanitation service to be provided through Outsourcing Manpower Service Provider Agency for day to day sanitation work.
2. The contract for outsourcing services of providing sanitation work through Manpower would continue till completion of **Two years** from the date of signing of contract/agreement. The subsequent renewal on completion of the contract period for another year or more will be executed subject to taking performance certificate of Service Provider Agency into consideration or decision of the Authority.
3. The estimate cost of the contract is per annum cost of labour charges(wages) provisioning for sanitation work only.
4. The interested Sanitation Service Providers/ Agencies shall submit the tender document complete in all respects along with EMD & Tender paper cost for particular services with other requisite documents. The tender document should be addressed to "**The Executive Officer, NAC Nimapara, AT/PO- Nimapara, Dist-Puri,**" through **SPEED POST/ REGD. POST/ COURIER** Only by **5.30 P.M of 17.01.2025.**
5. The various crucial dates relating to Tender Call Notice for providing sanitation outsourcing Manpower services of the NAC, Nimapara through Service Provider Agency are cited in the tender documents.
6. The tender has been invited under **two bid system** i.e. Technical Bid and Financial Bid. The interested Service Provider Agencies are advised to submit two **separate sealed envelopes** super scribing "**Technical Bid for providing Sanitation Manpower Services for NAC Nimapara**" and "**Financial Bid for providing Sanitation Manpower Services for NAC Nimapara**". Both sealed envelopes should be kept in a third sealed envelope super scribing "**Providing Outsourcing Manpower Services for Sanitation Works of All wards under Nimapara NAC**".
7. The Intending Bidder must deposit non-refundable amount of Rs. **10,000/- (Rupees Ten thousand) only** towards tender paper cost in form of Demand Draft/Pay order payable to the "Executive Officer, Nimapara NAC" at Nimapara along with Technical Bid.
8. The Bid security /Earnest Money Deposit (EMD) of **Rs.1,09,000/-(Rupees One lakh nine thousand) only** should be necessarily accompanied with the Technical Bid of the service provider in the form of account payee Demand Draft/ Fixed deposit receipt/ Banker's cheque/ Bank guarantee from any of the Nationalized banks in an acceptable form drawn in favour of "**Executive Officer, Nimapara NAC**" failing which the tender shall be summarily rejected. The Bid Security money of unsuccessful bidder will be returned to them latest by 30th day after the award of contract. The Bid Security of successful tender will be refunded on receipt of performance security Deposit.

9. The successful bidder will have to deposit a **Performance Security Deposit** of **Rs.11,00,000/- (Rupees Eleven lakh)** only in the shape of Demand draft/ Fixed deposit/ Bank Guarantee Form from a Nationalized bank in an acceptable form drawn in favour of the **“Executive Officer, Nimapara NAC”** during the period Execution of Agreement.
10. The tendering Service providers are required to enclose photocopies of the following documents (duly self-attested), along with the Technical Bid, failing which their bids shall be summarily/ out right rejected and will not be considered any further:
- (a) Registration certificate of the applicant organization(Agency/ Incorporation certificate or registered Partnership deed.
 - (b) Copy of PAN card
 - (c) Valid Labour Licence with Min. 100 no's of labour in one license.
 - (c) Copy of the IT return filed for the last three financial years.
 - (d) Copies of EPF and ESI Registration certificates with latest ECR copy.
 - (e) Copy of the GST registration certificate.
 - (f) Valid Copy ISO Certificate for Manpower supply(If available) i.e 9001:2015, 14001:2015, 45001:2018, SA8000:2014, 27001:2013, 22000:2018 & 37500:2014.
11. The conditional bids will be out rightly rejected in very first instance if any document found to be missed/fault.
12. All entries in tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected. However, the cutting, if any, in the Technical Bid Application must be initialed by the person authorized to sign the tender bids.
13. **The Technical bids** shall be opened on the scheduled date and time at **11.00 A.M** on **Dt.18.01.2025** in the Office of NAC, Nimapara in the presence of the Tender committee fixed for the purpose and Authorized representatives of Manpower Service Provider Agency. Technical evaluation of the bids will be done to determine whether the bids complied to the prescribed eligibility condition and the requisite documents / information have been properly furnished by the bidder or not. Bids qualified the Technical evaluation stage, will be considered for opening of the Financial bids. The financial bids shall be opened in the presence of the Tender committee and bidders' Authorized representatives who choose to attend. Least Cost Selection Method will be followed during the tender process to determine the selected bidder. The tender inviting authority will award the contract to the bidder whose bid has been determined as the lowest and competitive evaluated bid price. The opening of financial bids will be intimate latter.
14. The Executive Officer, NAC Nimapara reserves the right to accept or reject any or all bids without assigning any reason thereof.



15.

The price bids of technically qualified bidders will only be opened for financial evaluation.

1. The price bid where Salary component offered is less than Salary and statutory dues as per latest govt. notification will be rejected. The Service charges offered less the circular of finance department Govt. of Odisha shall also be rejected.
2. In case of Tie happens within the Bidders then decision will be taken on the basis of Lottery.
3. Tender Committees' decision is final and binding while finalizing the bidder for sanitation work of Nimapara NAC.


2.1.25

TECHNICAL REQUIREMENTS FOR THE TENDERING SERVICE PROVIDER AGENCY

The tendering service provider agency should fulfill the following technical specifications: -

- (a) The registered office of the service provider should be located within Odisha.
- (b) The agency should be registered with the appropriate registration authority under Central/ State Government.
- (c) The agency should have experience in providing Labour service to Government Departments/ Public Sector Companies / Banks etc.
- (d) The agency must have Bank Account in their own name.
- (e) The agency should be registered with Income Tax & GST.
- (f) The agency should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.
- (g) The agency should not have any criminal antecedent/ previous unsatisfactory service report/ previously black listed by any organization.


2-1-25-

**TECHNICAL REQUIREMENTS FOR MANPOWER TO BE DEPLOYED BY
MANPOWER SERVICE PROVIDER AGENCY FOR SANITATION WORK**

1. The personnel to be engaged on out sourcing basis must be above 18 years and not more than 60 years of age.
2. Their minimum educational qualification must be as follows:

SI No	Name of the post	Numbers of manpower required	Required Educational Qualification
1	Skilled-Driver	05 or as per requirement will intimate through work order	Valid Light Motor Vehicle Driving License
2	Semi-Skilled Supervisor	02 or as per requirement will intimate through work order	10 th above
3	Un-Skilled Sanitation personal	61 or as per requirement will intimate through work order	Under matric

3. They must not have any criminal antecedent. Each personnel, at the time of engagement, shall furnish a self-declaration of not having any criminal antecedent duly verified and certified by the Service Provider Agency They must have experience in doing sanitation work in Street for cleaning work.

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21-25

TECHNICAL BID

COVERING LETTER

[Location, Date]

To

**The Executive officer
NAC, Nimapara**

Sub : Tender for providing Outsourcing Sanitation Manpower Service through Control of NAC, Nimapara.

Sir,

I, the undersigned, offer to participate in the tender process to provide services for sanitation through in accordance with your Tender Notice No.....:..... , Dtd..... . We are hereby submitting our proposal, which includes Technical Proposal and Financial Proposal sealed in separate envelopes.

I, hereby declare that, all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to **30 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the tender document. In case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely.

Yours faithfully,

**Authorized Signatory with
Date and Seal**

(APPLICATION FORM – T 1)

1	Name of the Bidder	
2.	Details of Bid Processing Fee: (Demand Draft etc.Details)	MR/DD No etc.:
		Date:
		Amount (Rs.):
		Drawn on Bank(if):
3.	Details of Earnest Money Deposit: (Demand Draft etc. Details)	DD No etc.:
		Date:
		Amount (Rs.)
		Drawn on Bank:
4.	Name of the Director(if)	
5.	Full Address of Registered Office	Postal Address:
		Telephone No.:
		FAX No.:
		E-Mail Address:
6.	Name & telephone number of the authorized person signing the bid	Name and Designation:
		Mobile Number:
7.	Bank Name	Account Number:
		Bank and Branch Name:
		IFSC Code:
8.	PAN No. (Attach self-attested copy)	
9.	GSTIN (Attach self-attested copy.)	
10.	E.P.F. Registration No. with Latest ECR(Attach self-attested copy)	
11.	E.S.I. Registration No. with Latest ECR	
12.	ISO Certificate, Solvency & Net worth Certificate(if any)	

16. Details of the similar type service provided by the bidder in last 5 years:

Sl. No.	Period	Name of Authority with Complete address	Type of services provided with details of manpower	Contract Amount (in INR)	Duration	
					From	To
			Total			

17. Declaration

I, Shri. _____ Son/ Daughter/ Wife of Shri _____, Proprietor/ Director/ Authorized signatory of _____

(Name of the Service Provider), competent to sign this declaration and execute this tender;

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

Place:.....

Date:

(Signature of Authorised Representative with seal)

FORM-T 2

UNDERTAKING

[On the Stamp Paper of Rs.10/- in shape of affidavit from the Notary/Executive Magistrate regarding non-blacklisting]

I, do hereby undertake that, our organization/Agencies has not been blacklisted / debarred by any of the Central / State Government Department/ Office or by any Public Sector Undertaking (PSUs) and not blacklisted by any authority during recent years.

Yours sincerely,

Authorized Signature

Name and Designation of the Signatory :

Name of the Bidder and Address :

FORM-T 3

UNDERTAKING

***[On the Bidder's Letter Head regarding not has any pending judicial /
Proceedings for any criminal offences]***

I, hereby undertake that there is no criminal case pending in any Court of Law against our company or against the Proprietor/ Director/ Persons to be deployed by our company.

I further certify that Proprietor/ Director/ Persons to be deployed by my company have not been convicted of any offence in any Court in India during the recent past. I understand that I am fully responsible for the contents of this undertaking and its truthfulness.

Yours sincerely,

Authorized Signature

Name and Designation of the Signatory:

Name of the Bidder and Address:

FINANCIAL BID

COVERING LETTER

[Location, Date]

To
The Executive officer
NAC, Nimapara

Sub: Tender for providing Manpower Service for sanitation work under NAC, Nimapara.

Sir,

I, the undersigned, offer to provide the sanitation services through deploying personnel in accordance with your Tender No. _____, Dated-_____. Our attached financial price is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the tender document.

I, have carefully read and understood the terms and conditions of the tender, to provide the services. Accordingly I, do hereby unconditionally undertake to accept all the terms and conditions as stipulated in the tender document.

Yours faithfully,

**Authorized Signatory with
Date and Seal**

Name and Designation:

Address of the Bidder:

APPLICATION FOR FINANCIAL BID

FORM-F 1

1. Name of tendering Service Provider:
2. Rate per person per month (8 hours per day) inclusive of all statutory liabilities, taxes, levies, cess etc:

OFFICE OF THE NOTIFIED AREA COUNCIL , NIMAPARA									
<u>FINANCIAL BID</u>									
Supply of Manpower for Sanitation Works for 02 Years (Two Years)									
Cost of Quotation Paper - Rs.10,000/-						EMD Cost - Rs.1,09,000/-			
Sl No	Name of the Manpower	Rate Quoted by Bidder							
		Quantity	Per Day Wages	Monthly wages 30 days	EPF (%) as per Govt.n orm	ESIC(%)as per Govt.n orm	Service Charge (%) as per Finance Dept. order	Total in figures (Col.5 to 8)	In words
1	2	3	4	5	6	7	8	9	10
1	Skilled-(Driver)	01							
2	Semi-Skilled (Supervisor)	01							
3	Un-Skilled (Sanitation personal)	01							

Date :

Signature of authorized person with seal

Place :

Full Name of the Signatory

Telephone No/Mobile No.

e-mail ID

TERMS AND CONDITIONS

GENERAL :

1. The Agreement shall likely to commence from Dt.01.02.2025 and shall continue till Dt.01.02.2027.
2. Unless it is curtailed or terminated by the authority owing to deficiency of service, sub-standard quality of sanitation service of contract etc. The contract shall be extended for further 1 year by authority on satisfactory of sanitation Manpower service provider.
3. The Manpower Service Provider Agency shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organizations without the prior written consent of the Authority.
4. The Manpower Service Provider Agency will be bound by the details furnished by it to the Authority while submitting the tender or at subsequent stage. In case, any of such documents furnished is found to be false at any stage, it would be deemed to be a breach of Agreement making it liable for legal action besides termination of the Agreement and forfeiture of performance security deposit.
5. The Authority reserves the right to terminate the Agreement anytime during the period of contract after **giving 15 days notice** to the Manpower Service Provider.
6. The Sanitation personnel deployed in the NAC Nimapara will ordinarily remain in duty for eight hours of time specified for Government labour department.
7. The Manpower Service Provider Agency shall nominate a coordinator who shall be responsible for immediate interaction with the NAC, Nimapara so that optimal services of the persons deployed could be availed without any disruption.
8. The entire financial liability in respect of sanitation services deployed under Administrative NAC, Nimapara be that of the Manpower Service Provider and NAC, Nimapara will no way be liable. It will be the responsibility of the Manpower Service Provider to pay to the person deployed a sum not less than the minimum wage rate quoted in the financial bid and produce such evidence as may be required by the NAC, Nimapara.
9. For all intents and purposes, the Service provider shall be the "Employer" within the meaning of different Rules & Acts in respect of manpower so deployed. The persons deployed by the Manpower Service Provider Agency shall not have any claim whatsoever like employer and employee relationship against NAC, Nimapara as well as Government of Odisha.
10. The Manpower Service Provider Agency shall be solely responsible for the redressal of grievances or resolution of disputes relating to persons deployed. The office of the NAC, Nimapara in no way be responsible for settlement of such issues whatsoever. In case the grievances of the deployed person are not attended to by the Service Provider, the deployed


2-1-25

person can place their grievance before a Joint Committee consisting of a representative of the NAC, Nimapara and authorized representative of the Manpower Service Provider Agency.

11. The NAC, Nimapara shall not be responsible for any financial loss or any injury to any person deployed by the Manpower Service Provider Agency in the course of their performing the functions/duties, or for payment towards any compensation. The ESIC benefits to all personnel must provide by Manpower Service Provider Agency.

12. The persons deployed by the Manpower Service Provider Agency shall not claim nor shall be entitled to pay and other facilities admissible to regular /confirmed employees during the contract period or after expiry of the Agreement. Only labour revised wage rate claim by Service Provider Agency with EFP, ESIC, Service charge & GST.

13. The person deployed shall not claim any benefit or compensation or absorption or regularization of deployment with office in future. Undertaking from the person deployed to this effect shall be required to be submitted by the Manpower Service Provider Agency at the time of commencement of such deployment.

15. The Manpower Service Provider Agency must be registered with the concerned Govt. Authorities i.e.Labour Commissioner, Provident Fund Authorities, ESI Corporation etc. and a copy of the registration should be submitted. The Manpower Service Provider Agency shall comply with all the legal requirements for obtaining License under Contract Labour (Regulations and Abolition) Act, 1970 if any, at his own part and cost.

16. The Manpower Service Provider Agency must be provide substitute well in advance, if there occurs any probability of the person leaving the job due to his inability or any personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the Manpower Service Provider Agency. They shall be responsible for contributions towards Provident Fund and Employees State Insurance, as applicable.

18. The persons deployed by the Manpower Service Provider Agency should have good police records and no criminal case should be pending against them.

19. The persons deployed should be fit, polite, cordial and efficient while handling the assigned work and their actions should promote good will and enhance the image of the office. The Manpower Service Provider Agency shall be responsible for any act of indiscipline on the part of the persons deployed.


21-25-

LEGAL:

20. The persons deployed shall, during the course of their work be privy to certain documents and information which they are not supposed to divulge to third parties. They shall not commit any mischief in any form with the confidential records, documents, registers and files of the office. In view of this, they shall be required to maintain confidentiality and breach of this condition shall make the Service Provider Agency as well as the person deployed liable for penal action under the applicable laws besides, action for breach of contract.

21. The Manpower Service Provider Agency shall be responsible for compliance of all statutory provisions to minimum wages payable to worker in respect of the persons deployed by it.

22. The Manpower Service Provider Agency shall also be liable for depositing all taxes, levies, Cess etc., on account of service rendered by it to the concerned tax collection authorities, from time to time, as per the Rules and Regulations in the matter. Attested Xerox copies of such documents shall be furnished to the Executive Officer, NAC Nimapara as and when required. The Tax Deduction at Source (TDS) shall be done as per the provisions of Income Tax Act/Rules, GST Act/Rules, as amended, from time to time and a certificate to this effect shall be provided by the Executive Officer NAC, Nimapara.

23. In case the Manpower Service Provider Agency fails to comply with any liability under appropriate law and as a result thereof, this office is put to any loss/obligation, monetary or otherwise, the NAC, Nimapara will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the Manpower Service Provider Agency to the extent of the loss or obligation in monetary terms.

24. The successful bidder will enter into an agreement with the NAC, Nimapara for supply of suitable and qualified manpower as per requirement on the above terms and conditions.

25. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, non-payment of remuneration of employed persons and non-payment of statutory dues. The NAC, Nimapara will have no liability towards non-payment of remuneration to the persons employed by the Manpower Service Provider and the outstanding statutory dues of the Manpower service provider to statutory authorities. If any loss or damage is caused to offices under NAC, Nimapara by the person deployed, the same shall be recovered from the unpaid bills or adjusted from the Performance Security Deposit.

Handwritten signature and date "2-1-21" in blue ink.

FINANCIAL:

26. The Technical Bid should be accompanied with the **tender paper cost** of **Rs.10,000/-** (Rupees Ten thousand Only) non-refundable. **Earnest Money Deposit (EMD)** of **Rs.1,09,000/-** (Rupees One lakh nine thousand Only). only (refundable without interest), failing which the tender shall be rejected out-rightly.

27. The successful bidder will have to deposit a **Performance Security Deposit** of **Rs.11,00,000/- (Rupees Eleven lakh)** only covering the period of agreement before commencement of the contract. The amount of performance security deposit is to be determined by the Authority taking into account the contractual obligation of the Service Provider Agency.

28. In case of breach of any terms and conditions attached to the agreement, the performance security deposit of the Manpower Service Provider Agency shall be liable to be forfeited besides annulment of the Agreement.

29. The Manpower Service Provider Agency shall raise the bill, in triplicate as per absentee statement received from offices under the Executive Officer NAC, Nimapara in respect of the persons deployed to different office and submit the same to the prescribed authority within the 3rd day of the succeeding month. As far as possible the payment will be released within the 1st week of succeeding month.

30. The claims in bills regarding Employees State Insurance, Provident Fund and Service Tax etc., should be necessarily accompanied with documentary proof pertaining to the concerned bill month. A requisite portion of the bill or whole of the bill amount shall be held up if any discrepancy found.

31. The amount of penalty calculated in accordance with per day remuneration on account of delay, if any, in providing a suitable substitute for the period beyond three working days by the Service Provider Agency shall be deducted from the monthly bills in the succeeding month.

32. The Authority reserves the right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.

33. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.

A handwritten signature in blue ink is present, followed by the date "2-1-25" written in blue ink.

34. **OTHER PENALTY CLAUSE*****

In case of Manpower Service Provider Agency fails to commence / execute the work in the following areas, the Executive Officer, NAC Nimapara reserve the right to impose the penalty as detailed below.

SI.No	Penalty for the following Component	Penalty
1	Indulging in smoking/drinking alcohol	Rs. 500/- Substance above or any other mis-Conduct during duty hour (The offence mentioned above will need to be Established)
2	Absence of worker	Deduction of daily wage per person per day from concerned worker.
3	If any person is found performing duty by submitting a fake name address	Rs. 500/- per person per day, In addition legal action shall be taken against the provider.
4	Strike of sanitation worker:	Rs.20,000/-+Wages of all the sanitation worker of the same day.


2-1-25

UNDERTAKING

***[On the Bidder's Letter Head regarding not has any termination from govt.,
Got. Of Undertaking or Private Company]***

TENDER SUBMISSION CHECK LIST

Sl. No.	Description	Submitted (Yes/No)	Page No.
TECHNICAL BID			
1	Covering Letter in Bidders Letter Head		
2	Bid Processing Fee		
3	Bid Security/ Earnest Money Deposit (EMD)		
4	Copy of PAN No.		
5	Copy of GSTIN		
6	Copies of Income Tax Clearance Certificate for the last three Assessment years Last Year Provisional accept.		
7	Copy of Valid EPF & ESI Certificate with latest ECR		
8	Copy of valid Labour license for 100nos labour.		
9	TECHNICAL BID duly filled in (Covering Letter and FORM-TI)		
10	Power of Attorney/ Authorization in favour of the person signing the bid on behalf of the bidder.		
11	List of completed / on-going assignments of similar nature (Past Experience Details) along with the copies of work orders for the respective Assignments from the authorities.		
12	Undertaking for not have been black-listed by any Central / State Govt./any Autonomous bodies during the recent past. (FORM- T2)		
13	Undertaking for not having any police case pending against the bidder (FORM- T3)		
FINANCIAL BID (ORIGINAL)			
1	Covering Letter		
2	Duly Filled of Financial Bid (FORM- F1)		

It is to be ensured that:

- All information has been submitted as per the prescribed format only.
- Each part has been separately bound with no loose sheets and each page numbered along with Index Page.
- All pages of the proposal needs to be sealed and signed by the authorized representative.

[Handwritten Signature]
2-1-22

Authorized Signatory _____
Name and Designation with Date and Seal: _____