



**OFFICE OF THE CHIEF DISTRICT MEDICAL &
PUBLIC HEALTH OFFICER, PURI
ROGI KALYAN SAMITI, DHH, PURI**



Tender No. 141 /CDM&PHO, PURI Date: 29.01.25

TENDER CALL NOTICE

Sealed Tenders are invited from registered agencies for supply of new lift and buyback offer of lift's different materials set to the office of the undersigned. The details term and conditions are available in the district website www.puri.odisha.gov.in. The bidding documents complete in all respect should reach the Office of Chief District Medical & Public Health Officer, Rogi Kalyan Samiti, DHH, Puri on or before **24.02.2025** through post or courier and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 141 /RKS. The bids will be opened on **25.02.2025-02-2025** at **11:30 A.M.**

The authority reserves the right to cancel or accept any Quotation fully or partially without assigning any reason there-of.

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Chief District Medical & Public Health Officer, Puri

GENERAL INFORMATIONS:

The bidding documents complete in all respect should reach at Office of the Chief District Medical & Public Health Officer, Rogi Kalyan Samiti, DHH, Puri on or before **24-02-2025** and super scribed as "**BID DOCUMENTS FOR TENDER CALL NOTICE NO. 141 / RKS**".

1. Those bidders who have not submitted required documents with technical bid they are automatically disqualified and cannot claim in future.
2. The Tender will be valid up to one year from the date of approval and the rate will be valid as mentioned in the financial bid.
3. The CDM & PHO-cum-District Mission Director, Puri reserves all the right to consider/reject any such proposal without assigning any reason thereof.
4. The bidder will supply the materials as per requirement & the payment will be made within 15-30 days of receipt of proper bill.
5. The bidder having experience for supply of Materials to any Government Organization may be given preference.

[Handwritten Signature]

6. The bidders must have to supply within 48 hrs from receiving the Order or as required by the authority.
7. The contract would be initially for 1 year which may be extended based on satisfactory performance up to one more year if the authority pleases.
8. No price escalation will be entertained during the tenure.
9. The Performance security will be forfeited if the bidder will not supply the Materials in time as per the supply order.
10. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price bid separately in two envelopes** and these two envelopes should be put into **another cover envelope** superscripted as "**Tender in reference to adv. no 141/RKS**". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: "**ROGI KALYAN SAMITI, DHH, PURI**", **Office of the Chief District Medical & Public Health Officer, Puri- 752001, Odisha.**

The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened as per schedule in presence of the bidders or their authorized representative.

11. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
12. That the bidder agrees to abide by all terms & conditions of tender.
13. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected and performance security will be forfeited.
14. The blacklisted Agencies/Individuals either by the Tender inviting authority or by any state Govt. or Central Govt. organization are not eligible to participate in the tender for that item during the period of blacklisting.
15. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the Agencies/Individuals. In such case, CDM & PHO, Puri shall have the liberty to purchase those items from other sources and



- the excess amount which CDM & PHO, Puri may have to incur on account of purchase of the items from other sources shall be recovered from the successful bidder by forfeiting the Performance Security deposited by the successful bidder.
16. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.
 17. In case the L1 agency is not capable of supplying the items within 15 days then the L2 agency may be placed order for supply of items at L1 rate & penalty will be imposed to the L1 agency as deemed appropriate.
 18. The selected bidder has to submit 10% of the work order before for as performance security. The performance security will be kept till the end of the agreement period including AMC/CMC of lift.
 19. The discussions made during pre-bid meeting and modification if any required will be published in the website only. It will be the responsibility of the bidders to update themselves. The tender calling authority will not be responsible in this regard.
 20. ISO 22201-1:2017 certificate is required.

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DOCUMENTS FOR ELIGIBILITY AND SUBMISSION WITH TECHNICAL BID

The agency must submit the following documents in order to qualify in the technical bid.

1. The Bidder will have to submit the Self attested Xerox copy of GST certificate, PAN in Technical Bid.
2. Copy of GSTIN return file for last/latest quarter is required.
3. The bidder should give Bank account details and Bank Account in favour of the agency name or at par in the name mentioned in GST certificate.
4. Copy of income tax return file for the financial year 2021-22,2022-23 & 2023-24.
5. Copy of audited balance sheet for the year 2021-22,2022-23 & 2023-24.
6. Demand Draft of **Rs.3,000/- (Three Thousand) only (Non-refundable)** towards tender cost in favour of the ROGI KALYAN SAMITI, DHH, PURI, from any nationalized Bank, payable at Puri as mentioned for specific category of items.
7. The bidder should submit the performance security of 30000/- (refundable) in shape of DD in favour of Rogi Kalyan Samiti, DHH, Puri payable at Puri.
8. The DDs must be given in original and put in the technical bid envelope. (Xerox copy will lead to rejection of Bid).
9. All the above documents must be kept inside the technical bid envelope. In case any of the documents is not found then the bidder will not qualify for opening of financial bid.
10. ISO 22201-1:2017 certificate is required.

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TECHNICAL BID FOR OFFICE OF THE CDM & PHO, PURI

(To be submitted in Technical Bid Envelop)

(The documents are to be arranged serially as per the order mentioned below)

TENDER FORMAT:Part-I

1	Name of the Agency/Individual	
2	Address of the Agency/Individual	
3	Name of authorized signatory (in capital	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Agency/Individual(Mobile Number)	
6	GST Registration no	(Photo copy to be attached)
7	GST clearance certificate (Photocopy of Up todate GST Clearance certificate)	(Photo copy to be attached)
8	PAN (Photocopy of PAN)	(Photo copy to be attached)
9	Demand Draft number and date of the Security Deposit (EMD), 30000/-	(Draft to be submitted in Original)
10	Tender Cost (Rs. 3000/-) Demand Draft number and date of the	(Draft to be submitted in Original)
11	Affidavit of declaration certified by Notary that the Agency/Individual does not have any legal suit / criminal case pending against it for violation of GST act or any other law and agrees to abide by all terms & conditions of the tender.	Affidavit in original stamp paper certified by Notary
12	Whether all documents are submitted and signed by the authorized signatory of the Agency/Individual in each page with seal (Yes/	
13	License/approval to manufacture/install/trade from appropriate authority.	
14	ISO 22201-1:2017 certificate is required.	

DECLARATION

I /we hereby certify that the terms and conditions, specification, etc given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I /we understand that in case of any deviation/ forged information in the above statement at any stage, our Agency will be blacklisted and will not have any dealing with your organization in future.

Place:-

Date:-

Signature with Seal



LIST OF ITEMS COVERED IN THIS TENDER
(INTERESTED PARTIES CAN PARTICIPATE AS PER THEIR ELIGIBILITY AND RELATING TO THEIR GST TERMS AND CONDITIONS)

Sl.	Particulars of Items
1	Supply of new Lift with buy back.
2	AMC/CMC of Lift (including all spare parts & charges)

J.S.

1. SUPPLY OF NEW LIFTS FOR G+6

TERMS OF REFERENCE

Terms and Conditions:

1. The two lifts are already installed in G+6 storied building and one is not functioning properly.
2. For G+6 storied building one lift is required with capacity as mentioned- Lift- is of 1088 kg (16 persons) at MCH, DHH, Puri in existing structure.
3. The bidders can visit the site for pre assessment on/before the pre-bid date i.e. - 08.02.2025 at -11.30 AM to 12.30 PM so that the queries if any can be clarified during the pre-bid and terms and conditions be modified if required.
4. The bidding document should reach the office of CDM&PHO, Puri on/before **24-02-2025** by 5:00 P.M. The bid documents should be in two parts that is one envelope containing the technical bid documents along with the tender cost and EMD. The other envelope will contain the financial bid. Both the envelopes to be sealed and put into another envelope which should be super-scribed by "SUPPLY OF NEW LIFTS".
5. The bid documents will be opened on **25-02-2025 at , 11:30 AM.**
6. The agency has to submit copy of all the relevant documents mentioned in the agency profile.
7. The agency should submit the tender cost of Rs.3000/- (non-refundable) in shape of Demand Draft drawn in favour of Rogi Kalyan Samiti, Member Secretary, DHH, Puri payable at Puri.
8. The agency should submit the EMD of Rs.30,000/- in shape of Demand Draft drawn in favour of Rogi Kalyan Samiti, Member Secretary, DHH Puri, payable at Puri. The EMD is refundable, which will be refunded to the non-qualified bidders.
9. The EMD will be forfeited if the bidder fails to accept the contract upon qualifying or due to negligence in performance during the contract period.
10. The bidders qualifying in the technical bid will only be eligible for opening the financial bid.
11. In case the financial bid two or more agencies are found to be equal then the committee will take the decision after considering the track record of the agency.
12. The undersigned reserves the right to cancel the tender without assigning any reason thereof.
13. The supplier has to buy the existing lift and dismantle it at their own cost. The bidder has to deduct the cost of old lift from the cost of the new lift.
14. The bidder has to quote the price by including 5 years AMC cost in separate column. The AMC period will be start after the warranty period is over.
15. The lift must be having provision to stop and run to/from each floor.
16. The lift should and must have rescue feature in case of electrical break down the lift should automatically stop in the lower floor.
17. ISO 22201-1:2017 certificate is required.
18. 10% Performance security will be kept till the end of the contract period(Including AMC/CMC as decided)



FINANCIAL BID

Sl. no	Particulars	Value of the Lift including the cost of installation	Warranty (in yrs)	Cost of the existing lift under by back in Rs (To be deducted from cost of the new lift)	Cost of AMC (To be included in the cost of new lift)		Cost of CMC (To be included in the cost of new lift)		Cost to the Tenderer
					Per Year	For 5 years	Per Year	For 5 years	
1	LIFT (G+6) 1088 kg (16 persons) Automatic Door								
2	LIFT (G+6) 1088 kg (16 persons) Grill Door								

*The list must be having provision to stop/start at each floor.

*Any other facilities add or deleted will ne done by bidder without any additional cost.

* After standardising the rates the most economic pattern will be chosen out of AMC/CMC


Signature with Seal