

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI
(DISTRICT PROGRAMME MANAGEMENT UNIT)



Email:-fmg.nhm.pur@gmail.com



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI
DISTRICT PROGRAMME MANAGEMENT UNIT



TenderNo 4034 Date: 02.12.24

TENDER CALL NOTICE

Sealed Tenders are invited from registered agencies/Individuals having experience in Hotel Business/restaurant business for empanelment to provide Accommodation ,Food & transportation to the office of under signed, last date for closing of bid is 24.12.2024 at 5.00PM.Detail term and conditions are available in the district website <https://puri.odisha.gov.in> The bidding documents complete in all respect should reach the District Programme Management Unit, O/O- CDM&PHO, DHH, Puri on or before 24.12.2024 through post or courier and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 4034.The bids will be opened on 27.12.2024 at 11 A.M. The Undersigned reserves the right to cancel or accept any Tender fully or partially without assigning any reason there-of.

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Chief District Medical & Public Health Officer, Puri



TERM AND CONDITIONS FOR SUPPLY OF WORKING LUNCH, TIFFIN, TEA & SNACKS DURING TRAINING/ WORKSHOP/MEETING FOR OFFICE OF THE CDM& PHO-CUM-DMD, PURI

The bidding documents complete in all respect should reach the O/O- CDM&PHO, DHH, PURI (District Programme Management Unit.) on or before 24.12.2024, 5.00 PM and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 4034 .

- 1) Those tenderers who have not submitted required documents with the bid they are automatically disqualified and cannot claim in future.
- 2) The TENDER will be valid up to one year from the date of approval and the rate will be valid as mentioned in the financial bid, which may be renewed upon satisfactory performance.
- 3) The committee has full rights to accept or reject any tender without assigning any reason thereof.

The firm should have adequate man power to supply the food in time.

4. The agency will supply food as per requirement & the payment will be made after completion of the relevant Programme and within 15-30 days of receipt of proper bill.
5. The firm shall supply and serve the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from CDM & PHO-cum-District Mission Director, Puri as and when required.
6. After completion of the Programme the supplier/agency should submit the bill along with a copy of supply order within 7 days for release of payment.
7. CDM & PHO-cum-District Mission Director, Puri reserves all the right to consider/reject any such proposal without assigning any reason thereof.
8. The bidder must have at least two year of experience for catering service for any Govt. Organization.
9. The bidders must be Local supplier within Municipality area of Puri District. Outside Municipality area of Puri District supplier will not be accepted.
10. No price escalation will be entertained
11. The bidders' staff must be well behaved to the participant during supply of food.
12. Proper hygiene should be maintained, cleaning and waste disposal will be the responsibility of the supplier.


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13. The Performance security will be forfeited if the bidder will not supply the food in time as per the supply order / requirement.
14. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price bid separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** superscripted as **"Tender for Supply of Lunch for training/ workshops/meetings in reference to adv. no 4034"**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: **The Office of the Chief District Medical & Public Health Officer, Puri- 752001, and Odisha.** The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened on 27.12.2024, 11.00 AM in presence of the bidders or their authorized representative.
15. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
16. The organization has to agree to abide by all terms & conditions of tender.
17. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
18. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
19. If the selected agency will not provide quality food, the contract will be cancelled and the bidder in the panel will be assigned for the same. The food quality will be randomly checked by a team consisting of CDM&PHO, Puri, DPHO, Puri and Food Inspector of Puri district.
20. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm. In such case, CDM & PHO, Puri shall have the liberty to purchase those items from other sources and the excess amount which CDM & PHO, Puri may have to incur on account of purchase of the items from other sources shall be recovered from the successful bidder by forfeiting the Performance Security deposited by the successful bidder.

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21. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.
22. The bidders has to submit a demand draft of Rs.2000/- (for all bidders) as tender cost, Rs.10000/- as EMD if participating in lunch and other items and Rs. 2000/- as EMD if participating in items other than lunch in favor of "ZSS NON NRHM FUND A/C" payable at Puri from any scheduled bank along with the technical bid only.
23. The selected bidder will have to supply meals i.e.-starting from single meal (in case of SAB training) to any number of meals as required from time to time throughout the year.
24. The bidder must have a valid food license and the copies of the same must be attached to the bid document.


2.12.21

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**TECHNICAL BID FOR WORKING LUNCH, TIFFIN, TEA & SNACKS DURING TRAINING/
WORKSHOP/MEETING FOR OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

(Non submission if any of the documents from Sl no-6 to 10 will lead to rejection of the bid.)

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book	(Photo copy to be attached)
6	At least work experience in supplying food to Government department / Private Organization is a must for eligibility.	(Copy of work order and performance certificate)
7	Valid Food License Certificates (Attach photocopy of registration certificate)	(Photo copy to be attached)
8	GST Certificate and latest GST return copy(last 3 qrt)	(Photo copy to be attached)
9	Performance security of Rs 10,000/- or Rs.2000/- as applicable in shape of DD (refer point no -23)	Original DD
10	Tender paper fees of Rs 2,000/- in shape of DD for all.	Original DD
11	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)


2.12.21



**TERM AND CONDITIONS FOR PROVIDING ACCOMODATION DURING TRAINING/
WORKSHOP/MEETING FOR OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

The bidding documents complete in all respect should reach the O/O- CDM&PHO, DHH, PURI (District Programme Management Unit.) on or before 24.12.2024 and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 4034."

1. Those tenderers who have not submitted required documents with the bid they are automatically disqualified and cannot claim in future.
2. The TENDER will be valid up to one year from the date of approval and the rate will be valid as mentioned in the financial bid, which may be renewed upon satisfactory performance.
3. The rates quoted per room are exclusive of all taxes and applicable for 365 days in a year. The bidder has to provide accommodation to the u/s throughout the year including car Festival, New Year or any special occasion at the quoted pries only.
4. After completion of the Programme the supplier/agency should submit the bill along with a copy of supply order within 7 days for release of payment.
5. CDM & PHO-cum-District Mission Director, Puri reserves all the right to consider/reject any such proposal without assigning any reason thereof.
6. The Hotels / guest houses must be within the municipality area of puri and the accomodation places neared to the DHH/training venue will be given priority with due consideration of the budget provision.
7. In case any hotel will be providing the transportation facility to the accommodate persons from hotel to DHH/Training Venue, Puri within the room rent then above condition will be treated at par with sl.no 7.
8. The contract would be initially for 1 year which will be extended further on satisfactory performance.
9. No price escalation will be entertained
10. The bidders and their staffs must be well behaved to the participant and during stay.
11. Proper hygiene should be maintained and basic facilities like 24*7 water, uninterrupted power supply, TV with cable connection must be ensured.
12. The Performance security will be forfeited if the bidder will not abide the above terms.

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21.12.24



13. Instruction for submission of Tender: The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price** bid **separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** superscripted as **“Tender for Supply of Lunch for training/ workshops/meetings in reference to adv. no 4034”**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: **The Office of the Chief District Medical & Public Health Officer, Puri- 752001, Odisha.**

The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened as per schedule in presence of the bidders or their authorized representative.

14. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.

15. That the organization agrees to abide by all terms & conditions of tender.

16. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.

17. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

18. If the selected agency will not provide accommodation, the contract will be cancelled and the bidder in the panel will be assigned for the same.

19. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm.

20. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.


2.12.21

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21. The bidders have to submit a demand draft of Rs.2000/- as tender cost, Rs.10000/- as EMD if participating in tender for providing Accommodation only in favor of "ZSS NON NRHM FUND A/C" payable at Puri from any scheduled bank.

22. For arranging meeting and conferences in case of need under signed may hire banquet Hall. The rate of hall must be mentioned in the financial bid with alternative options.

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21.12.17



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**TECHNICAL BID FOR ACCOMODATION DURING TRAINING/ WORKSHOP/MEETING
IN THE OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

(Non submission if any of the documents from Sl no-6 to 10 will lead to rejection of the bid.)

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book /bank details	(Photo copy to be attached)
6	Valid Food License if having restaurant facility Certificates (Attach photocopy of registration certificate)	(Photo copy to be attached)
7	GST Certificate and latest GST return copy(Last 3 Qrts)	(Photo copy to be attached)
8	Performance security of Rs 10,000/- .	Original DD
9	Tender paper fees of Rs 2,000/- in shape of DD.	Original DD
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

[Handwritten Signature]
21/12/21

OFFICE OF CDM & PHO CUM DMD, PURI
FINANCIAL BID DOCUMENT for
HOTEL ACCOMODATION for single room

SL. No	TYPE OF ROOM(Please maintain in detail if different types are flore for same catagory)	Total Number of rooms available in your Hotel	Single Bed room costing less than Rs.999/-			Single bed room costing more than Rs.999			Additional Bed Charges if required / bed is added			Complementary Tea/Breakfirst if any please mention
			Rate	GST	Total	Rate	GST	Total	Rate	GST	Total	
1	NON AC - Type-1											
	NON AC - Type-2											
	NON AC - Type-3											
2	AC											
3	Dulex											
4	Premium											
5	Suit											

NOTE:-

- 1 The standard checkout time should be mentioned with adjustable time relaxation for checkout.
- 2 You can add any number of rows or columns if required.
- 3 flexible check out time, i.e on 24 hours basis will be given priority.

Signature of the Bidder

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OFFICE OF CDM & PHO CUM DMD,PURI
FINANCIAL BID DOCUMENT for
HOTEL ACCOMODATION for Double room

SL. No	TYPE OF ROOM(Please mention in detail if different types are flore for same catagory)	Total Number of rooms available in your Hotel	Double Bed room costing less than Rs.999/-			Double bed room costing more than Rs.999			Additional Bed Charges if required or bed is added			Complementary Tea/Breakfirst if any please mention
			Rate	GST	Total	Rate	GST	Total	Rate	GST	Total	
1	NON AC - Type-1											
	NON AC - Type-2											
	NON AC - Type-3											
2	AC											
3	Dulex											
4	Premium											
5	Suit											
6	Any other you may add.											

NOTE:-

- 1 The standard checkout time should be mentioned with adjustable time relaxation for checkout.
- 2 You can add any number of rows or columns if required.
- 3 flexible check out time, i.e on 24 hours basis will be given priority.

Signatur of the Bidder


2-12-2014

OFFICE OF CDM & PHO CUM DMD,PURI

FINANCIAL BID DOCUMENT for

BANQUET HALL with siting capacity of _____ persons after than the stage

SL. No	HALL	Rate Per Day	GST	Total	Complimentarity If any	Hall capacity	Cost of Hall if food is included	Cost of Hall if food is not included	Remark if Any
1	Only Hall Charges								
2	Aditonal Amenities/services/facility								
3	Audio System must be with cordless phone								
4	LCD With Projector								
5	Internet/wifi service								

Note:- Bidder has to use separate sheets if they wish to bid for banquet hall with different siting capacity like, 50 , 100,150 ,200 and more than 250.

Signature of the Bidder



OFFICE OF CDM & PHO CUM DMD,PURI
 FINANCIAL BID DOCUMENT for
 Transportation

SL. No	Transportation	Typrs of Vehicle	Seating Capacity	Per Day		Per KM	Remarks
				Rate per day	Fule Cost for 10 KM		
1	Transportation Cost during training if required (From Hotel to tne Venue)						

Signatur of the Bidder


 2.12.20

OFFICE OF CDM & PHO CUM DMD,PURI

FINANCIAL BID DOCUMENT

TIFFIN

Rate of tiffin /breakfast will be priced from Rs.30/- to Rs.60/- as per available budget in any combination as desired by the office of undersigned

SL. No	PARTICULARS OF PACKED ITEMS(Size should be at par with market)	Market Operating Price(MOP) per pc/plate as applicable	Quated rate in Rs.	Remarks
	BADA			
	ALU CHOP			
	VEGETABLE CHOP			
	SAMOSA			
	any other item can be written one by one			
	PURI-6PCS,DALMA/MOTOR CURRY,			
	BUNDI -50GMS and fried seo gathia 50 gram			
	SUJI UPAMA,DALMA/MOTOR CURRY,			
	IDLI-6PCS for small size and four pcs for big size,DALMA/MOTOR CURRY,			
	Packing cost if any (No Polythene or plastic)			

NOTE:-

- 1 Bidders can add any number of rows or coulumn if required.
- 2 Orders will be placed as and when required out of the above items in any combination.

signature of the bidder



2.12.21

OFFICE OF CDM & PHO CUM DMD,PURI
FINANCIAL BID DOCUMENT
DRY TIFFIN & TEA

Rate of dry tiffin /breakfast will be priced from Rs.30/- to Rs.100/- as per available budget in any combination as desired by the office of undersigned. Water bottle will be billed separately.

SL. No	PARTICULARS OF PACKED ITEMS	Discount in % on MRP/MOP items	Rate in Rs.	Remarks
1	VEG/NON VEG CAKE			
2	BISCUIT			
3	PASTRY			
4	BHUJIA/MIXTURE			
5	ICE CREAM			
6	Water bottle 20 litter			
7	Water bottle 1000 ml			
8	Water bottle 500 ml			
9	Water bottle 200 ml			
10	SWEETS (MOP)			
11	Packing cost if any (No Polythene or plastic)	Nil		
12	TEA	Nil		
13	COFFEE	Nil		

NOTE:-

- 1 Bidders can add any number of rows or couolumn if required
- 2 Orders will be placed as and when required out of the above items in any combination.
- 3 The same discount will be applicable if the goods of different brands are required and ordered including of all taxes .

signature of the bidder


21.12.21

OFFICE OF CDM & PHO CUM DMD, PURI

FINANCIAL BID DOCUMENT

VEG MEAL

SL. No	Particular	Meals @ Rs.90	Meals @ Rs.100	Meals @ Rs.130	Meals @ Rs.150	Meals @ Rs.170	Meals @ Rs.190	Meals @ Rs.250
1	Plain Rice	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
3	Tamato/Mango/Dahi Bagan/Dahi Nadia Khata(any One)	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
4	Papad/salad	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
	ADDITIONAL ITEMS (refer note below)							
5								
6								
7								
8								
9								

NOTE:-

- The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetables/Seasonal vegetables. Alternative choice can be given as mentioned in case of Sl.No-3 for similar priced items.
- Bidders can add any number of rows or column if required
- Bidders has to adjust at laest two meals for every ten meals ordered.
- Besides The additional items to be given per meal the number of free meals along with quantity will be taken into consideration for selection of elligible bidders for empanelment.

Signatur of the Bidder



OFFICE OF CDM & PHO CUM DMD,PURI

FINANCIAL BID DOCUMENT

NON VEG MEAL

SL. No	Particular	Meals @ Rs.90	Meals @ Rs.100	Meals @ Rs.130	Meals @ Rs.150	Meals @ Rs.170	Meals @ Rs.190	Meals @ Rs.250
1	Plain Rice	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
3	Tamato/Mango/Dahi Bagan/Dahi Nadia Khata(any One)	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
4	Papad	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
	ADDITIONAL ITEMS (refer note below)							
5								
6								
7								
8								
9								

NOTE:-

- The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetables/Seasonal vegetables. Alternative choice can be given as mentioned in case of Sl.No-3 for similar priced items.
- Bidders can add any number of rows or column if required
- Bidders has to adjust at least two meals for every ten meals ordered.
- Besides The additional items to be given per meal the number of free meals along with quantity will be taken into consideration for selection of eligible bidders for empanelment.

(Signature)
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Signatur of the Bidder

OFFICE OF CDM & PHO CUM DMD, PURI

FINANCIAL BID DOCUMENT

SPECIAL VEG/NON VEG MEAL

SL. No	Particular	Ingredients to be used and no. of pices of chicken/mutton/egg etc to be mentioned and quantity in gms non veg items	Rate to be mentained in Rs.	Remarks for any extra item if any
1	VEG BIRIYANI (FULL) with juice and cucumber /raita			
2	VEG BIRIYANI (HALF) with juice and cucumber /raita			
3	CHICKEN BIRIYANI (FULL) with juice and cucumber /raita			
4	CHICKEN BIRIYANI (HALF) with juice and cucumber /raita			
5	MUTTON BIRIYANI (FULL) with juice and cucumber /raita			
6	MUTTON BIRIYANI (HALF) with juice and cucumber /raita			

NOTE:-

- 1 The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items.
- 2 Bidders can add any number of rows or coulumn if required
- 3 Bidders has to adjust at laest two meals for every ten meals ordered without any extra cost.
- 4 Besides The additional items to be given per meal the number of free meals along with quantity will be taken into considaration for selection of elligible bidders for empanelment.
- 5 The price quoted must be inclusive of all applicable taxes and incidental charges if any.



Signatur of the Bidder

OFFICE OF CDM & PHO CUM DMD, PURI
FINANCIAL BID DOCUMENT

VEG DINNER

SL. No	Particular	Meals @ Rs.40	Meals @ Rs.45	Meals @ Rs.50	Meals @ Rs.60
1	Plain Rice/Roti	Sufficient	Sufficient	Sufficient	Sufficient
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient
3	Mix veg curry	Sufficient	Sufficient	Sufficient	Sufficient
	ADDITIONAL ITEMS (refer note below)				
4					
5					
6					
7					
8					

NOTE:-

- 1 The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetables/Seasonal vegetables.
- 2 Bidders can add any number of rows or column if required
- 3 Bidders has to adjust at laeast two meals for every ten meals ordered.
- 4 Besides The additional items to be given per meal the number of free meals will be taken into consideration for selection of elligible bidders

[Handwritten Signature]

signature of the bidder

OFFICE OF CDM & PHO CUM DMD, PURI

FINANCIAL BID DOCUMENT

NON VEG DINNER

SL.No	Particular	Meals @ Rs.40	Meals @ Rs.45	Meals @ Rs.50	Meals @ Rs.60
1	Plain Rice/Roti	Sufficient	Sufficient	Sufficient	Sufficient
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient
3	Mix veg curry	Sufficient	Sufficient	Sufficient	Sufficient
	ADDITIONAL ITEMS (refer note below)				
4					
5					
6					
7					
8					

NOTE:-

- 1 The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetables/Seasonal vegetables. Alternative choice can be given as mentioned in case of Sl.No-3 for similar priced items.
- 2 Bidders can add any number of rows or column if required
- 3 Bidders has to adjust at least two meals for every ten meals ordered.
- 4 Besides The additional items to be given per meal the number of free meals will be taken into consideration for selection of eligible bidders



Signature of the Bidder