

**OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR, PURI
(SOCIAL WELFARE SECTION)**

Quotation/ Tender Call Notice

No. 3874 /SW, dated 18.11.2024

TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed Tenders are invited from the Govt. Registered Travel Agencies / Tour Operators or private vehicle owners for providing 1 (One) BS-IV or above type of Petrol/Diesel vehicle of Zest/Tiago/Swift Dzire/Xcent/Etios or likewise vehicle including Driver on Monthly rent basis, which shall confirm to the terms and conditions as per Annexure-I.

- The interested bidder(s) may download the tender documents from the website <https://puri.odisha.gov.in> and submit the same to the District Social Welfare Office, Puri by Registered Post /Speed Post/ Courier Service.
- The sealed Tender must be accompanied with a Non-refundable amount of Rs. 100/- towards Tender document cost in shape of Bank Draft of the scheduled bank payable at Puri drawn in favour of the District Social Welfare Officer, Puri, towards cost of application.
- The intending bidder (s) must quote the monthly rate of hire charges (excluding fuel cost)
- A sum of Rs.5,000 /- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of District Social Welfare Officer, Puri payable at Puri and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
- The Authority reserves the right to reject any or all Tender /Tenders at any time without assigning any reason thereof. The Tender received incomplete or after the scheduled date and time shall be rejected.
- The Tender paper completed in all respect should reach the undersigned on or before 02.12.2024 by 3.00 P.M. and shall be opened on 03.12.2024 at 4.00 P.M. in the office chamber of the Addl. District Magistrate, Puri (Protocol). The Bidders/Authorized representatives of the firm may remain present during the opening of the Tender, if they desire. The Envelope must contain as follows.

From----- (Complete Name & Address of Bidder)

To-The District Social Welfare Officer, Puri

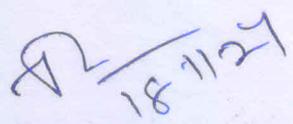
At- Old Collectorate Building, Puri

Dist-Puri

Pin-752001

The Tender paper should be put in to cover super scribed as

“TENDER FOR HIRING OF VEHICLE”


District Social Welfare Officer,
PURI

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate/Pollution Under Control Certificate etc. and D.L. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid on monthly basis. Fuel and lubricating will be supplied basing on actual consumption. But, all other expenditures of the vehicle like repair, replacement of spare parts, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by owner of the vehicle.
3. It shall be the responsibility of the bidder to provide a good, well behaved driver and the salary of the driver shall be borne by the owner of the vehicle.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle by the same or better model shall be provided by the owner of the vehicle with existing terms and conditions.
5. In case the vehicle do not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges will be paid in every succeeding month, as possible as within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit entire amount of Performance Security deposit.
13. The Driver of the vehicle must have a valid Driving License for driving vehicle.
14. The vehicle must achieve minimum fuel efficiency of 17 Kms. per litre.

15. The details mentioned in the General Bid Information (Annexure-II) shall be furnished completely with supporting documents failing which Tender will be rejected without assigning any reason.

16. All the pages in the bid documents should be legible, filled in clearly and signed by the authorized person / representatives. Seal & Signature of the Quotation/Tender Calling Authority.

Sub
18/11/24
District Social Welfare Officer,
Puri