

# OFFICE OF THE NOTIFIED AREA COUNCIL, PIPLI

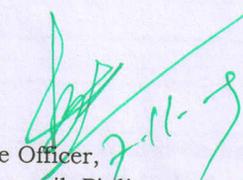
## Tender Call Notice

No. 1455 / Date 7.11.2019

The Executive Officer, Pipli NAC invites sealed Expression of Interest from Reputed Registered Firm/Company with proven track record of service providing to various Govt. Organizations for project.

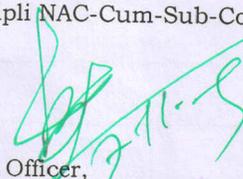
| Sl. No. | Description of Work & Specification  | Tender Paper Cost+12%GST | E.M.D      | Completion Period |
|---------|--|--------------------------|------------|-------------------|
| 1       | Design, Development & Hosting of Website of Pipli NAC with 01 Year support | Rs.448/-                 | Rs.2,000/- | 02 Months         |

The DTCN with details schedule, Tender Form, Work Plan, General Terms & Conditions, and Other necessary documents can be seen/download from the Official website of Puri District <https://puri.nic.in> or The Tender paper will be available in working days from **Dt.11.11.2019 at 11.00 A.M** to **Dt.19.11.2019 03.00 P.M** by deposit of Tender Paper Cost & EMD in shape of DD in favour of EXECUTIVE OFFICER, PIPLI NAC. The Tender documents of the firm should reach to the undersigned on or before **20.11.2019** by **5.00 P.M** in the drop box kept in the Office Premises/Registered Post and shall be opened on **21.11.2019 at 11.30 A.M.** in the presence of the bidders or their authorized representatives.

  
Executive Officer,  
Notified Area Council, Pipli

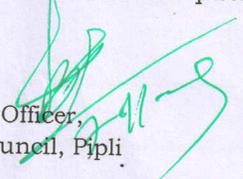
Memo No. 1456 / Date 7.11.2019

Copy submitted to The Joint Secretary to Govt., H&U.D Dept., Govt. of Odisha with reference to Ltr. No.19676/HUD, Dt.4.11.2019/ District Magistrate & Collector, Puri / Administrator, Pipli NAC-Cum-Sub-Collector, Puri / P.D DRDA-Cum-DUDA, Puri for favour of kind information.

  
Executive Officer,  
Notified Area Council, Pipli

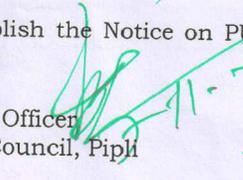
Memo No. 1457 / Date 7.11.2019

Copy submitted to The B.D.O, Pipli/Tahasildar, Pipli/Asst. Eng., Pipli Block/Accounts Officer, Pipli Block/Asst. Eng., P.H.E.D, Pipli with request to publish the same in their Office Notice Board for wide publication/ Copy to Office Notice Board for wide publication.

  
Executive Officer,  
Notified Area Council, Pipli

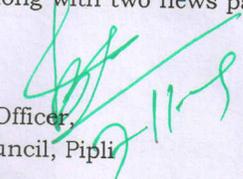
Memo No. 1458 / Date 7.11.2019

Copy Submitted to the D.I.O, NIC, Puri for information and requested to publish the Notice on PURI NIC portal.

  
Executive Officer,  
Notified Area Council, Pipli

Memo No. 1459(2) / Date 7.11.2019

Copy submitted to the Advertising Manager, Pragatibadi, BBSR/ The Response Head, Times of India, BBSR requested to publish the Tender Call Notice in their daily news paper once in one edition using minimum space 8x8 or less size & font size of 8 with before Dt.11.11.2019 at I & P.R Rate to submit the bill along with two news paper for necessary payment.

  
Executive Officer,  
Notified Area Council, Pipli

# OFFICE OF THE NOTIFIED AREA COUNCIL, PIPLI

## DETAIL TENDER CALL NOTICE

Notice No. 1455 / Date 7.11.2019

### TENDER FORM

(TO BE FILLED BY THE TENDERER)

Name of Work: Design, Development & Hosting of Website of Pipli NAC with 01 Year support.

Sale Date: **Dt.11.11.2019 at 11.00 A.M to Dt.19.11.2019 upto 03.00 P.M**

Receive Date: **Dt.20.11.2019 upto 05.00 P.M**

Opening Date: **Dt.21.11.2019 at 11.30 A.M**

Name of the Firm: \_\_\_\_\_

Address of the Firm: \_\_\_\_\_

Name & Address of the Proprietor/Partner: \_\_\_\_\_

Website of the Firm: \_\_\_\_\_

Mail ID of the Firm: \_\_\_\_\_ Contact No. \_\_\_\_\_

| Sl. No.   | Service to be Provided   | Basic Rates to be Quoted in (Rs.) |
|---|--|-----------------------------------|
| 1   | Registration of Domain for 1 year (.gov.in/.in)  |                                   |
| 2   | Registration of Server Space 1 GB  |                                   |
| 3   | Database Space of 1 GB(dedicated server)   |                                   |
| 4   | Designing & Development of the Dynamic( Frontend & Backend) Website powered by Content Management System (CMS)                                       |                                   |
| 5   | Search Engine Optimization(SEO) for find the website   |                                   |
| 6   | Upload Flash Animation files in Dynamic  |                                   |
| 7   | SSL Certificate for Website  |                                   |
| 8   | Uploading of files with Add/Edit/Delete in Dynamic (.pdf, .jpg, .xlsx, .docs, .mp3, .mp4, .ppt)  |                                   |
| 9   | Help and Manual in hardcopies as well as softcopy should be provided to the Organization for the Operation of the Admin panel and Management of CMS. |                                   |
| 10  | Client side training should be provided to the staff of the Organizations for smooth operation of the website as and when required.                  |                                   |
| <b>Total</b>                                    |  | <b>Rs.</b>                        |
| <b>GST</b>                                      |  | <b>Rs.</b>                        |
| <b>G.Total Rate Quoted in Figure and Words:</b> |  | <b>Rs.</b>                        |

#### NOTE:

- The rates should be indicated per item & inclusive of all Govt. Levies.
- The tender shall be liable to be rejected if all the column are not properly & completely filled up.
- The sealed cover containing the quotation shall be super scribed with Notice No. & Date with due mentioning name & address of the bidder on it.

Signature with Name,  
Seal of Bidder & Date.

Executive Officer,  
Notified Area Council, Pipli



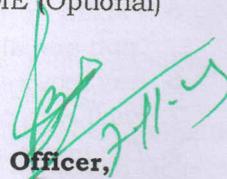
## **B. General Terms and Conditions.**

1. Scope of work /details specification for Website Design & Development for Pipli NAC Search engine optimized web design with domain of (.gov.in/.in) with 1 GB server space and 1 GB Database space.
2. Display of various activities of Pipli NAC, uploading Tender, Notice, Minutes of meeting, Budget, Audit Report and Status of visitors Hit-Counter.
3. Development using Current technology available including PHP, Java, SQL Server, MySQL and XML to develop efficient application.
4. The website should be compatible with the present browser available like, IE, Firefox, Chrome, various monitor sizes, LCD screens and any devices should be with security.
5. Facility to upload of files with Add/Edit/Delete in Dynamic (.pdf, .jpg, .xlsx, .docs, .mp3, .mp4, .ppt) and also Flash Animation. User can download the files from the websites.
6. Any requirement of modification would be done by Agency.
7. Facility to Add/Edit/Delete Download information to/from the web database.
8. The entire website should be dynamic in nature with a CMS (Content Management System). The content management infrastructure should give the flexibility to modify the design.
9. The Design, development, database design of the website should be user friendly with professional look.
10. The website module should have free support/facilitation/modification for a period of 01(one) Year from the date of commissioning of the website.
11. All the events such as latest News & events, Tender, Archive etc. will be appear on home page with read more link after clicking on this.
12. Contact Us: A contact us with email, telephone numbers, address, Office Face book and twitter etc, with Google Map to display the Office location.
13. Submission of Tender: All documents must be forwarded in sealed cover addressed "To The Executive Officer, Pipli NAC, Dist-Puri, Pin-752104" through **Registered Post/Drop Box** within the stipulated period.
14. Executive Officer reserved to right to postponed and /or extend the date of receipt of tender or to withdraw the tender notice without assigning any reason thereof, in such an event bidder shall not entitled to any compensation, in any form whatsoever.
15. All entries in the Tender Form should be visible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signature may be attached.
16. The agency shall not be allowed to transfer, assign, pledge or sub-contracts its right and liabilities under the contract to any other agency without the prior written consent of the Pipli NAC.
17. Opening of the Tender: Sealed Tender will be opened at the chamber of the undersigned on the scheduled date and time. The intending suppliers and their authorized agents may be present at the time of opening of Quotation. Any change of scheduled date and time intimated through Office Notice Board.
18. Income tax clearance: Up to date Current Income Tax /GST return must be enclosed with the Bid.
19. The firm should have experience on minimum 03(Three) Years in such field. The firm should produce the 03(Three) work order copy and Completion/Handover the project Certificate from the Organization in Govt. Department/ any ULBs.
20. Payment terms: Fees will be given after submission of successful development software of the website and DPR(both soft and Hard copy in CD).
21. The paper cost(**Rs.448/-**) non refundable and EMD (**Rs.2,000/-**) in shape of **DD** for avail Tender paper in favour of EXECUTIVE OFFICER, PIPLI NAC.
22. Rejection of Offer: Pipli NAC, reserve the right to ignore or reject any offer including the lowest without assigning any reason. The Pipli NAC is not binding itself to accept the lowest offer.
23. Dispute: In case of any dispute, the matter shall be settled mutually failing, which the decision of the Tender Committee of Pipli NAC will be finalized.
24. In case the intended dates for opening of tenders is declared a holiday, the tender will be opened on the next working day.

**C. Documents to be attached**

The agencies are required to enclosed photocopies of following documents falling which their quotations will be rejected and will not be considered any further:

- A. Filled TENDER FORM with DD of Paper cost and EMD.
- B. Name, Profile, Proprietor/Director of Agency.
- C. Full address of registered Office, Telephone No, Email address.
- D. Copy of Income Tax Return/GST Return and PAN of Agency.
- E. Experience the bidder should have minimum experience of 03 years of website design and development is attached to be in **Annexure-I**.
- F. The Firm/Company who is registered through company act or Certified MSME (Optional)

  
**Executive Officer,**  
**Notified Area Council, Pipli**

**ANNEXURE-I**

I/We do hereby certify that the Project Completed by me/us in past and project in hand(optional).

| Sl. No | Particulars of works already executed/In hand | Period in which the work is stipulated to be completed (in Months) | Department under which the work is being taken up | Website Address |
|--------|---|--|---|-----------------|
| 1      | 2   | 3  | 4   | 5               |
|        |   |  |   |                 |

**N.B.** Attested copies of such certificate to be furnished. Use additional sheet if necessary.

- a) I/we also note that the non submission of certificate will render my/our Tender liable for rejection.
- b) Submit the Work order copy and Hand over/Completion Certificate of 03(Three) Completed Project.

**Signature of the Bidder with seal.**

**Dt.**