



Tender No. 2051 /

Dt. 17.08.19

TENDER CALL NOTICE

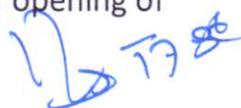
Sealed Tenders are invited from registered agencies/Individuals having experience in Hotel Business for empanelment to provide Accommodation and Food in the office of under signed. Detail term and conditions are available in the district website www.puri.nic.in. The bidding documents complete in all respect should reach the District Programme Management Unit, O/O-CDM&PHO, DHH, Puri on or before 10.09.2019 through post or courier and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 2051. The bids will be opened on 11.09.2019 at 4 P.M. The authority reserves the right to cancel or accept any Quotation fully or partially without assigning any reason there-of.

The undersigned reserves the right to reject the tender process fully or partially without assigning any reason thereof.


CDM & PHO, Puri

Memo No. 2052 /F & F./DPHO, Puri Dt. 17.08.19

Copy forwarded to the members of purchase committee for information & necessary action. They are requested to be present at the time of opening of the tender.


CDM & PHO, Puri



TERM AND CONDITIONS FOR SUPPLY OF WORKING LUNCH, TIFFIN, TEA & SNACKS DURING TRAINING/ WORKSHOP/MEETING FOR OFFICE OF THE CDM & PHO-CUM-DMD, PURI

The bidding documents complete in all respect should reach the O/O- CDM&PHO, DHH, PURI (District Programme Management Unit.) on or before 10.09.2019 and super scribed as "BID DOCUMENTS FOR TENDER CALL NOTICE NO. 2051 .

- 1) Those tenderers who have not submitted required documents with price bid they are automatically disqualified and cannot claim in future.
- 2) The TENDER will be valid up to one year from the date of approval and the rate will be valid as mentioned in the financial bid, which may be renewed upon satisfactory performance.
- 3) The committee has full rights to accept or reject any tenderer without assigning any reason thereof.
The firm should have adequate man power to supply the food in time.
4. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15-30 days of receipt of proper bill.
5. The firm shall supply and serve the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from CDM & PHO-cum-District Mission Director, Puri.
6. The rates quoted per plate is inclusive of all taxes & other charges.(Both for Veg & Non Veg)
7. After completion of the programme the supplier/agency should submit the bill along with a copy of supply order within 7 days for release of payment.
8. CDM & PHO-cum-District Mission Director, Puri reserves all the right to consider/reject any such proposal without assigning any reason thereof.
9. The bidder must have at least one year of experience for catering service for any Govt Organization.
10. The bidders must be Local supplier within Municipality area of Puri District. .Outside Municipality area of Puri District supplier will not be accepted.
11. The contract would be initially for 1 year which will be extended for another 1 year based on satisfactory performance.
12. No price escalation will be entertained
13. The bidders must be well behaved to the participant during supply of food.
14. Proper hygiene should be maintained, cleaning and waste disposal will be the responsibility of the supplier.



15. The Performance security will be forfeited if the bidder will not supply the food in time as per the supply order.
16. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price bid separately in two envelopes** and these two envelopes should be put into **another cover envelop** superscripted as "**Tender for Supply of Lunch for training/ workshops/meetings in reference to adv. no 2051**". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: **The Office of the Chief District Medical & Public Health Officer, Puri- 752001, Odisha.**

The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened as per schedule in presence of the bidders or their authorized representative.
17. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
18. That the organization agrees to abide by all terms & conditions of tender.
19. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
20. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
21. If the selected agency will not provide quality food, the contract will be cancelled and the ^{next} bidder in the panel will be assigned for the same. The food quality will be randomly checked by a team consisting of CDM&PHO, Puri, DPHO, Puri and Food Inspector of Puri district.
22. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm. In such case, CDM & PHO, Puri shall have the liberty to purchase those items from other



- sources and the excess amount which CDM & PHO, Puri may have to incur on account of purchase of the items from other sources shall be recovered from the successful bidder by forfeiting the Performance Security deposited by the successful bidder.
23. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.
 24. The bidders has to submit a demand draft of Rs.1000/- as tender cost, Rs.10000/- as EMD if participating in lunch and other items and Rs. 2000/- as EMD if participating in items other than lunch in favor of" ZSS miscellaneous account" payable at Puri from any scheduled bank.
 25. The selected bidder will have to supply meals i.e.-starting from single meal (in case of SAB training) to any number of meals as required from time to time throughout the year.
 26. The bidder must have a valid food license and the copies of the same must be attached to the bid document.

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**TECHNICAL BID FOR WORKING LUNCH, TIFFIN, TEA & SNACKS DURING TRAINING/
WORKSHOP/MEETING FOR OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book	(Photo copy to be attached)
6	Valid Food License Certificates (Attach photocopy of registration certificate)	(Photo copy to be attached)
7	GST Certificate and latest GST return copy	(Photo copy to be attached)
8	Performance security of Rs 10,000/- or Rs.2000/- as applicable in shape of DD (refer point no -24)	Original DD
9	Tender paper fees of Rs 1,000/- in shape of DD for all.	Original DD
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

OFFICE OF CDM & PHO CUM DMD,PURI
FINANCIAL BID DOCUMENT

VEG MEAL								
SL. No	Particular	Meals @ Rs.90	Meals @ Rs.100	Meals @ Rs.130	Meals @ Rs.150	Meals @ Rs.170	Meals @ Rs.190	
1	Plain Rice	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	
3	Tamato/Mango/Dahi Bagan/Dahi Nadia Khata(any One)	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	
4	Papad/salad	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	
	ADDITIONAL ITEMS (refer note below)							
5								
6								
7								
8								
9								

NOTE:-

- The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetable/Seasonal vegetables. Alternative choice can be given as mentioned in case of Sl.No-3 for similar priced menu.
- Bidders can add any number of rows or column if required
- Bidders has to adjust two meals for every ten meals ordered.

Signature of the Bidder

OFFICE OF CDM & PHO CUM DMD, PURI
FINANCIAL BID DOCUMENT

NON VEG MEAL							
Sl. No	Particular	Meals @ Rs.90	Meals @ Rs.100	Meals @ Rs.130	Meals @ Rs.150	Meals @ Rs.170	Meals @ Rs.190
1	Plain Rice	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
2	Plain Dal	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
3	Tamato/Mango/Dahi Bagan/Dahi Nadia Khata(any One)	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
4	Papad	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient	Sufficient
	ADDITIONAL ITEMS (refer note below)						
5							
6							
7							
8							
9							

NOTE:-

- 1 The bidder has to mention the quantity in grams or pcs or sufficient, as applicable along with the above items keeping in view the availability of vegetable/Seasonal vegetables. Alternative choice can be given as mentioned in case of Sl.No-3 for similar priced menu.
- 2 Bidders can add any number of rows or column if required
- 3 Bidders has to adjust two meals for every ten meals ordered.

Signature of the Bidder

OFFICE OF CDM & PHO CUM DMD,PURI
FINANCIAL BID DOCUMENT
DRY TIFFIN & TEA

SL. No	PARTICULARS OF PACKED ITEMS	MRP	LESS DISCOUNT IN % (percentage)	Remarks
	VEG/NON VEG CAKE			
	BISCUIT			
	PASTRY			
	BHUJIA/MIXTURE			
	ICE CREAM			
	SWEETS			
	Packing cost if any (No Polythene or plastic)			
	TEA			
	COFFEE			

NOTE:-

- 1 Bidders can add any number of rows or coulumn if required

**OFFICE OF CDM & PHO CUM DMD,PURI
FINANCIAL BID DOCUMENT
TIFFIN**

SL. No	PARTICULARS OF PACKED ITEMS(Size should be at par with market)	Market Operating Price(MOP)	LESS DISCOUNT IN % (percentage)	Remarks
	BADA			
	ALU CHOP			
	VEGETABLE CHOP			
	SAMOSA			
	any other item can be written one by one			
	PURI-6PCS,DALMA/MOTOR CURRY,			
	BUNDI -100GMS			
	SUJI UPAMA,DALMA/MOTOR CURRY,			
	IDLI-6PCS for small size and four pcs for big size,DALMA/MOTOR CURRY,			
	Packing cost if any (No Polythene or plastic)			

NOTE:-

- 1 Bidders can add any number of rows or couolumn if required



**TERM AND CONDITIONS FOR PROVIDING ACCOMODATION DURING TRAINING/
WORKSHOP/MEETING FOR OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

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1. Those tenderers who have not submitted required documents with price bid they are automatically disqualified and cannot claim in future.
2. The TENDER will be valid up to one year from the date of approval and the rate will be valid as mentioned in the financial bid, which may be renewed upon satisfactory performance.
3. The committee has full rights to accept or reject any tenderer without assigning any reason thereof.
4. The rates quoted per room are exclusive of all taxes.
5. After completion of the programme the supplier/agency should submit the bill along with a copy of supply order within 7 days for release of payment.
6. CDM & PHO-cum-District Mission Director, Puri reserves all the right to consider/reject any such proposal without assigning any reason thereof.
7. The Hotels with in one km radius or at a walk able distance from district headquarters hospital will be given priority as the trainees and trainers cannot be provided with additional transport.
8. In case any hotel will be providing the transportation facility to the accommodate persons from hotel to DHH, Puri with in the room rent then above condition will be treated at par with sl.no 7.
9. The contract would be initially for 1 year which will be extended for another 1 year based on satisfactory performance.
10. No price escalation will be entertained
11. The bidders must be well behaved to the participant and during stay.
12. Proper hygiene should be maintained
13. The Performance security will be forfeited if the bidder will not abide the above terms.
14. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their



technical and price bid separately in two envelopes and these two envelopes should be put into another cover envelop superscripted as "Tender for Supply of Lunch for training/ workshops/meetings in reference to adv. no 2051". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: **The Office of the Chief District Medical & Public Health Officer, Puri- 752001, Odisha.**

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16. That the organization agrees to abide by all terms & conditions of tender.

17. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.

18. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

19. If the selected agency will not provide accommodation, the contract will be cancelled and the bidder in the panel will be assigned for the same.

20. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm.

21. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.



22. The bidders has to submit a demand draft of Rs.1000/- as tender cost, Rs.10000/- as EMD if participating in tender for providing Accommodation only in favor of "ZSS miscellaneous account" payable at Puri from any scheduled bank.

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**TECHNICAL BID FOR ACCOMODATION DURING TRAINING/ WORKSHOP/MEETING
IN THE OFFICE OF THE CDM& PHO-CUM-DMD, PURI**

(The documents are to be arranged serially as per the order mentioned below)

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3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book	(Photo copy to be attached)
6	Valid Food License Certificates (Attach photocopy of registration certificate)	(Photo copy to be attached)
7	GST Certificate and latest GST return copy	(Photo copy to be attached)
8	Performance security of Rs 10,000/- .	Original DD
9	Tender paper fees of Rs 1,000/- in shape of DD.	Original DD
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

OFFICE OF CDM & PHO CUM DMD, PURI
FINANCIAL BID DOCUMENT for
HOTEL ACCOMODATION

SL. No	TYPE OF ROOM	Total Number of rooms available in your Hotel	Single Bed			Double Bed			Add. Bed Charges if required			Complementary Tea/Breakfirst if any please mention
			Rate	GST	Total	Rate	GST	Total	Rate	GST	Total	
1	NON AC											
2	AC											
3	Dulex											
4	Premium											
5	Suit											
6	Any other you may add.											

NOTE:-

The standard checkout time should be mentioned with adjustable time relaxation for checkout.
You can any number of rows or columns if required.

Signature of the Bidder