

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, PURI
Nizarat Section

No. 649 /Niz., dt. 10.12.18

TENDER CALL NOTICE

Sealed tenders in letter pad are invited from interested reputed firms/ Suppliers for supply of furniture and fixtures for Revenue Record Rooms of the Offices as specified in **Annexure-I**. Specification of the articles to be procured is given at **Annexure-II**.

The envelopes containing tender documents should be superscribed as "**Procurement of Furniture & Fixtures for Revenue Record Rooms**" and put in the drop box placed in the Nizarat Section of this office by **dt.26.12.2018 upto 3.00 P.M.** Tender papers sent through any other means will not be accepted. Incomplete Tender paper or Tender paper received after due date and time will not be accepted.

The sealed tenders received in time will be **opened on dt.26.12.2018 at 4.00 P.M.** in presence of the bidders or their authorized representative at the Office of the undersigned. If the quotation cannot be opened on the scheduled date due to unforeseen reasons, the same will be opened on the next working day at 11.00 A.M or as per the decision of the Chairman of the Purchase Committee.

A pre-bid meeting of the Purchase Committee will be held on dt.18.12.2018 at 4.00 P.M. in the Office chamber of the undersigned. The intending bidders may remain present in the meeting and offer their views.

Terms and conditions:

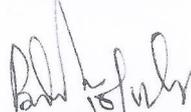
1. The bidder should have valid GST No. (Self attested copy of the GST registration Certificate and copy of papers in support of upto date deposit of GST are to be submitted with the tender paper).
2. The bidder should have valid PAN (copy to be submitted with the tender paper).
3. The bidder shall have to furnish their offered rate per unit for the items in **Annexure-II**. The total offered price per unit shall be inclusive of GST and other charges, if any.
4. The bidder shall submit certificate/ work order regarding his past experience in supply of furniture/ fixtures to the offices of Government preferably of Odisha State.
5. The bidder shall deposit non-interest bearing earnest money of **Rs.75,000/- (Rupees seventy-five thousand)** only in shape of **A/C payee Bank Draft payable to the Collector, Puri**. The EMD of unsuccessful bidders will be refunded to them. The EMD of the successful bidder will be refunded after completion of validity period.

6. The articles in good conditions should be delivered by the successful bidder at the offices concerned within 15 days of issue of the work order. The cost of transport or delivery charges, if any shall be borne by the bidder.
7. The Purchase Committee are not bound to accept the lowest financial bid and reserve the right to negotiate with the lowest bidder regarding the rate, the quality of the product and other terms & conditions.
8. If a bidder happens to be L1 bidder for most of the items but fails to be L1 for a few items, the Committee reserve the right to allow those items in his favour with negotiation regarding rate, quality & specification.
9. On delivery, the products shall be inspected by the Offices concerned to ascertain the quantity/ specification/ quality for which the order was placed. If violated, such articles will not be accepted. Payment will be made after receipt of acknowledgment from the receiving Offices.
10. Failure in supply of articles in full within the stipulated period may lead to forfeiture of EMD and action as deemed proper may be taken against the bidder.
11. The Purchase Committee reserve the right to reject all or any of the quotations without assigning any reason thereof.


Addl. District Magistrate, Puri

Memo No. 650 /Niz., dt. 10.12.18

Copy forwarded to the Sub-Collector, Puri/ General Manager, DIC, Puri/ all Tahasildars of Puri District for information and publication on their Notice Boards


Addl. District Magistrate, Puri

Memo No. 651 /Niz., dt. 10.12.18

Copy forwarded to the District Informatics Officer, NIC, Puri for uploading the notice in the District web-site.

Copy to Office Noticer Board.


Addl. District Magistrate, Puri

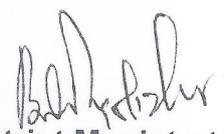
Annexure- I

List of Furniture & Fixtures required by different Offices.

Sl. No.	Name of the Office where the articles are to be delivered.	Furniture & fixtures to be procured.
1	Astarang Tahasil	Almirah
		Rack
		Computer Table
		Computer Chair
		Chair
		Table
2	Brahmagiri Tahasil	Plastic Chair
		Stool
		Table
		Rack
		Bench
		Almirah
3	Delang Tahasil	Table
		Chair
		Rack
		Almirah
		Gunter Chain (66 ft.)
		Measuring Tape (50 Mtrs)
		Chunga for map
		Computer Table
		Computer Chair
		Chair
Table		
4	Gop Tahasil	Rack
		Almirah
		Chair
		Table
		Wheel Chair
		Long Tool
5	Kanas Tahasil	Rack
		Almirah
		Chair
		Table
		Wheel Chair
		Map Container
		Drawing Board
6	Kakatpur Tahasil	Rack
		Almirah
		Chair
		Table
		Computer Table
		Computer Chair
Stool		

Sl. No.	Name of the Office where the articles are to be delivered.	Furniture & fixtures to be procured.
7	Krushnaprasad Tahasil	Chair
		Table
		Rack
		Bench
		Almirah
		Chair
8	Nimapara Tahasil	Almirah
		Rack
		Table
		Chair
		Map Cover (Chunga)
		Computer Table
		Computer Chair
9	Pipli Tahasil	Computer Table
		Computer Chair
		Table
		Rack
		Almirah
		Stool
10	Puri Tahasil	Chair
		Hydrolic Chair
		Computer Table
		Drawing Glass Table
		Table
		Rack
		Almirah
		Table
11	Satyabadi Tahasil	Chair
		Bench
		Almirah
		Racks
		Table
		Chair
		Computer Table
		Computer Chair
		Table
		Chair
		Chunga
		Ginter Chain
Ladder		
Long Bench		

Sl. No.	Name of the Office where the articles are to be delivered	Furniture & fixtures to be procured.
12	Office of the Sub-Collector, Puri	Cushion Chair of reputed brand
		Table for Computer
		Chair for Computer
		Pedestal Fan
		Wall Fan
		Rack
		Table
		Almirah
		Chair
13	District Record Room, Collectorate, Puri	Xerox Table
		Table for A3 xerox machine
		Rack
		Cotton White Cloth
		Card Board (45 cm.x 35 cm.)
		Card Board (30 cm. x 22 cm.)
		Card Board (35 cm.x 22 cm.)
Fire Extinguisher (4.5 kg.) (Carbon Oxide)		


Addl. District Magistrate, Puri
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Annexure – II

List of Furniture & Fixtures to be procured subject to decision of the Purchase Committee.

Sl. No.	Name of Furniture & Fixtures	Specification	Price offered by the bidder per unit (in Rs.)
1	Steel Almirah	78"Hx36"Wx18"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/body = 22/24 gauge	
		66"Hx33"Wx17"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/ body = 22/24 gauge	
		78"Hx36"Wx18"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/body = 20/22 gauge	
		66"Hx33"Wx17"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/ body = 20/22 gauge	
		78"Hx36"Wx18"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/body = 22/22 gauge	
		66"Hx33"Wx17"D plain model with 4 shelves & 5 compartments. Thickness of doorleaf/ body = 22/22 gauge	
2	Steel Rack	60" angle. With 4 shelves (plate size 37"x15") Thickness of plate = 20 gauge	
		78" angle. With 5 shelves (plate size 37"x15") Thickness of plate = 20 gauge	
3	Steel Table	4' x 2' with two drawers (one side)	
		5, x 3, with one drawer and one cupboard on one side and three drawers on the other side, front closed.	
4	Steel chair.	'S' type cushion chair (Round pipe) with arm	
		'S' type cushion chair (Flat pipe) with arm	
5	Computer Table	With one drawer and drawer for key board.	
6	Computer chair	'S' type cushion chair (Round pipe) with arm	
		'S' type cushion chair (Flat pipe) with arm	
7	Plastic Chair	Plastic moulded cushion chair with arm (Ornate)	
		Plastic moulded chair without cushion with arm (Hudson/ Wisdom)	
8	Plastic Stool	Square model	
		Round model	
9	Iron Bench	18"Hx 36"L x12"D Ply top	
	Wooden Bench	18"Hx 36"L x12"D	
10	Wooden chair	Chair with arm	
11	Wooden table	48" x 30" with one drawer	
12	Revolving chair	Hydrolic chair	
13	Ladder	Aluminium ladder both side with top (6' H)	
14		Aluminium simple ladder (8'H)	
15	Gunter Chain	66 Ft.	

16	Measuring Tape	50 Mtrs.	
17	Map container (Chunga)		
18	Drawing Board		
19	Pedestal Fan		
20	Wall Fan		
21	Xerox Table	4' x 3' with drawer	
22	Table for A3 xerox machine	4' x 3' with drawer	
23	Cotton white cloth		
24	Card Board	Size 45 cm x 35 cm	
		Size 30 cm x 22 cm	
		Size 35 cm x 22 cm	
25	Fire Extinguisher	Carbon Oxide	

B. S. S. S.
10/12/18.

Addl. District Magistrate, Puri

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