BID DOCUMENT

FOR

Supply & distribution of Sports Equipment to Biju Yuva Vahini operating in different Gram Panchyats and Wards, at Blocks and ULBs under Puri District.

PROJECT DIRECTOR

DRDA, PURI

BIDDING DOCUMENT

(QUALIFYING & TECHNO- COMMERCIAL BID)

Tel. No : 0652-222136 (O)
E-mail : ori-dpuri@nic.in

DISTRICT RURAL DEVELOPMENT AGENCY: PURI

Lt.No. **Date:**

TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT

Sealed Tenders are invited by **District Rural Development Agency, Puri District** from reputed Firms/Agencies as per tender specifications for **"Supply of Sports Equipment"** under **Biju Yuva Vahini Programme**. The detailed tender document may be downloaded from the web site **www.puri.nic.in**.

Interested bidders may submit their sealed tender documents in the prescribed format mentoring **"Supply of Sports Equipment"** on the cover of the envelope to the District **Rural Development Agency, Puri District by** Dt.19/11/2018 up to 3PM. Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelope mentioning **"Supply of Sports Equipment" on the cover of the envelope along with the samples of the Sports Equipment.**

The Technical Bid will be opened on the **same day at 4 PM** in presence of the bidders or their authorized representatives. The date and time of opening of the Financial Bids will be intimated to the shortlisted bidders later.

Tenders received after due date and time will not be accepted. **District Rural Development Agency Puri District** shall not be responsible for Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website.

- Available of Bid document in website :-from Dt.03.11.2018 of 11.00 AM to Dt.19/11/2018 up to 3.00 PM
- Pre Bidd Meeting: **Dt.08/11/2018** on or before 3 PM
- Last Date of Receipt of Bid:-**Dt.19/11/2018** on or before 3 PM
- Date of opening of online Bid:- **Dt.19/11/2018** on or before 4 PM

District Rural Development Agency, Puri District reserves the right to accept or reject any or all tender without assigning any reason thereof.

Address: District Rural Development Agency, Puri District
E mail.ori-dpuri@nic.in

S/d-
Project Director
District Rural Development Agency Puri

Tel. No: 0652-222136 (O)
E-mail: ori-dpuri@nic.in

DISTRICT RURAL DEVELOPMENT AGENCY: PURI

Background

State Youth Welfare Board (SYWB), Government of Odisha, having its office at Kalinga Stadium, Bhubaneswar, Odisha – 751021, is the Nodal Agency for implementation of the sub scheme Biju Yuva Vahini. Under the Biju Yuva Vahini, an amount of Rs.50,000/- has been approved towards purchase of sport equipment for each Biju Yuva Vahini. SYWB has placed the funds to the PD, DRDA and approved the indicative list of sports equipment and its quantity to be procured for the BYVs. The fund for procurement of sports equipments has been placed with Project Director, DRDA of the respective districts.

PD DRDA Puri district intends to procure sports equipments as per the indicative list (@Rs.50, 000/- for each BYV) for 269 BYVs of Rs 1, 34, 50,000/- (Rs One Crore Thirty four lakh fifty thousand only) the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and a kit box (all the sports equipment to be kept in a box except like Carrom Board, Kho-Kho Post etc., specification of kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (Inclusive of all charges etc.)

Scope of Work

Bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidder is required to make delivery at all Block head Quarter (BDO Office) 11 nos of Blocks of the district within 20 days of assignment of the Order/Contract

1.0

Sports Equipment Specifications: Indicative List						
Sl No	Name of the Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price limited to Maximum (Per Unit in Rs.)	Illustrative list of Brands	Remarks
1	Hockey	Hockey Stick	22 nos	1000/-	HRM, SAS, RAKSHAK	Wooden Weight Light Length 34"35"36" Bow 18mm
2		Practice Ball	24 nos	100/-	Fenta, RPS	Circumference 224-235mm
3		Hockey Net	2 nos	1400/-	Vinex, Fenta	Made of Nylon
4		Goal Keeper Kit (set)	2 nos	2500/-	RPS, GIS, HRM	Full set
5	Football	Football	12 nos	550/-	Nivia, Cosco	Spherical, Made of Leather, circumference not more than 70cm (28 ins and not less than 28 cm (27 Ins)
6		Football Net	2 nos	1300/-	Vinex, Fenta	Should cover 24 x 8 ft. Area with mesh size such that ball should not pass through, made of Nylon
7		Goal Keeper Gloves	4 pairs	250/-	Vinex, Fenta	
8	Kho-Kho	Post (Two Wooden Poles uniform, cylindrical and smooth all over)	2 nos	900/-		120-125 cm above ground level, diameter 9 to 10cm and shall be uniform
9	Cricket	Cricket Bat	12 nos	900/-	SG, SS, Gray Nicolls, G&M	Specifically made for Tennis Ball
10		Cricket Tennis Ball	40 nos	60/-	Vicky, Vinex, Nivia	
11		Stumps	12 nos	80/-		Wooden
12		Batting Gloves	12 pairs	375/-	SG, SS	
13	Vollyball	Vollyball	12 nos	600/-	Nivia, Cosco	Synthetic Leather material, multi-color, weight - 260 - 280 gm, circumference: 65-

						67cm, 18 strips
14		Vollyball net	2 nos	700/-	Vinex, Fenta	The net is 1m wide and 9.5 to 10 mt long (with 25 to 50 cm on each side of the side bands) Top horizontal band 7cm wide and bottom 5cm wide made of Nylon
15	Basket Ball	Basket Ball (Size-7 for men & size 6 for women)	6 nos	700/-	Nivia, Cosco	Synthetic Leather. Circumference of 29.5 - 29.8 inches
16		Basket Ball Net	4 nos	400/-	Spatan, Vinex	White cord material with circumference of ring size 400-450mm in Length with 12 loops
17	Badminton	Racquet (2 teams)	8 nos	400/-	Yonex, Silvers, Lining	Frame shall not exceed 680 mm in overall length and 230 mm in overall width.
18		Suttle cock (Plastic)	24 nos	30/-	Vinex, Vicky	Plastic
19		Badminton Net	4 nos	600/-	Vinex, Fenta	Depth of the Net 760mm & length 6.1mt. Made of Nylon.
20	Chess	Chess Board (Set)	6 nos	600/-	Vinex, MTG	Made of Plastic
21	Carrom	Carrom Board Set (with sticker and coins)	8 nos	1450/-	Stag, Vinex	Size 29" x 29"
22	Tug of War	Rope (Sisal/ Jute/ Polymer)	1 nos	3500/-	Vinex, Esskay	Length - 20mt, thickness - 25mm
23	Skipping Rope	Skipping Rope	10nos	200/-	Nivia, Neulife	Length - 260 cm
24	Gym Kit	PVC 20KG Combo 9 WB Width- 121.92cm Height- 33.02cm	1set	6000/-	NELCO, Vinex Viva, Fitzon, KRK	20 Kg of PVC weight (2 Kg x 4 = 8Kg+3Kg x 4 = 12 Kg), 1x4feet plain rod (Shoulder / Bicep) + 2 x 14" dumbbell Rods, 100% pure lether gym gloves + 1 Skipping Rope + 1 Hand Gripper +2 Locks and clippers comes with the rods.

• Kit Box – Specification- it should be made of aluminium sheet (thickness 20 gauge) 0.8 – 0.9mm), size – length – 42 inches x wide 30 inches x height 24 inches and with lock & Key at the both side in the front of the box with branding of **BYV logo** at the front and top of the box

2.0 Bidders to be considered as eligible to bid should meet the following qualifications;

S No	Criteria	Supporting Documents to be Submitted
1	The Bidder should be a Proprietorship /Partnership /Company established in India	Bidder must submit the Proprietorship/ Partnership/ Company registration certificate/ incorporation details along with a copy of : • PAN Card • UP to Date GST Return. • Income Tax Return of 3 Years (FY 2014-15, FY 2015-16, FY 2016-17)
2	The Bidder should have experience of executing supply of Sports Equipment at least **Rs.50 lakh** order supplied in single lot against a single work order in last **three years**.	Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipment supplied.
3	Supply Capacity	The Bidder must submit an undertaking starting that it has capacity of supplying Sports Equipment up to **Rs. 1.5 cr**. (Attached as Annexure C)
4	Financial Details of the Bidder	The Bidder should have an average annual turnover of at least INR 5 Crore in each of the immediately preceding last two Financial years (i.e. 2014-15, 2015-16 and 2016-17)Proof to be submitted by the Bidder in form of statement by a chartered accountant / Audit Report. 2014-15, 2015-16 and 2016-17)
5	The Bidder should submit a Bid Processing Fee of Rs.5000/-	Demand Draft in favour of Project Director DRDA, Puri payable at Puri
6	The Bidder should submit an Earnest Money Deposit EMD of Rs.5,00,000/-	Demand Draft in favour of Project Director DRDA, Puri payable at Puri
7	Bidder should submit an undertaking that there are no major legal cases pending against it.	Attach self-certification / undertaking on company letter head duly signed and stamped by the competent authority of the Bidder (Attached as Annexure 'D')
8	Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Government of Odisha or any other	Attach self certification/ undertaking on company letterhead duly signed and stamped by the competent authority of

	Government of Odisha or any other Government authority.	the Bidder.
9	Samples of each items of Sports Equipment	The Bidder must submit samples of each item of Sports Equipment in conformity With the specifications mentioned in the tender document.

Note: All the documents must be self-attested by the Bidder.
The agency will be considered strictly on the basis of the quality of the sample of Sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Puri district. The tender evaluation committee formed at the District level committee is the final committee and authority for finalization of the tender. If the Technical Bid is found complete in all respect, than only financial bid will be opened, otherwise financial bid will be returned to the bidder without opening it.

Financial Bids
The Financial bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format at Annexure B.

Contract shall be awarded to the firm (s) offering the **lowest/net bundled price** and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net bundled price offered shall not be accepted.

Earnest Money Deposit
As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR Five Lakh (INR 5, 00,000) in form of a demand draft. The demand draft should be in favour of Project Director, DRDA Puri payble at Puri. The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder, the EMD will be returned upon signing of the contract and submission Performance Security in the form of Bank Guarantee for a value equal to **5% of the total contract value**. The said Performance Security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid
- Te Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a Selected Bidder, the said Bidder fails to sign the Agreement in time; or does not furnish the mandatory Performance Security.
- The Bidder materially alters his Bid during the Bid processing period.

Bid Processing Fee
As part of its Technical bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Five Thousand (Rs.5000/-) in form of a demand draft payable at Bhubaneswar. The demand draft should be in favour of Project Director, DRDA, Puri District payable at Puri. The Bid Processing Fee is Non Refundable.

Delivery Mechanism
The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made by Bidder at the respective Block headquarters. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty up to **100%** of the Order value.

Annexure A – Technical Submission Checklist

The Checklist to the provided as first page of the Technical Bid:

Sl No	Documents	Attached (Yes/No)
1	Entry Registration Details	
2	Income tax Return acknowledgement	
3	PAN Card	
4	Up to Date GST Return Details	
5	Proof Experience / Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

Annexure B – Financial Bid

Sl	Product	Specification	Brand	Quantity	Unit Cost (in Rs.)	Total Cost (in Rs.)
1	**Hockey**					
(a)	Hockey Stick					
(b)	Practice Ball					
(c)	Hockey Net					
(d)	Goal Keeper Kit (set)					
2	**Football**					
(a)	Football					
(b)	Football Net					
3	**Kho-Kho**					
(a)	Post (Two wooden Poles uniform, cylindrical and smooth all over)					
4	**Cricket**					
(a)	Cricket Bat					
(b)	Cricket Tennis Ball					
(c)	Stumps					
(d)	Batting Gloves					
5	**Volly ball**					
(a)	Volly ball					
(b)	Volly ball Net					
6	**Basketball**					
(a)	Basketball (Size-7 for men)					
(b)	Basketball					

	(Size-6 for women)					
(c)	Basket Ball Net					
7	**Badminton**					
(a)	Racquet (2 teams)					
(b)	Suttle cock (Plastic)					
(c)	Badminton Net					
8	**Chess**					
(a)	Chess Board (set)					
9	**Carrom**					
(a)	Carrom Board Set (with sticker and coins)					
10	**Tug of War**					
(a)	Rope (Sisal/ Jute/ Polymer)					
11	**Skipping**					
(a)	Skipping Rope					
12	**Gym. Kit**					
(a)	1 (One) complete set					

Total Cost of each items/equipment (in wards in INR)
The Cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of **BYV logo** on it and any other costs involved.

Annexure C – Undertaking that Firm/Institution has the capacity to Supply **Rs 1,34,50,000/- (Rs One Crore Thirt four lakh fifty thousand only)** sports equipment in the time frame of 20 days from award of contract.

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we have the capacity to Supply the required sports equipment amounting **Rs 1,34,50,000/- (Rs One Crore Thirt four lakh fifty thousand only)** to all BYV of the district (269 nos) as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of:

_____

_____

_____

_____

Signature (With Seal)

To,

The Project Director,

District Rural Development Agency,

PUri District

Annexure D – Undertaking that Firm/Institution is not Blacklisted

UNDERTAKING THAT FIRM/INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

_____

_____

_____

_____

Signature (With Seal)

To,

The Project Director,

District Rural Development Agency,

Puri District

Format for Distribution of Sports Equipment to the Biju Yuva Vahini

Name of the BYV		Date of Distribution	
Name of the GP		Place of Distribution	
Name of the Block		Name of the District	

Sl. No	Name of the Sports	Name of the Sports Equipments	Name of the Brand / Manufacturer	Quantity	Cost of the item (in Rs.)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Signature of Treasurer (BYV) with seal	Signature of Secretary (BYV) with seal	Signature of President (BYV) with seal