



**DISTRICT URBAN DEVELOPMENT AGENCY, PURI**  
**H & UD Department**  
**GOVERNMENT OF ODISHA**

**DRDA, PURI**  
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**No 3384 Dt 11/06/2018**

**Expression of Interest**

DUDA, Puri invites sealed cover Expression of Interest (EOI) in prescribed **format (Annexure-A & B)** from intending reputed Non Government Organizations (NGO) / Community Based Organizations (CBO) / Registered Agency, having credibility and experience in the field of Social Mobilization / Rights Based Activity/ Socio-Economic Household Survey and Spatial Survey for the project to be taken-up in slum areas of **Puri Municipality, NAC Pipili, NAC Nimapara & NAC Konark** who can carry out a door to door slum House Hold Survey named as **“Urban Slum House Hold Area (USHA) Survey”** with the involvement of Slum Dwellers Association.

A **Slum Dweller** refers to “any landless person in occupation within the limits of a slum area” as per **“Odisha Land Rights to Slum Dwellers Ordinance 2017”**.

**Tender Fees**

Tender papers can be downloaded from [www.puri.nic.in](http://www.puri.nic.in) available from 11.06.2018 to 19.06.2018.

**Scope of Work**

The illustrative scope of works shall include as given below. However, the detailed scope of work shall be intimated to the selected NGO/CBO/ Registered Agency, at the time of final selection and award of work.

1. Conducting house to house survey and Community Mobilization of the selected slum- both Socio-Economic house hold survey and spatial surveys.
2. To support the Revenue Authorities during the measurement of the land in actual occupation of the Slum Dwellers and preparation of layout plan.
3. Assistance / perspective sharing in preparation of Slum Redevelopment / Rehabilitation Plans:
  - a. Assisting the Slum Redevelopment and Rehabilitation Committee in analysis of spatial and socio-economic data.
  - b. Activities for dissemination of information and dialogues with different stakeholders.

c. To capture the basic profile of the Slum Dweller and link the beneficiary identification with Aadhaar /Biometric system.

#### 4. Facilitation to the Slum Dwellers Association:

- a. Conducting Meeting with the members of the Slum Dwellers Association.
- b. Preparing the list of eligible Slum Dwellers for issue of certificates of land rights.
- c. Identifying the quantity of land to be settled with each slum dwellers.
- d. To assist in preparing and finalizing plan for re-layout of the slum area if any within the boundaries of the slum fixed by the ULB.
- e. Inviting objection / suggestion to the plan and arriving at consensus.
- f. Compiling the final plan and submit to the Urban Area Slum Re-habitation and Re-development Committee for final approval.

#### Pre-Qualification Criteria

All EOIs will primarily be evaluated on the basis of pre-qualification criteria. The District Level Committee will carry out a detail evaluation of the proposals, only those who have submitted documents detailed below:-

Sl.	Basis Require	Specific Requirement	Documents Required
1.	LEGAL ENTITY	<ul style="list-style-type: none"> <li>➤ The NGO/CBO/Registered Firm must be registered under S.R.Act-1860 / Indian Trust Act,1920,Indian Companies Act,1956&amp; be in existence for more than 05 years.</li> <li>➤ The NGO/CBO/Registered Firm must be registered with GST,PAN and Up-to-date IT Return for last 03 year.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Certificate of</li> <li>➤ Registration of Entity.</li> <li>➤ GST Registration</li> <li>➤ Certificate.</li> <li>➤ PAN/TAN.</li> <li>➤ I.T Returns for last 03 years.</li> </ul>
2	Technical Capability	<ul style="list-style-type: none"> <li>➤ The NGO/CBO/Registered Firm has to successfully under taken at least one project in Govt Sector.</li> <li>➤ The NGO/CBO/Registered firm must have experience in working with different Government agencies .</li> </ul>	<ul style="list-style-type: none"> <li>➤ Award of Contract /Work Order issued by the Office / Agency /Client</li> <li>➤ Work Completion Certificate issued by the Office / Agency/ Client.</li> </ul>

3	Average Annual Turn Over	<ul style="list-style-type: none"> <li>➤ Annual Turn Over during last three Financial Year (as per the last published Balance Sheet) should be minimum of <b>Rs.50.00</b> Lakh.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Copy of the Audited Balance Sheet for last three financial year (2014-15, 2015-16, 2016-17).</li> </ul>
4.	Professional Qualification of Key Staffs	<ul style="list-style-type: none"> <li>➤ CBO/NGO/Registered Firm shall provide No of staffs to be engaged ULB wise rationally in view of given timeline to complete the entire task as per assignment. The details to be submitted in technical bid at Annexure-"A"</li> </ul>	<ul style="list-style-type: none"> <li>➤ Relevant Educational qualification certificates issued by the Concerned Educational Institutions/ Board/Universities.</li> </ul>
5.	Local Presence of NGO/CBO/Registered Firm	<ul style="list-style-type: none"> <li>➤ The NGO/CBO's local presence is desirable but not essential.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Self certified letter on existence of local office along with necessary evidence</li> </ul>

### Submission of Expression of Interests

The NGO/CBO/Registered Firm shall submit their Tender Paper as per the format enclosed herewith in the following manner.

- Technical Bid(Annexure-"A")-in first envelope.
- Financial Bid(Annexure-"B")-in second envelope.

The response to Technical Bid and Financial Bid should be covered in separate sealed envelopes super-scribing "Technical Bid" and "Financial Bid" respectively. The two envelopes containing copies of Technical Bid and Financial Bid shall be put in another single sealed envelope clearly marked "EOI for Selection and Engagement of NGO/CBO/Registered Firm for USHA Survey "

EOI in its complete form in all respects as specified must be submitted on or before Dt:19.06.2018 addressed to the Project Director , District Urban Development Agency, Puri, Pin-752001 through DROP BOX at DRDA,Puri

The tender papers will be opened on 20.06.2018 at 11:00 AM

The District Level Selection Committee shall open all the applications received in presence of the Authorized Representatives of the NGO / CBO / Registered Firm and scrutinize the same. If required original documents with reference to the application shall be called for to produce.

### **Criteria for Evaluation**

EOI will be assessed in accordance with quality and cost based selection system. All EOIs will primarily be evaluated on the basis of eligibility criteria. The Selection Committee will carry out a detailed evaluation of the Technical Bid, those who qualifies all eligibility criteria by taking into the account of overall completeness and compliance with the requirement. Qualifying in the technical evaluation will only be considered for further financial bid evaluation.

### **Evaluation of Tender**

Initial Bid Scrutiny will be held and incomplete tender papers will be treated as non responsive and liable to be rejected.

### **Financial Evaluation**

The bidders who are found qualified in the technical Bid Criteria will be considered for further evaluation of their bids will be invited for the opening of the financial bids.

### **Final Evaluation**

The bidders will be finally evaluated by taking financial bid.

### **Award of Contract**

The contract will be awarded to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive as per above criteria.

### **Payment Terms**

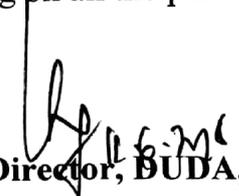
Payments will be released by the concerned ULBs to the CBO/NGP/Registered Agency as per the “Odisha Land Rights to Slum Dwellers Act-2017” guide lines.

**Arbitration:**

The District Selection Committee reserves all rights to reject or accept any or all applicant(s) without assigning any reason thereof.

All disputes, differences, claims and demands arising under the contract shall be referred to DRDA-Cum-DUDA for final decision and the same shall be binding on all the parties.

Please visit: [www.puri.nic.in](http://www.puri.nic.in)

  
Project Director, DUDA, PURI

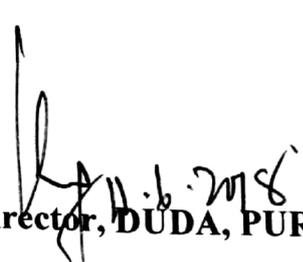
Memo No. ..3385..... Dated...11/06/2018...

Copy to Dy. Collector, Nizarat, Collectorate, PURI / All Executive officers/ all BDOs / Sub Collector Puri with a request to affix the above tender call notice in their notice board for wide publicity.

  
Project Director, DUDA, PURI

Memo No. ...3386..... Dated...11/06/2018....

Copy to DIO NIC Puri to upload the above tender call notice in the District web page for wide publicity.

  
Project Director, DUDA, PURI