

TERMS OF REFERENCE

General Terms and Conditions :

1. The number of FACs / Quantity of Items / No. of days for which work order will be given may change as per need. So the bills are to be produced as per actual work done/quantity supplied.
2. The Undersigned will not be responsible for occurrence of any loss or damages due to natural calamities/theft/fire/crowded burst etc. It will be the responsibility of the supplier/Agencies to take care of the structure and materials.
3. The EMD will be forfeited if the selected party fails to execute the assignment after being selected or fails to comply with work assigned in time, or any deviation is made from defined norms or specifications.

DOCUMENTS FOR TECHNICAL BID

The agency must submit the following documents in order to qualify in the technical bid.

1. Copy of GSTIN certificate.
2. Copy of latest GSTIN return file (with in last three months) is required.
3. Copy of income tax return file for two financial/Assessment year 2018-2019 & 2020-2021.
4. Demand Draft of **Rs.1000/- (Nonrefundable)** towards tender cost to be paid in favor of the **CDM & PHO and DPHO, Puri Car Festival-2022 A/C No-0403104000214476** from any nationalized Bank, payable at Puri. The DD must be given in original and put in the technical bid envelope. (Xerox copy will lead to rejection of Bid).
5. Demand Draft for an amount equals to 10% of the respective value of work awarded (exclusive of GST) is to be paid in favor of the **CDM & PHO and DPHO, Puri Car Festival-2022 A/C No-0403104000214476** from any nationalized Bank, payable at Puri. The DD must be given in original before the work order is issued in case of selected bidders only.
6. All the above documents must be kept inside the technical bid envelope. In case any of the documents is not found then the bidder will not qualify for opening of financial bid.

SPECIFICATIONS

A). TEMPORARY CONSTRUCTION OF FURNISHED FIRST-AID CENTERS.

To be undertaken by registered tent houses only.

To be put in use during the Car Festival-2022 preferably from 30.06.2022 F.N to 11.07.2022,i.e-12 days.

To be ready & submitted for use by 30.06.2022 at 7:00 AM positively without fail.

Sl. No.	Place	Quantity		Requirement
1	FAC	15	<u>URBAN</u> 1.Lions Gate 2.Ganduachaura Chhak 3.Swargadwar 4.Light House 5.Digabarenikhunta 6.Infront of Blufalg Beach 7.Jagannathballav Parking 8.Badasankha near State Bank 9.Gundicha Temple 10.Rly.Station 11.Talabania 12.Gopalpur Chhak 13.Atharnala 14.Mangalaghat Chhak 15.Janata Cinema Hall	15 ft x 10 ft With one table Two stools Five chairs One cot One mattress One bed sheet Two bucket Two mugs One emergency light. At least four 18 W led bulb/tube light At least two fans And authorised legal Electric connection will be the responsibility of the agency. All the articles supplied in the FAC will be the liability of the concerned Agency. Security personal should be engaged in the FAC by the Agency in the night hour.

- ❖ Roof and outer walls should be of Tarpaulin(Water proof)
- ❖ Inner walls should be of clean white cloth
- ❖ Floor to be covered with thick Plastic sheet and should be at a height of 1 (one) foot from ground, so that rain water does not enter during rain. There should be an easy entrance to the FAC.

Each FAC should also have:-

- ❖ Proper lighting and Fan (at least four tube light/Led bulbs of 18W arrangement with power connection & switches) should be provided.
- ❖ One Table five chairs, two stools. One cot/long broad bench for patient to sleep should be supplied along with other items as mentioned in financial bid.
- ❖ The management of supplied goods will be the sole responsibility of the supplier. Authority will not be liable if any things/items are stolen from the site.

B. Identity Card

- ❖ To be supplied to the o/o CDM & PHO On or before 27.6.22.
- ❖ 600 Nos. of Identity Cards to be prepared for on duty staffs during Car Festival- 2022.
- ❖ There will be three types of ID cards for different category of staffs.
- ❖ The base paper to be used will be of three different colors and thick approximately 220 gcm. And the same should be put into a transparent plastic cover attached with the neck ribbon.
 - i) Red color Paper with black ink for "DOCTORS ON DUTY "with red neck ribbon printed with "o/o CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI, CAR FESTIVAL-2022" running throughout the ribbon with equal distance.(200 Pices)
 - ii) Yellow color Paper with black ink for "STAFF ON DUTY "with Violet neck ribbon printed with "o/o CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI, CAR FESTIVAL-2022" running throughout the ribbon with equal distance.(300 Pices)

Requirement

C.PROCUREMENT OF LOGISTICS:-

❖ To be supplied to the o/o CDM & PHO On or before 25.6.22 .

SL.NO	Particulars of supply	Particulars of items	Approximate quantity required.
1	Mosquito replant Liquid/Spray	65 nights	100
2	Room freshener	100 ml	30
3	Register	No-8	50
4	Paper	A4 size	30 packets
5	Pen	Use and throw (MRP Rs.5/-)	100 pieces
6	Phenyl (white)	Nimyle 1 litre bottle	30 pcs
7	Door mat/foot mat	Small standard size	25 pcs
8	Liquid Soap	Savlon 100 ML	100 pcs
9	Plastic Bucket		60
10	Plastic Mug		100
11	Emergency Light		30


Chief District Medical & Public Health Officer,

Puri

FINANCIAL BID

A). TEMPORARY CONSTRUCTION OF FURNISHED FIRST-AID CENTERS.

To be filled up by taking into consideration all the specifications and items mentioned in the technical bid.

Sl. No.	Particulars	Rate per unit per day	Amount of GST	Total amount per unit after GST in Rs.	Quantity in numbers	Gross total price in Rs. Per day
1	FAC				15	

Signature of the Bidder

B. Identity Card

To be filled up by taking into consideration all the specifications and items mentioned in the technical bid.

Sl. No.	Particulars	Rate per unit	Amount of GST	Total amount per unit after GST in Rs.	Quantity in pcs	Gross total price in Rs.
1	Identity cards				500	

Signature of the Bidder

C.PROCUREMENT OF LOGISTICS:-

To be filled up by taking into consideration all the specifications and items mentioned in the technical bid.

SL.NO	Particulars of supply	MRP per unit	quoted per unit	AMOUNT OF GST	QUANTITY	TOTAL COST
1	Mosquito replant Liquid/Spray				100	
2	Room freshener				30	
3	Register				50	
4	Paper				30	
5	Pen				100	
6	Phenyl (white)				30	
7	Door /foot mat				25	
8	Liquid Soap				100	

09	Plastic Bucket				60	
10	Plastic Mug				100	
11	Emergency Light				30	

Signature of the Bidder