

**OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR,
PURI**

Letter No. 866/Niz,

Date. 09.12.2022



Expression of Interest

Lease Out for Management

of

Brundabati Niwas (G+7) at Puri

for the Period of One Year (Ten Months)

DECEMBER – 2022

DISTRICT MAGISTRATE & COLLECTOR, PURI

Tel. Phone: 06752 223202

Email:-nizaratpuricollectorate@gmail.com

INTRODUCTION

1. The Brundabati Niwas having G+7 storied building located at Norendra Kona under the limits of Puri Municipality is proposed to lease out for low cost accommodation in favour of the tourists and pilgrims ***for a period of 10 months in a year (after excluding the period of 60 days for Car festival and Habishyali Karitika Brata)***, to a private agency under the overall control of the District Administration, Puri.
- 1.2 The Collector & DM proposes to lease this property on “as-is-where-is-basis” for operation, maintenance, furnishing etc. by private agency. The tender paper can be purchased by depositing Rs. 10,000/- from the office of Collector, Puri from 10.00 AM. To 5.00 PM. of dt.13.12.2022 to dt.30.12.2022. Last date for submission of tender paper is 3.00 PM of dt. 03.01.2023 .
- 1.3 The **Selected Bidder** shall be responsible for the furnishing, operation, maintenance, in accordance with the provisions of the Lease Agreement (the “**Lease Agreement** “or “**LA**”) to be entered into between Collector & DM, Puri and the selected bidder.
- 1.4 At the end of the Lease Term, the Project Facilities both movable & immovable provided by Collector & DM, Puri and managed by the Bidder for the lease duration shall revert back to Collector & DM free of cost and free of all encumbrances.

2. BRIEF DESCRIPTION OF BIDDING PROCESS

- 2.1 For the Accommodation Project, Collector & DM, Puri has adopted a transparent single-stage bidding process for selection of the Bidder to handover the building on lease basis. Collector & DM, Puri reserves the right to reject the Bid which does not meet requirements of the bidding process.
- 2.2 The Bidders will need to meet the Eligibility Criteria given in Clause 3.
- 2.3 Any queries or request for additional information shall be taken care up during the pre-bid meeting scheduled to be held under the Chairmanship of the ADM Puri on dt.17.12.2022 At 11.30 AM in his office chamber.
- 2.4 The site visit can be made during any of the working days – 13.12.2022 to 15.12.2022
(during office hours)
- 2.5 The last date for submission of Bids is dt .03.01.2023 at 3 PM.
- 2.6 Opening of Cover of Technical Bid is dt. 03.01.2023 At 4PM & Cover of Financial Bid is on dt. 05.01.2023 At 11.30 AM. Both the bids will be opened in presence of tender committee along with the bidders or their authorized representatives. In case of absence of bidders or their authorized representatives, the tender will be opened in presence of the committee.

3. ELIGIBILITY CRITERIA

3.1 The Bidder must have posses solvency certificate issued by a bank not less than of **Rs. 50.00 lakh** as on 31.03.2022. The Bidder shall have to produce the same at the time of tendering.

3.2 The bidder must have experience in maintenance, furnishing & operation of such accommodation units of tourists having not less than **25 rooms**. Regarding the management of rooms, she/he has to submit certificate from the competent authority i.e. District Tourist Officer of the concern area.

3.3 The base price for qualifying in the tender **kept 1.25 crore per annum**. The bidder who will quote the highest price will be treated as Highest Bidder (H1).

4 INSTRUCTIONS TO BIDDERS

4.1 Submission of Bid(s) in response to this RFP would have to be made in a separate sealed cover as indicated below:

- Part 1 Submission: General Documents/ Eligibility Documents – Cover 1 (Technical Bid)
- Part 2 Submission of Financial Proposal – Cover 2 (Financial Bid)

The Contents of each Cover are listed below:

- **Part 1 Submission: General Documents – Cover 1:** Bidder will be required to submit only one set of documents under Cover 1 as part of the Bid.
 - Covering letter should subscribe the name of the Unit.
 - Power of Attorney for Bid signatory (If provided).
 - **Money receipt of Rs. 10000/- paid to Collector & DM, Puri** as proof of purchase of the tender paper .
 - **BID SECURITY/EMD of Rs 2,00,000.00 (Rupees Two lakh) only** in shape of NSC & TDR of any scheduled bank pledged in favour of Collector & DM,Puri.
 - Solvency certificate issued by a scheduled bank not less than of **Rs. 50.00 lakh**
 - Audited Balance sheet as on 31/03/2022.
 - Income Tax Return for last 3 Years
 - GST registration number and document as a proof.
 - Copy of PAN Card.
 - Certificate of room management from the competent authority
- **Part 2 Submission:- Cover 2:**Submission : Financial Proposal.

4.2.1 The Bid and all communications in relation to or concerning the Bidding Documents and the Bid shall be in English language.

4.2.2 The Bidding Documents and all attached documents shall remain the property of Collector & DM, Puri

4.2.3 This RFP along with its Appendices is not transferable.

4.2.4 Any award of the lease pursuant to this RFP shall be subject to the terms of Bidding Documents.

4.3 Cost of Bidding

4.4 The Bidders shall be responsible for all costs associated with preparation of their Bids and their participation in the Bidding process.

4.5 Site visit and verification of information

4.5.1 Bidders are encouraged to submit their respective Bids after visiting the site and ascertaining for themselves the site conditions, traffic, location, surroundings, access to site, applicable laws and regulations and any other matter considered relevant by them.

4.5.2 It shall be deemed that by submitting a Bid, the Bidder has:

- Made a complete and careful examination of the Bidding Documents. Failure to comply with the requirements of the RFP shall be at the Bidder's own risk;
- Received all relevant information requested from Collector & DM, Puri/ ADM, Puri.
- Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the Bidding Documents of furnished by on behalf of Collector & DM, Puri relating to any of the matters.
- Satisfied itself about all matters, things and information.
- Acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the Bidding Documents or ignorance of any of the matters here in above shall not be a basis for any claim for compensation damages, extension of time for performance of its obligations, loss of profits etc from Collector & DM, Puri , or a ground for termination of the LA.
- Agreed to be bound by the undertakings provided by it under and terms hereof

4.5.3 The Collector & DM, Puri shall not be liable for any omission, mistake or error on the part of the Bidder in respect of any of the above or on account of any matter arising out of or concerning or relating to RFP, the Bidding Documents or the Bidding Process, including any error or mistake therein or in any information or data given by Collector & DM, Puri.

4.6 Right to accept or reject any or all Bids

- 4.6.1** The Collector & DM, Puri reserves the right to accept or reject any Bid, and to annul the Bidding process, and reject all Bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
- 4.6.2** The Collector & DM, Puri reserves the right to reject any Bid and appropriate the EMD.
- 4.6.3** Any misrepresentation / improper response shall lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the Bids have been opened and the highest Bidder (H1) gets disqualified / rejected, then Collector & DM, Puri reserves the right to:
- Accept the bid of second highest bidder (H2);
 - Invite the remaining Bidder to submit further Bids
 - Take any such measure as may be deemed fit in the sole discretion of Collector & DM, Puri including annulment of the Bidding process

The Collector & DM, Puri shall also have the right to appropriate the Bid security or the Performance Security as the case may be, in the event of mis-representation by the Bidder(s).

4.7 Clarifications

- 4.7.1** No material change in the Bid would be permitted.
- 4.7.2** The Collector & DM, Puri reserves the right not to respond to any question or provide any clarification or consider any amendment (s) suggested by the Bidders.
- 4.7.3** The Collector & DM, Puri may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders.
- 4.7.4** The Collector & DM, Puri will not entertain any deviations. Any conditional Bid shall be regarded as Non- Responsive and would be liable for rejection.

5. PREPARATION AND SUBMISSION OF BIDS

5.1 Content, format, signing and submission of bids

- 5.1.1** The Collector & DM, Puri will evaluate only those Bids that are received in complete information in all respects.
- 5.1.2** The Bid shall be typed or written and signed by the authorized signatory of the Bidder who shall also initial each page, in ink. All alterations, omissions, additions or any other amendments made to the Bid shall be initialed by the person(s) signing the Bid.
- 5.1.3** All envelopes, both inner and outer must be super scribed with the following information:
- Name and address of the Bidder
 - Contact person with contact details – Phone, fax no. and email address.
- 5.1.4** The Bidder shall submit one original set of documents comprising the Bid, clearly marked “ORIGINAL”. In addition, the Bidder shall make one (1) copy of the Bid, clearly marked “COPY”. In the event of any discrepancy between the original and the copy, the original shall prevail.

5.1.5 The envelopes marked “ORIGINAL” and “COPY” shall be addressed to:

“Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months)”

Address: District Magistrate and Collector, Nizarat Section, Collectorate , Puri, Pin-752001

Email:

5.1.6 If the envelopes are not sealed and marked as instructed above, the Collector & DM, Puri assumes no responsibility for misplacement or premature opening of the contents of the Bid submitted and such Bid – at the sole discretion of the Collector & DM, Puri – may be deemed to be Non-Responsive and hence, would be liable for rejection.

5.1.7 **Bidder can submit the Bid by registered post or courier only** so as to reach the designated address by the bid due date. The Collector & DM, Puri shall not be responsible for any delay in submission of the Bids. Any bids received by the Collector & DM, Puri after the BID Due date shall not be opened.

5.1.8 Bids submitted by fax, telex, telegram or e-mail shall not be entertained and shall be rejected.

5.2 Language and currency

5.2.1 The Bid and all related correspondence and documents should be in English language.

5.2.2 The currency for the purpose of the Bid shall be Indian Rupees (INR)

5.3 Correspondence with the Bidder

5.3.1 The Collector & DM, Puri shall not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.

6. EMD/BID SECURITY

6.1.1 The Bid shall be accompanied by EMD of **Rs. 2,00,000.00(Rupees two lakh only)** which is termed as the “**Bid Security**”. The Bid Security shall be valid till the date of submission of performance Security. The Bid shall be summarily rejected if it is not accompanied by the EMD. The Bid Security must be paid by way of an unconditional and irrevocable bank guarantee in favor of **Collector, Puri** from a scheduled Bank in India that is not a Co-operative Bank or a Gramin Bank, and has a branch in Puri, Odisha Or it can be deposited in the form of NSC/TDR/Fixed deposit from any scheduled bank.

6.1.2 The EMD/Bid Security of non- selected Bidders would be returned on acceptance of the Bid of the Selected Bidder or if the Bidding Process is cancelled by the Collector & DM, Puri.

6.1.3 The EMD/Bid Security of the Selected Bidder can be adjusted with the performance security.

6.1.4 The EMD shall be appropriated by the Collector & DM, Puri under the following conditions:

- If a Bidder submits a non-responsible Bid;

- If a Bidder engages in Corrupt Practices, Fraudulent Practices, Coercive Practices, Undesirable Practices or Restrictive Practices;
- If a Bidder withdraws its Bid during the interval between the Bid Due Date and expiry of Bid validity period, as extended by the Collector & DM, Puri;
- If any information or document furnished by the Bidder is found by the Collector & DM, Puri to be misrepresenting, misleading or untrue in any material respect
- In the case of Selected Bidder, if it fails within the specified time limit-
 - To sign the Letter of Award
 - To sign the LA and/ or
 - To furnish the performance Security for Operation phase; or
- In case the Selected Bidder, having signed the LA, commits any breach thereof prior to furnishing the performance Security.

PERFORMANCE SECURITY

7.1.1 The Bidders if declared as the Selected Bidder shall be required to submit Performance Security of Rs. 15.00 Lakh (the “**Performance Security**”) in shape of TDR/STDR pledged in favor of **Collector, Puri** by a scheduled bank in India that is not a cooperative bank or a Gramin bank and has a branch in Puri, Odisha. The Performance Security is for due and punctual performance of the obligations of the Selected Bidder under the LA. The Performance Security shall be extended if the lease agreement will continue for subsequent years.

7.1.2. The performance security shall be paid on the date of signing of the Lease Agreement.

7.1.3 The performance security shall be en-cashed at the sole discretion of Collector and DM, Puri towards any liquidated damages that may be payable by the selected Bidder to Collector and DM, Puri and or against termination eventualities attributed to the selected Bidder, under the terms of the LA. However, if nothing adverse is found against the bidder, after the completion of the lease period, then the performance security will be returned to the bidder without any interest.

8. Ranking of Financial proposals

8.1.1 In this phase of selection, Collector and DM, Puri will open the financial proposals of the Bidders who have cleared in process mentioned in Point 5, 6 mentioned above of the selection process.

8.2 The Financial proposals shall be opened on the date specified in the Bidding schedule.

8.3 The Collector and DM, Puri may choose to accept the Bid of the selected Bidder or invite the Bidder for further negotiations or reject any offer including the highest offer.

8.4 Process after identification of selected Bidder

8.4.1 In the event of acceptance of the selected Bidder, Collector and DM, Puri shall notify the selected Bidder through a letter of Acceptance (the “**LoA**”) (to be issued in duplicate) that its Bid has been accepted.

8.4.2 The selected Bidder shall within **7 (seven) days** of the receipt of the LoA, sign and return the duplicate copy of the LoA in acknowledgement thereof. In the event the duplicate copy of the LoA duly signed by the selected Bidder is not received within the stipulated date, Collector and DM, Puri may call the next eligible Bidder or may consider to cancel the bidding process, which will be the discretion of Collector Puri.

8.4.3 Once the Highest bidder (H1) is finalized through the bidding process, the bidder shall have to deposit 50% of the bid price on the date of signing of the Lease Agreement and deposit the rest 50% will be deposited within Three month from the date of signing of the lease agreement .

8.4.4 The selected Bidder shall be required to execute the **Lease Agreement within 7 days** of the issue of the Letter of Allotment by satisfying other terms and conditions as specified in this RFP to be carried out before signing of the LA.

8.4.5 LA would be executed by Collector and DM, Puri only upon the payment of the first instalment (50% of bid value) and after the satisfaction of all requirements / conditions.

9. ROLES AND RESPONSIBILITIES OF THE SELECTED BIDDER

9.1 The selected Bidder will be handed over the project Facilities by Collector and DM, Puri on “as-is-where-is” basis.

9.2 If the selected Bidder requires any up-gradation of the infrastructure, he may do it at his own cost after prior approval of the Collector and DM, Puri.

9.3 The Accommodation design and layout for up-gradation would require the approval of Collector and DM, Puri.

9.4 The selected Bidder would operate the Accommodation project for the Lease Term as per the provisions of the Lease Agreement including the responsibility for the internal furnishing of the Brundabati Niwas.

9.5 The selected Bidder shall be responsible for maintaining health and hygiene of highest standards at the Brundabati Niwas and providing quality services to the inmate.

9.6 The selected Bidder shall be responsible to ensure for engagement of trained employees for smooth functioning of the Brundabati Niwas.

9.7 All necessary clearances and permits including clearance from the relevant local authorities shall be obtained by the selected Bidder and the selected Bidder shall adhere to all relevant regulations.

9.8 The selected Bidder shall obtain all licenses from relevant authorities for the operation of the Accommodation.

9.9 The selected Bidder would hand over the project facilities to Collector and DM, Puri at the end of the Lease Term or on termination of the LA, on “as –is-where-is” basis, free of all cost and encumbrances including movable & immovable assets.

9.10 During the Car Festival occasion, the accommodation will be reserved for 20 days in favour of Collector Puri and Temple Administration, Puri.

9.11 Similarly, the accommodation will be kept reserved for use of Habisiali devotees for a period of 40 days during the month of Kartika. The detailed dates of reservation for both Car festival and Kartik brata will be communicated to the agency before one month of the celebration of the respective functions. On both the occasions of car festival and Kartika brata, the sanitation and other maintenance of the building will be carried out by the agency including all dues such as electricity, water.

9.12 Non-Veg and Liquor/Alcohol is strictly prohibited within the accommodation of Brundabati Niwas.

9.13 Roof of Brundabati Niwas cannot not be used by the bidder for any other purpose.

9.14 No modification is permitted in the structure.

9.15 There are 1250 beds arrangement in Brundabati Niwas, maximum rent per day will be Rs. 250/- per bed/.

9.16 The bidder shall be responsible for appointment of qualified persons such as Manager, Asst. Manager, Data entry operator, electrician, lift operator, plumber, carpenter & fire technician for maintenance of all electrical fittings, fire fighting, lifts and A/C installed in the both building.

9.17 The bidder will bear all the recurring expenses of the both building i.e. electricity and water bills on each & every month.

9.18 Bidder will provide for two shift cleaning arrangements in both the buildings including all rooms. Toilets, corridor & courtyard etc.

9.19 The bidder has to submit the details of reservation and occupation of the inmates to the district Administration on weekly basis.

9.20 He has to follow the govt guidelines during the time of reservation and occupation of the inmates. He has to ensure to maintain the details of identity of all inmates throughout the lease period and take proper steps to avoid any kind of illegal activities inside the premises of Brundabati Niwas. It's the responsibility of the bidder to maintain the sanctity of the building, i.e Brundabati Niwas which is used for sacred occasion i.e Car festival and Habishyali Brata.

9.21. The bidder has to ensure proper security arrangement any theft or any un-lawful activity.

10. SUPPORT FOR THE PROJECT

10.2 The project site details will be provided in due time.

10.3 The district Administration can supervise the activities of the management and day to day operations of the Brundabati Niwas as and when required.

11. LEASE TERM AND RENEWAL

11.1 The lease Term for the project shall be valid for **1 (one) year** from the Appointed Date i.e. the date of agreement made in between the Collector , Puri and the selected bidder as per the provisions of the LA.

11.2 The aforesaid Lease Term can be further extended for maximum of another two terms of **1 (one)** year each on satisfactory performance of the bidder with mutually agreed terms and conditions.

11.3 In case of non renewal of the LA beyond the lease period, the selected bidder shall hand over the Brundabati Niwas building "as in was" condition to the Collector & DM, Puri without any cost and free of all encumbrances.

12. PAYMENTS

12.1 Once the Highest bidder (H1) is finalized through the bidding process, the bidder shall have to deposit 50% of the bid price on the date of signing of the Lease Agreement and deposit the rest 50% will be deposited within Three month from the date of signing of the lease agreement.

12.2 The selected bidder should make all deposits in shape of TDR/STDR duly pledged in favor Collector & DM , Puri drawn on a scheduled bank that is neither a Gramin Bank nor a co-operative bank and has a branch at Puri, odisha.

12.3 In addition to the above, the selected bidder shall be responsible for payment of all duties and taxes related to the lease. Further, the selected bidder will also pay GST and/or any other applicable taxes, charges, surcharges or levies in relation to the various payments to be made by the selected bidder.

12.3.1 The principal contract between Collector & DM, Puri and the selected bidder shall be the lease Agreement (LA).

13. MISCELLANEOUS

13.1 The Bidding process shall be governed by, and construed in accordance with, the laws of india and the courts at Puri shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bidding Process.

13.2The Collector & DM, Puri , in its sole discretion and without incurring any obligation or liability, reserves the right at any timeto;

- Suspend and / or cancel the Bidding process and / or amend and / or supplement the Bidding process or modify the dates or other terms and conditions relating thereto;

APPENDIX II- FORMAT COVERING LETTER-CUM-PROJECT UNDERTAKING (Cover 1)

(On the letterhead of the Bidder)

Date:

The Collector, Puri.

Dear Sir,

Sub: Bid for Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months)

Ref: RFP issued by Collector/DM.

Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the proposal requirements and information collected and providing to us by Collector & DM, Puri in respect of the captioned Accommodation Unit at (1) Brundabati Niwas (G+7) at Puri the undersigned hereby submits the proposal on behalf of _____ (Name of the Bidder) in response to the RFP for the above mentioned Project in one (1) original and one (1) duplicate, with the details as per the requirements of the RFP, for your evolution. We confirm that our proposal is valid for a period of 12 months from _____ (insert the proposal Due Date)

We understand that any omission, commission, miss-statement in factual statements made by us will make our Bid invalid at any time during the course of Bidding process and also after award of the project. Collector & DM, Puri reserves the right to take appropriate action accordingly. We understand that Collector & DM, Puri reserves the right accept or reject any or all the Bids and reserves the right to withhold and/or cancel the Bidding process.

We also hereby agree and undertake as under:

Notwithstanding any qualification or conditions, whether implied or otherwise, contained in our proposal we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the Lease cum Operation Agreement.

Yours Faithfully,

For and on behalf of

Name of Bidder

Duly signed by the Authorized Signatory of the Bidder

(Name, Title and Address of the Authorized Signatory)

APPENDIX III- GENERAL INFORMATION (Cover 1)

1. Bidder Details:

- a. Name of the Bidder
- b. Bidder's Constitution (Proprietorship / Partnership / Private Limited / Public Limited)
- c. Country of incorporation
- d. Address of corporate headquarters and its branch office(s), if any, in India
- e. Date of incorporation and/or commencement of business

2. Brief description of the Bidder including details of its main lines of business

3. Details of individual(s) who will serve as the point of contact / communication within the company:

- a. Name
- b. Designation:
- c. Company:
- d. Address:
- e. Telephone Number:
- f. E-Mail Address:
- g. Fax Number:

4. GST Number:

5. PAN Number:

6. Name, Designation, Address and Phone Number of Authorized Signatory of the Bidder:

- a. Name:
- b. Designation:
- c. Address:
- d. Phone no:
- e. Fax no:

Signature of the Authorized Person

(Name, Designation and Address)

APPENDIX IV- FORMAT FOR POWER OF ATTORNEY FOR BID SIGNATORY (Cover 1)

(On Stamp Paper of relevant value and duly attested by notary public)

POWER OF ATTORNEY

Know all men by these present, we _____ (name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms. _____ (name and address of residence) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts deeds and things necessary in connection with or incidental to our Bid for furnishing, upgrade, operation & maintenance of Accommodation Unit at (1) **Brundabati Niwas (G+7) at Puri**, Odisha including signing and submission of all documents and providing information/responses to Collector&DM, Puri in all matters before Collector &DM, Puri and generally dealing with Collector&DM, Puri in all matters in connection with our Bid for the said project. We hereby agree to ratify all such acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all such acts, deeds and things lawfully done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Executants Signature
(Name, Title and Address)

Accept
Attorney Signature
(Name, Title and Address of the Attorney)

Attested
Executants

Notes:

1. To be executed by the sole Bidder.
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, where required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favour of the person executing this Power of attorney for the delegation of power hereunder on behalf of the Bidder.
4. In case the proposal is signed by an authorized Director of the Bidder, a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of the Power of Attorney.

APPENDIX V- FORMAT OF BID AFFIDAVIT (Cover 1)

(To be furnished by the bidder on a Rs.100-non-Judicial Stamp Paper Notarized)

I, the undersigned, do hereby certify that all statements made in the bid are true and correct to the best of my belief and knowledge.

The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Collector & DM, Puri to verify this statement or regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Collector & DM, Puri.

Deponent

(Signed by an authorized signatory)

(Title of the signatory)

(Name of the Organization)

(Date)

APPENDIX VI- FORMAT OF BID UNDERTAKING (Cover 1)

Date:

To

The Collector and DM, Puri

Dear Sir,

Ref: Bid Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months).

We have examined in detail and have understood the terms and conditions stipulated in the RFP issued by Collector & DM, Puri and in any subsequent communication sent by the Collector & DM, Puri. Our Bid is consistent with all requirements of submission as stated in the RFP or in any of the subsequent communication issued by the Collector & DM, Puri. We would be solely responsible for any errors or omissions in our Bid.

We hereby declare that we have read and understood the rules governing the development, upgrade, maintenance and operation of accommodation unit at **(1) BrundabatiNiwas (G+7) at Puri** examined and understood and satisfied ourselves regarding the content of the various agreements, declarations and deeds to be executed and do hereby undertake to execute them when called upon to do so, and commit in unequivocal terms, in letter and spirit, that the project shall be implemented as per the comprehensive stipulations and requirements that have been spelt out by the Collector & DM, Puri, in this RFP of accommodation unit at **(1) BrundabatiNiwas (G+7) at Puri**. Agreements including adherence to the areas/ capacities/ specifications/ regulations as have been detailed by the Collector & DM, Puri in this regard.

We also commit to abide by the decision of Collector & DM, Puri on all matters relating to the implementation of the project and thereafter, the Operations and Maintenance, furnishing and up gradation of Accommodation Unit at **(1) BrundabatiNiwas (G+7) at Puri Odisha**.

For and on behalf of:

(Signature of the authorized person)

Name of the person: Designation:

Signed by the Bidder

APPENDIX VII- ANTI-COLLUSION CERTIFICATE (Cover 1)

(To be furnished by the bidder on their letter heads)

Date:

To

The Collector, Puri

Dear Sir,

Ref: RFP Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months)

We hereby certify and confirm that in the preparation and submission of this Bid, we have not acted in concert or in collusion with any other bidder or any other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive, restrictive or monopolistic trade practice.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with this Bid.

Dated this Day of 20

Name of the Bidder:

Signature of the Authorised Person

Name of the Authorised person:

APPENDIX VIII- FORMAT OF LETTER OF COMMITMENT (Cover 1)

(To be submitted by the BiddingCompany)

Date:

To

The Collector, Puri

Dear Sir,

Ref: RFP Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months)

This has reference to the Bid being submitted by _____ (name of Bidding Company), in respect of the aforementioned Project.

We hereby confirm the following:

We, _____ have examined in detail and have understood and satisfied ourselves regarding the contents mainly in respect of the following:

1. The Request for Proposal and the other Bidding Documents issued by the Collector &DM, Puri.
2. All subsequent communications between the Collector & DM, Puri and the Bidder, represented by (name of the Bidding Company).
3. The Bid being submitted by _____ (name of Bidding)

Dated this the _____ Day of _____ 20____

For _____

(Name & Designation of person signing on behalf of the Bidder)

APPENDIX IX – FORMAT FOR ELIGIBILITY CRITERIA (Cover 2)

A. Format for solvency

Applicant Type	Net worth as on
Solvency	

- ❖ A solvency certificate of Rs. 50 lakhs shall be submitted as a proof of solvency.
- ❖ Audited Balance Sheet as on Dt- 31.03.2022 shall be submitted along with the bid.

APPENDIX X- FORMAT FOR FINALCIAL OFFER (Cover 3)

Date:

To

The Collector, Puri

Dear Sir,

Ref: RFP Lease Out for Management of Brundabati Niwas (G+7) at Puri for the Period of One Year (Ten Months)

I/ we offer to upgrade, operate & manage the above mentioned Project on the stipulated terms and conditions and other particulars therein. I/ we hereby submit our unconditional financial offer as follows:

I/ we hereby offer and agree to pay Rs. _____ (Rupees _____) as upfront payment (non-refundable). I/ we also offer and agree to pay the Annual Rental as _____ of the up-front fee.

This proposal and all other details furnished by us shall constitute a part of our Bid. I / we understand that the Collector & DM, Puri is not bound to accept the highest or any Bid received.

I / we agree that my / our Bid shall remain valid for a period of 6 months from the Bid Due Date prescribed for submission of proposal. I / we confirm that our Financial Offer is unconditional and that we accept all terms and conditions specified in RFP. I/we agree to bind by this offer if we are the Selected Bidder.

For and on behalf of:

Signature:

(Authorized Representative and Signatory of the Bidding Company)

Name of the Person:

Designation:

SEAL OF THE BIDDING ENTITY