

## Annexure-I: Expression of Interest for Partnership with Special Programme for Promotion of Millets in Tribal Areas.

### Details of the Organisation:

#### i. Introduction

- a. Name of the organization–
- b. Acronym of the organization, if any –
- c. Registered Office Address of the organization –
  - i) Complete Address:
  - ii) Mail:
  - iii) Landline:
  - iv) Visiting office time:
- d. Contact Person
  - i) Name –
  - ii) Designation / Title –
  - iii) Telephone No - Landline –  
Mobile –  
Email –
  - iv) Address, if different from (c) –

#### ii. Identity/ Legal Status

- i) Organization registered under  
Society Act  Under Trust Act
- ii) Year of registration
- iii) Since how long it is operational (No. of years)
- iv) Operational area of the organization - State/s–  
(Only indicate the number) District/s –  
Block/s –  
Village/s –
- v) Whether organization is registered under FCRA - Yes  No
- vi) Whether it is registered under Income Tax - Yes  No

#### iii. Governance

- i) What are VMG (vision, mission, goal) of the organization - [details with in 300 words]

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- ii) Are those reflected in the program undertaken by the organization:  
(Yes/No)
- iii) Does the organization has a governing board:(Yes/No)
- iv) If yes, what is the tenure of the board (in years) and Nature -
- v) Give details of Board Members (current status) –

S L	Name	Address	Gende r	Occupation	Position/ Designatio n

- vi) Which of the Board members receive salary/ remuneration for services apart from the expenses for attending board meetings: (in number)
- vii) Are minutes of Board meeting documented and circulated among Board members (Yes/ No)
- viii) Attach annual reports for the previous 3 years **2019-20, 2020-21, 2021-22**
- ix) What are sources of fund for the organization
  - Corpus - (Yes/ No)
  - Endowment - (Yes/ No)
  - Donation - (Yes/ No)
  - Govt. Grant - (Yes/ No)
  - Donor's grant - (Foreign) - (Yes/ No)
  - Other if other, please specify –

**iv. Management / Administration**

- i) Briefly mention administrative set up below chief executive – **(flow chart)**
- ii) Are role and responsibility of staff clearly defined: (Yes/ No)
- iii) Are staff issued with letters of appointment / contract: (Yes/ No)

- iv) Has organization the manual of personnel policy & administration: (Yes/ No)

[please attach relevant documents in the attachment]

**v. Financial Management**

- i) Whether accounts are audited by external auditor: Yes  No
- ii) Do you have system of Internal control: Yes  No
- iii) If yes, specify –

**Financial Particulars of the Agency**

Financial Year*	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed (Status of availability)
2019-20				
2020-21				
2021-22				

\*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

\*\*Please attach last three assessment years Income Tax Return receipt  
(Kindly attach xerox copy of PAN & TAN certificate)

**Audited Balance Sheet**

Financial Year	Audit of Balance sheet (yes/ no)	Remarks
2019-20		
2020-21		
2021-22		

**vi. Personnel / Staff (Current status)**

- i) Total number of staff with details in the table below

Name	Position	Engaged since	Qualification	Category
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		(year)		(Permanent/ Temporary)

- ii) No. of permanent staff – (M / F)
- iii) No. of temporary staff – (M / F)
- iv) No. of technical / professional staffs (M / F) please specify

**Details of proposed staff to be appointed for the Millet Project:**

**1 person as Agriculture Expert, 1 as Livelihood and Institution building Expert and one Project Accountant (Attach CV of team concerned)**

Name	Position	Engaged since (year)	Qualification	Experience

**vii. About the Organisation and Experience:**

- i. Was the organisation blacklisted any time? If yes, provide the details.

- ii. Name of District and Block proposed for the program:

District Name	Block Name	No of GPs

- iii. Key Focus areas of work of the organisation in the Block and district: (4 relevant sector related to Agriculture and Natural Resource Management sector)

Block Name	Focus Area	No of Years of Experience	Coverage (No of HHs)	Partner Agency (Govt/ Donor / NABARD etc)

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- iv. **Three previous experiences in working with government departments in the district & proposed block (only programmes related to Agriculture and allied sector):**

Block Name	Department	Project Name	No of Years of Experience	Treatment Area Coverage (in Acres)	Coverage (No of HHs)

- v. **Experience in working with Community Based Organisations (CBO) in the district & proposed block:**

a. Has the organisation worked with eligible CBO in the past; Yes / No

b. **Please briefly describe your work with community organisations within the district & Block proposed in the last 5 years.**

Block Name	CBO Name	Year	Activity	Coverage (No of HHs)	Financial Transaction

- vi. **Do you have any similar production related projects mentioned in the district & proposed block?**

a. Hybrid Maize Production (Yes/No):

b. BT Cotton Promotion (Yes/No):

c. Eucalyptus Plantation (Yes/No):

d. Lemon grass (Yes/No):

e. Any other crop with hybrid seeds (Yes/No):

- vii. **Experience in working on Agriculture in last 5 years in the Block/ District proposed block; Briefly describe:**

Block Name	Year	Project Name	Crops	No of Years of Experience	Coverage in Acres	Coverage (No of HHs)


**Experience in working on millets:**

- i. **Briefly describe areas of work on Millets in the proposed block & district in last 5 years: If you have worked before last five years, please make changes in the year column and mention the details**

S.No	Component	Year	Activity	Coverage	No of HHs covered
			(SMI/ Line Transplantation/ Intercropping through line sowing/ Border Cropping/ Organic manure application/ Other	Acres	
1	Production	2022-23			
		2021-22			
		2020-21			
		2019-20			
		2018-19			
			(Dehulling/ Pulverising/ Destoning / Grading)	Nos	
2	Processing	2022-23			
		2021-22			
		2020-21			
		2019-20			
		2018-19			
			(Consumption Campaigns/ Millet Menu preparation/ Value addition/ IEC material/ Participation in Melas)	Nos	

S.No	Component	Year	Activity	Coverage	No of HHs covered
3	Consumption	2022-23			
		2021-22			
		2020-21			
		2019-20			
		2018-19			
			(Packaging/ Processed product (Millet grains, seeds, flour etc), millet centric FPOs)	In Rs Lakh	
4	Marketing	2022-23			
		2021-22			
		2020-21			
		2019-20			
		2018-19			

**ii. What is the status of millets in the Block proposed by you:**

Millet Crop Systems Name	Target GP Names	Approx Current Area under Millets (Yes/No)	Seed Availability (Yes/No)	Approx % Millet Consumption per 100 HHs in target GPs	Existing Processing Facilities (Yes/No)	Existing Marketing Facilities (Yes/No)

**iii. Please mention the proposed villages and area coverage envisaged for the project?**

Block Name	Name Of The Panchayat	Name Of The Village	No. Of Household	Area To Be Covered (Acre) in 5 Yrs	Years Of Work Experience In The Proposed Areas (Gp And Villages)


- iv. **Please mention any other achievements related to Millets/ Organic Farming/ System of Crop Intensification in the district & proposed blocks? [answer in 300 words]**

- v. **Please give three (3) reasons why your organisation is the best organisation for promotion of millets in the block? [answer in 300 words]**

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**Annexure- II: List of Blocks FAs will be selected:**

<b>SI</b>	<b>District Name</b>	<b>Names of the proposed rainfed blocks</b>
1	Balasore	Nilgiri and Oupada (2)
2	Bargarh	Ambabhona (1)
3	Bhadrak	Bonth (1)
4	Cuttack	Tigiria, Badamba&Narsinghpur (3)
5	Deogarh	Teleibani (1)
6	Jagatsinghpur	Biridi (1)
7	Jajpur	Sukinda and Dangadi (2)
8	Kendrapara	Kendrapara and Derabis (2)
9	Khurda	Tangi and banpur (2)
10	Mayurbhanj	Bahalda, Jamda, Gopabandhu Nagar, Sukruli (4)
11	Nabarangpur	Chandahandi (1)
12	Nayagarh	Bhapur (1)
13	Puri	Krushnapraprasad (1)
14	Rayagada	Ramanguda (1)
15	Sambalpur	Kuchinda, Bamra, Jamankira, Naktideula, Jujumara, Rairakhol (6)
16	Subarnapur	Ulunda, Birmaharajpur (2)
17	Sundergarh	Subdega, SundargarhSadar, Bargaon (3)