

SECTION: 1

LETTER OF INVITATION

RFP No: 287

Dated: 25/1/2023



Name of the Assignment: **Tentage & Allied Service for District Level Mela on Farm Machineries**
Chief District Agriculture officer, Puri, Agriculture & Farmers' Empowerment Department,
Government of Odisha (The Client) invites sealed "District Level Mela on Farm Machineries".

1. More details on the proposed assignment are provided at **Section-3: Scope of Work** of this RFP Document.
2. Agency will be selected under **Least Cost Selection (LCS)**.
3. The proposal must be delivered at the specified address as per the Bidder Data Sheet by **Speed post / Registered Post /Courier/ Dropped in the Tender Box** only. The Authority shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.

Address for correspondence:

The Chief District Agriculture Officer,
Chakratirtha Road, Puri, Pin-752002, Odisha,

4. The last date and time for submission of proposal complete in all respects is **Dt. 01.02.2023 (11.30 AM)** and the date of opening of the technical bid **Dt. 01.02.2023 (12:00 Noon)** & financial bid is **Dt. 01.02.2023 (4.00 PM)** in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet.
5. This RFP includes following sections:
 - a. Letter of Invitation [**Section – 1**]
 - b. Information to the Bidder [**Section – 2**]
 - c. Scope of Work & Technical Specifications[**Section – 3**]
 - d. Technical Proposal Submission Forms[**Section – 4**]
 - e. Financial Proposal Submission Forms (**Section –5**)
 - f. Check List :Annexure [**Section – 6**]
6. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Authority's knowledge, the Authority holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/specifications/narrations included in this document. The Authority reserves the right to accept / reject any/all proposals / cancel the entire selection process at any stage without assigning any reason thereof.


Chief District Agriculture Officer, Puri,
Agriculture & Farmers' Empowerment Department,
Govt. of Odisha