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**OFFICE OF THE SUPERINTENDENT
SHRI JAGANNATH MEDICAL COLLEGE & HOSPITAL, PURI**



No 07 / Supdt /2022,

DT: 19/12/22

TENDER FOR PURCHASE OF REAGENTS /CHEMICALS

1	Period of availability of Tender Documents	From Dt.19/12/2022 to 11.01.2023 (Time:11.30A.M.to5PM) Download from Website: https://sjmch.odisha.gov.in and
2	Sale of tender papers	From Dt.19/12/2022 to 11.01.2023 Time:11.30A.M.to5PM on all working days from Accounts Section
3	Last date and time for submission Tender (Through the Regd. /Speed Post.)	Date 13.01.2023 Time- up to 5Pm <u>Address for Submission of Bid</u> Superintendent, Shri Jagannath Medical College &Hospital, Baliguali,PURI-752004
4	Date, Time and place of opening of Technical Bid	<u>Technical Bid (Cover- A)</u> Opening Date: 16.01.2023--Time3.30PM <u>Financial Bid (Cover-B)</u> Financial Bid will be opened on the same day after Technical Evaluation.

[Handwritten Signature]
19.12.22

**Superintendent
Shri Jagannath Medical College & Hospital,
Puri**

TENDER CONDITIONS & ELIGIBILITY CRITERIA FOR THE BIDDER.

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Interested Bidder may download the tender documents directly from the website available at <https://sjmch.odisha.gov.in/> and the demand draft of Rs.1000/ (One Thousand) only in favour of **Superintendent**, Shri Jagannath Medical College & Hospital, Puri, payable at Puri, which will be enclosed along with technical bid. The tender will be available in the Accounts Section, O/o **Superintendent**, SJMCH, Puri on payment of Rs 1000/- in form of demand draft in favour of **Superintendent**, Shri Jagannath Medical College & Hospital, Puri, payable at Puri in all working days from dt. 19/12/2022 to 11/01/2023 **up to 5.00P.M.** The bidders using the downloaded tender document should super-scribe "Downloaded from the website" on the left-hand corner of the outer envelope.

1. Bidders shall be a manufacturer / Distributor / Authorized dealer/ Agency, having valid up-to-date manufacturing License / Drug License / Valid ISO Certificate, Pan card & Last 3 years IT Return, GST Registration Certificate of current financial year.
2. The annual average turnover of the bidder should not be less than ₹ 50 Lakhs during the last three financial years(2019-2020, 2020-21,2021-22) being certified by a Chartered Accountant. Documentary Evidence in the form of certified Audited financial document of relevant periods and a certificate from the chartered Accountant indicating the turn over details for their Levant period shall be submitted with the bid.(As per Annexure-VII)
3. Bidders / manufacturing unit which has been blacklisted for any item either by the Tender inviting authority or by any State Govt. or Central Govt. organization cannot participate in the Tender. An undertaking to this effect may be submitted by bidder.
4. The bidder should have typically minimum **3 (three)** years of marketing experience in supply of Laboratory **reagents/chemicals** consumables supplying to the different Government organization/ Corporate Hospital / PSU Hospitals/ UN Agencies in India duly supported by Documentary evidence (Self Attested copy of Purchase Order, minimum three with End users certificate). (As per Annexure-VIII)
5. Bidders / firms / manufacturing unit is not eligible to participate in the present tender who will have history of supply of not of Standard Quality items during the last three financial years.
6. The authority reserves the right to cancel the tender process at any stage without assigning any reason thereof.
7. For List of Item Bidders are required to refer Annexure-IX .
8. Bidders are required to quote their bid in two separate envelopes for technical evaluation and financial bid. Envelope must Superscript **TECHNICAL BID FOR REAGENT AND FINANCIAL BID FOR_ REAGENT**. Both envelope must be kept in third sealed envelope super prescribing **TENDER FOR SUPPLY OF REAGENT** .

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THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED IN COVER "A" i.e. TECHNICAL BID BY THE BIDDERS.

The following documents should be enclosed in "Cover- A" (Technical Bid) by the bidder. All the photo copies are to be self-attested and declaration form should be signed by a Notary Public/Gazette Officer.

The bidder should submit the duly filled-in, signed tender documents along with the required supportive documents, to the **Superintendent**, Shri Jagannath Medical College & Hospital, At/PO-Baliguali, Puri- 752004, through registered post/ speed post only, so as to reach the undersigned on or before Dt- 23.11.2022 upto 5.00PM. The Bids will not be accepted beyond the stipulated date and time. The authority will not be responsible for the postal delay.

The technical bid envelop will be opened on Dt.16/01/2023 at 3.30 PM in presence of the Bidders or their Authorized Representative, who should be present in office chamber of the undersigned. If the bidders/authorized representative failed to turn up on the stipulated date and time, that will not be a bar on the part of the authority for opening of the tenders.

TECHNICAL BID (COVER-A): SHOULD CONTAIN THE FOLLOWING DOCUMENTS

1. Demand Draft of Rs. 1,000/- (Rupees One Thousand only) towards bidding document in favour of **Superintendent**, Shri Jagannath Medical College & Hospital, Puri, payable at Puri.
2. The Bidders shall furnish E.M.D. of Rs.20, 000/- (Rupees Twenty Thousand) only in Shape of Fixed deposit / DD in the Nationalized Bank/ Post office duly pledged in favor of the **Superintendent**, Shri Jagannath Medical College & Hospital, Puri.
3. List of items quoted with strength / specification and packing as per annexure-III .
4. Valid up-to-date Manufacturing License /Drug License(In case of Drugs only)
5. The Bidders must furnish the detail address, Telephone No., Mobile No., e-mail, Fax of the Office / Contact Person in odisha. **(As per annexure-IV).**
6. The Bidder have to submit their valid GST certificate up to last quarter of current financial year & PAN Card & I.T return of last 3 Assessment years (2019-2020,2020-21, 2021-22,).
7. Valid and due-to-date ISO Certificate of the Manufacturer and Suppliers.

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COVER- B (PRICE BID)

1. The tender for giving the rates for various laboratory reagents/ chemicals/ kits / glassware/ plastic ware and consumables should be submitted in a separate Sealed cover here after called "Cover-B"(Price Bid).
2. The tender format (price schedule) in the prescribed form (as per Annexure-II)should be submitted inclusive of excise duty, insurance, packing with Door Delivery & Quoted with basic Rates, GST%, GST Amount with Total cost of specific listed items and the percentage of Discount and discount amount from Principal Company on Price List rates as per Specified listed companies must be given along with Price Bid with respect to package size of product in annexure-IX.(As per annexure-II)
3. The " Cover B" (Price Bid) of the those bidders who will qualify in the technical bid will be opened on the same day after evaluation of the technical Bids in the Office chamber of the **Superintendent**, Shri Jagannath Medical College &Hospital by the Members of Purchase Committee in the presence of the bidders or their authorized representatives if they like so.
4. Bidders are instructed to quote for specific make with specified pack size only.
5. Successful Bidders will be asked to submit samples before the HOD of different departments for Quality Evaluation purpose. After Receiving of Quality Evaluation reports from department / departments, the selected products prices only will be taken for consideration.
6. The E.M.D will be forfeited if the bidder withdraws the tender / violet the tender condition in any respect within the validity of the bid or does not accept the approved rates .
7. The E.M.D of the unsuccessful bidders only will be returned back without interest after finalization of tender and issue of the award of contract to the successful bidders.
 - (i) The Bidder has to accept all the term & conditions mentioned in the tender document.
 - (ii) The tender document is not transferable.

REJECTION CRITERIA

The Tender Paper will be rejected if any of the following documents are wanting or if not as per term condition

- i) Earnest Money Deposited (EMD) Rs: 20,000 /- (Twenty thousand only) in demand draft/Fixed Deposit Receipt(FDR) not submitted along with tender.
- ii) Demand draft of Rs. 1000 /- (Rupees one thousand) only towards tender cost fee for bidding document.
- iii) Valid and up-to-date –appropriate Certificate of the Manufacturer and supplier.
- iv) Price Bid / quoted rates (hard copy) without signature and seal of bidder.
- v) Self-Attested photo copy of Purchase Order from the Government Organization / Corporate Hospital / PSU Hospitals / UN agencies in India in support of marketing experience for last 3 Years in Tender for supply of Consumables, Reagents, and Medicines & Medical Consumables etc. (minimum 3 orders). Evidence (Self Attested copy of Purchase Order Minimum three with End users "certificate) for the last three financial years.
- vi) Self-Attested copy of Last 3 years IT return ending on 31st March of the previous financial year & Pan Card.
- vii) Self-Attested copy of valid GST Registration Certificate and GSTR-3B up to Sep-22
- viii) Authorization letter from the Manufacturer if the bidder is an authorized distributor.
- ix) Average amount of turnover of 50 lakhs for last 3 years certified by a Chartered Accountant. (Notarized documentary evidence) must be attached with support of Audit report.

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SUPPLY CONDITIONS:

The selected supplier/firm will supply as per the technical specification .The bidder should deliver the Reagents, Chemicals & Consumables etc. (Door Delivery) at our central store. The insurance, storage & transport charges/courier charges if any will be borne by the supplier. The short supply, damage if any at the time of delivery of consignment shall be replaced by the supplier within seven days of the first supply of indented items. The Composition & strength of each item tendered should be as per the specification given in (Technical Specification).The supply should be started immediately & completed within one month from the date of issue of the purchase order. In case of non-supply of the required items within its stipulated period, the authority has the liberty to cancel those orders and purchases the same items from L₂, L₃, L₄& L₅ firm as the case maybe if those firms agree to supply at L₁ rate. The rate contract of the tender is valid for **1(one)** year from the date of approval.

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TERMS OF PAYMENT

1. No advance payments will be made to the supplier. The supplier has to submit **3 (three)** copies of the bills or invoices with a photo copy of the purchase order at the place of supply for stock entry.
2. No claims shall be made against the authority in respect of interest on Earnest Money Deposit or delayed payment.
3. Laboratory reagents/chemicals & consumables must have expiry date at least 8(eight) months from the date of supply.

PENALTIES

1. If the bidder withdraws or alters its bid or unwilling to accept the term & conditions of the Tender after submission of bid & during the bid validity period, the EMD deposited by the said bidder will stand forfeited.
2. If the successful bidder fails to execute the work order / replacement of NSQ stock within the time specified/ unable to undertake the contract or supply as per purchase order, his purchase order will be cancelled by the authority .He will also be liable for the damages sustained by the authority. Such damages shall be assessed by the authority, whose decision will be final in the matter. The defaulting firm will be de-recognized for 2 (two) years from the date of issue of letter by the authority. The authority can forfeit the **EMD/** performance security of the defaulting firms and de-recognize/black list the said firms for **2(two)** years from the date of issue of letter.
3. If any Drugs and Medical Consumables supplied by the bidder being partially used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or otherwise faulty or unfit for consumption, the supplier will be required to replace the entire quantity of that item.
4. The undersigned/ Committee is not bound to accept the lowest price considering the technical aspect and reserves the full right to reject/cancel any or all the tender without assigning any reasons thereof.
5. If any information on documents furnished by the bidders is found to be misleading or incorrect at any time the tender will be cancelled and the bidder will be black-listed for a period of five years in Shri Jagannath Medical College &Hospital, Puri.

CHECK LISTANNEXURE-I

Please put ✓ in the respective box

DOCUMENTS: SUBMITTED OR NOT

Sl. No.	Details	Provided or not	
		Yes Page No	No
1	Earnest Money Deposit.		
2	List of items being quoted with specification and strength (as per Annexure-III)		
3	Duly attested Valid up-to-date Photocopy of Manufacturing License/Drug License.		
4	Details of Manufacturing Unit/Contract person for Liaising/ local office Odisha (as per Annexure-IV)		
6	Cost of the tender paper money receipt /DD		
7	Valid up-to-date ISO Certificate of Manufacturer and suppliers.		
8	Self-Attested photocopy for similar items Purchase order of Lab. Reagents, chemicals, plastic wares, kits, glass wares & consumables etc .to Govt./Corporate/PSU Hospitals in India in support of marketing experience for last 3 years & Support with End-user certificate.(as per Annexure-VIII)		
9	Average Annual Turnover of ₹ 50 Lakhs or more during last 3 financial years duly certified by a Chartered Accountant support with Audit report on ending of 31 st March of the previous financial year.(as per Annexure-VII)		
10	Authorization letter of the Manufacturer(as per Annexure-VI)		
11	Self-Attested Photo copy of GST Return Filing(GSTR-3B) up to Last Quarter of Current Financial Year.		
12	Declaration form (As per Annexure) signed by the Bidder affidavit before Notary Public(as per Annexure-V)		
13	Cover „B” with prices schedule price format (as per Annexure-II and II-A).		
14	Photocopy of Last 3 years I.T.Return(2019-2020,2020-2021&2021-22 Assessment Year)		
15	Attested copy of PAN Card		
16	Original Tender Booklet with duly signed by the bidders		
17.	Valid License from Competent Authority for supply of Skeleton.		

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ANNEXURE-II

MODEL TENDER FORMAT (PRICE SCHEDULE)

Sl. No.	me of the Items	Make Specificati on	Basic Rate/Unit (Excluding GST)	GST (%)	GST Amount	Total Price(Incl usive of GST)	Discou nt Percen tage	Less:Dis count Amount	Net Price 10=7-9
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	10

Signature of the Bidder: Name:

Address:

ANNEXURE-III

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ANNEXURE-III

(To be submitted Cover A-Technical Bid)

LIST OF ITEM(S) QUOTED

Sl.	Name of Item (s)	Specification	Manufacturer / Brand Name

Signature of the Bidder with seal:

Date:

Official Seal:

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ANNEXURE-IV

(To be submitted in Cover A- Technical Bid)

DETAILS OF THE BIDDER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the Purchase orders and payment Details will be communicated)	Local Contact Person / Branch Office /Zonal Office / if any, in Onitsha.
Name &Full Address		
Telephone No :(Landline)		
Mobile No:		
Fax:		
E-Mail:		

Signature of the Bidder with seal:

Date:

Official Seal:

Handwritten mark

ANNEXURE- V

(To be submitted in Cover A –Technical Bid)

DECLARATIONFORM

I/We..... having my Office at..... do declare that I/We have carefully read all the terms& conditions of tender of the Dean & Principal, Shri Jagannath Medical College & Hospital, Puri, Odisha for the supply of Laboratory Re-agents, Chemicals, Glass Wares, Plastic Wares & consumables/equipments

/teaching materials etc. The approved rate will remain valid for a period of one year from the date of approval. I will abide by all the terms &conditions.

I/We do hereby declare that, I/We have not been de-recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/non-supply.

I/We agree that, the Tender Inviting Authority can forfeit the Earnest Money Deposit (EMD) and blacklisted me/us for a period of 3 years if any information furnished by us proved to be false at the time of inspection /verification and not complying with the Tender terms& conditions.

I/We further declare that /We possess valid manufacturing license/Drug License bearing No.(s)

..... Valid upto.....I / we

.....do here by declare that I/we will supply the _____ as per the terms, conditions & specifications of the tender document.

Signature of the Bidder:

Seal Date:

Name &Address of the Firm:

Handwritten mark

MANUFACTURER'S AUTHORISATION FORMAT

(To be submitted in Cover-A -Technical Bid)

To

**Superintendent,
Shri Jagannath Medical College
& Hospital, Puri.**

Ref: Tender Reference No. _____ Dated _____.

Dear Madam/ Sir,

We, _____ are the manufacturers of _____

_____ Having factories at - _____.

1. Messrs _____ (name and address of the agent) is our
authorized agent For sale of _____ (name of items)

2. We confirm that Messrs _____ (name of the above agent) is
Authorized to submit a tender into a contract with for the above goods manufactured by us.

Yours faithfully,

(Signature with date, name and designation)

For Messrs _____

(Name & address of the
manufacturers)Seal

Note:

This letter should be on the letter head of the manufacturer and should be signed by a person having the power of attorney to legally bind the manufacturer.

ANNEXURE-VII

(To be furnished in the letter head of the Auditor)

ANNUAL TURN OVER STATEMENT

(To be submitted in Cover A –Technical bid)

The Annual Turnover for Drugs and consumables of M/s_____who is a manufacturing unit / Distributor /Dealer for the last_years are given below and certified that the statement is true and correct.

Sl. No.	Year	Turnover in Lakhs
1.	2019-2020	-
2.	2020-2021	-
3.	2021-2022	-

Date:

Signature of Auditor / Chartered Accountant

Place:

(Name in Capital)

Membership No.-UDIN No.

- a) To be issued in the letter head of the Auditor.
- b) The above turnovers treatment must support with audited Financial Statement.

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ANNEXURE-VIII

(To be submitted in Cover A- Technical Bid)

PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last three years)

Name of Manufacturer

Sl.	Order placed by(Address of purchaser) (attach documentary proof)*	Order no. &Date	Value of Contract(₹)	Date of Completion		Reasons for delay If any
				As per contract	Actual	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Signature and seal of the Bidder

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Annexure -IX			
SL.NO	PRODUCT CODE	PRODUCT NAME	PACK SIZE
1	121746	ELITE 580 DIL	20 L(1 Kit)
2	121747	ELITE 580 LYSE 1	3 x 500 ml(1kit)
3	121748	ELITE 580 LYSE 2	3 x 500 ml(1kit)
4	121749	ELITE 580 LYSE 3	3 x 1000 ml(1kit)
5	166343	ELITE H 5 CONTROL L, N, H	3 x3 ml
6	11170846	Siemens advia 560 lye 5p	5 Lit
7	11170847	Siemens advia 560 5p Diff Hematology	1 Lit
8	11170845	Siemens advia 560/360 Diluted	20 Lit
9	11170852	Siemens advia 360/560 Calibrator	2 x3 ml
10	11170851	Siemens advia 360/560 Hard Clean	100 ml
11	11170854	Siemens advia 560 control 3 Level	6 X3 ML
12	11171121	Siemens advia 560 Mantaince Kit	1 Kit
13		PAPKIT (Combination of O.G-6,EA 36 and Haematoxyline	per kit
14		H& E Kit	per kit
15		Xylene	2.5 Ltr
16		Isopropyl alcohol	1 ltr/bottle
17		cover slip Small 18 x18	per pkt
18		cover slip Large 22 x40	per pkt
19		Diamond Pencil	per pc
20		New Methylene blue solution (100 ml	100 ml Jar
21		Leishman Stain(250 ml)	450 ml jar
22		Ethanol	450 ml jar
23		Disposable wooden spatula	100 per pkt
24		Surgical Spirit	100 per pkt

Handwritten mark