

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, PURI
Nizarat Section

No. 842 /Niz, dt. 29.11.2022

Notice Inviting Tender (NIT)

The Collector, Puri ("CLIENT"), invites sealed proposal from all interested Bidder/s for 'SELECTION OF AGENCY FOR PROVIDING COMPREHENSIVE FACILITY MANAGEMENT SERVICES (CFMS)' at Special Circuit House, Puri.

A. Indicative Scope :

The Broad Scope of services required through this RFP, shall be inter alia as indicated below:

- a. Housekeeping and Cleaning services,
- b. Security Services & Parking Management,
- c. Landscaping & Garden & Lawn maintenance,
- d. Help Desk & Reception Services,
- e. Catering Services (Paid Service),
- f. Pest control,
- g. Reporting and Complaint Management,
- h. Coordination with other service providers
- i. Minor Repair of Electrical & PHED fittings
- j. AMC of all electronic items
- k. Laundry Service(Paid)

B. Contract Period: 03 years

C. Bid Processing Fee (INR): Rs.10,000/- (Rupees ten thousand)

D. Earnest Money Deposit (INR): Bid security declaration

The RFP document can be downloaded from www.puri.nic.in To clarify the queries of the Bidder/s, a pre- bid meeting is scheduled to be held on **Dt.14.12.2022 in the office chamber of Addl. District Magistrate (G), Puri at 3.00 PM** Duly completed proposal along with other prerequisites documents in support of eligibility criteria and the required information as per formats must be submitted through **Registered Post/ Speed Post/ Courier** latest by **28.12.2022 (5.00 PM)** as specified in the critical date sheet below. For details, please refer to the RFP Documents.

E. Critical Date Sheet:

1. RFP Issue Date – 29.11.2022
2. Last Date and Time for Submission of Pre-Bid queries through email – 09.12.2022
3. Pre Bid Meeting Date and Time – 14.12.2022 (3.00 PM)
4. Upload of Pre Bid Clarification Date and Time – 17.12.2022
5. Last Date and Time of submission of Bid – 28.12.2022 (5.00 PM)
6. Technical Bid Opening Date and Time – 29.12.2022 (4.00 PM)
7. Financial Bid Opening Date and Time – 05.1.2023 (4.00 PM)

F. Contact Person :

- Gopinath Mishra, Deputy Collector, Nizarat, Collectorate, Puri.
- Email- nizaratpuricollectorate@gmail.com
- Contact No.- [REDACTED]

06752223202

G. Complete Address for Submission of Bid :

Address:

**District Magistrate & Collector, Puri
At- Nizarat Section, Collectorate, Puri
PO/Dist.- Puri, Odisha, PIN-752001**


Collector, Puri

Memo No. 843 /Niz, dt. 29.11.2022
Copy to Notice Board of Collectorate, Puri.

Copy to Collector & District Magistrate of all the Districts of Odisha for favour of information and wide circulation.

Copy forwarded to the Chief Development Officer-cum-Executive Officer, Zilla Parisad, Puri/ Sub-Collector, Puri/ all the Tahasildars of Puri District/ all the BDOs of Puri District / District Information & Public Relations Officer, Puri for information and publication on their Notice Boards.


Collector, Puri

Memo No. 844 /Niz, dt. 29.11.2022

Copy along with RFP documents forwarded to District Informatics Officer, NIC, Puri for information and publication on the District website www.puri.nic.in.


Collector, Puri

Memo No. 845 /Niz, dt. 29.11.2022

Copy to Revenue Divisional Commissioner, CD Cuttack for favour of information.


Collector, Puri

Memo No. 846 /Niz, dt. 29.11.2022

Copy to Joint Secretary to Government, Revenue & DM Department Odisha Bhubaneswar for favour of information.


Collector, Puri