

# OFFICE OF THE PURI MUNICIPALITY, PURI

12A

E-mail: [purim.hud@nic.in](mailto:purim.hud@nic.in) Tel: 06752-22069 (CP), 222122 (EO)

No: 9938/Date: 21.7.22

## LIMITED TENDER CALL NOTICE

Sealed Tender is invited for "Sale of E- Waste collected in wealth Centre of Puri Municipality" to the intending (Buyers) authorised E-waste Collection Agencies/ Dismantler Centres (Dismantler /PROs /Firms/Suppliers/Dealers/NGOs) registered with CPCB/OSPCB. The E-waste collected from different wards of Puri Municipality is stored in Material Recovery Facilities (MRFs) of Puri Municipality. The Limited Tender call Notice can be downloaded from the District website i.e. [www.nic.in](http://www.nic.in) and Puri Municipality Website i.e. [www.purimunicipality.nic.in](http://www.purimunicipality.nic.in) and also can be obtained from the office of the Executive Officer, Puri Municipality in any working day between 10 a.m. to 5 p.m. w.e.f. 22-07-2022 to 01.08.2022. The Bidder shall quote the buying price of the E- waste already collected and stocked in MRFs. The Bidder must submit the application along with the financial proposal on or before 5.00 P.M. 01.08.2022 through by Post/speed post/Courier. Application received after due date & time will be summarily rejected and Puri Municipality will not be responsible for any delay in delivery by postal/ courier agencies. The received application shall be opened on Dt.03.08.2022 at 11 a.m. in Puri Municipality office in presence of the Bidders or their authorised representatives.

The authority reserves the right to cancel or reject any or all the Tender at any stage without assigning any reason thereof.

  
Executive Officer  
Puri Municipality, Puri

Memo No. 9939 Date. 21.7.22

Copy along with copy of DTCN to the District Informatics Officer, NIC, Puri for information and necessary action. He is requested to upload the advertisement in the website [www.nic.in](http://www.nic.in) & [www.purimunicipality.nic.in](http://www.purimunicipality.nic.in).

  
Executive Officer  
Puri Municipality, Puri

Memo No. 9940 Date. 21.7.22

Copy Forwarded to Executive Engineer (R&W) Division Puri/Executive Engineer, irrigation Division, Puri/Executive Engineer P.H.E.O, Puri/ Secretary, P.K.D.A, Puri for information and necessary action with a request to display the notice in their notice board.

  
Executive Officer  
Puri Municipality, Puri

Memo No. 9941 Date. 21.7.22

Copy Submitted to the Collector & District Magistrate, Puri/Superintendent of Police, Puri for favour of kind information and necessary action.

123

  
Executive Officer  
Puri Municipality, Puri

Memo No. 9942 Date. 21.7.22

Copy to Office Notice Board Head Asst. /H.A/H.A(Acts)/Cashier, Puri Municipality, Puri for information and necessary action.

  
Executive Officer  
Puri Municipality, Puri

Memo No. 9943 Date 21.7.22

Copy Forwarded to all the authorised agencies for Purchasing of E-waste Permitted by SPCB (List enclosed herewith as Annexure-1) for kind information and necessary action with request to participate the Tender Process.

  
Executive Officer  
Puri Municipality, Puri

**LIMITED TENDER CALL NOTICE**

**FOR**

**SELECTION OF AGENCY FOR DISPOSAL OF  
E-WASTE**

**PURI MUNICIPALITY, PURI**

  
Executive Officer,  
Puri Municipality, Puri  


(128)

**LIMITED TENDER CALL NOTICE**

No. 9938 / Date: 21.7.22 /

**Introduction:**

Sealed Tenders are hereby invited for selection of agencies for **Sale of E-Waste collected from various wards of the ULB and stacked / stored in Material Recovery Facilities [MRF] of the Wealth Centers of Puri Municipality** only from the intending Agencies duly authorized by the Central Pollution Control Board or the State Pollution Control Board.

**1. SUBMISSION OF BID:**

The authorized Agency having validity of the authorization shall duly submit all the relevant documents / copy of the documents along with the Application Form as at **Annexure-1** attached herewith.

**2. INITIAL SECURITY DEPOSIT:**

(1) Initial Security Deposit (ISD) is exempted as per finance department office Memorandum No.8484/F Dated 05.04.2022.

(2) Bidder should deposit a Bid Security Declaration as per format at **Annexure-D** enclosed herewith.

(3) Proposal without the Bid Security Declaration as per format at **Annexure-D** will be treated as ineligible.

**3. COPY OF DOCUMENTS TO BE ATTACHED:**

The Bidder must submit the Application Form [Annexure-1] along with all the relevant documents for consideration.

(1) Copy of Letter of Authorization [Having validity] issued by CPCB / SPCB

(2) GST Registration Certificate

(3) Financial Proposal in Annexure-2 format

(4) Basic Information on the Bidder in Annexure-4 format

**4. QUOTING PRICE:**

The Bidder shall submit Financial Proposal in the format prescribed at **Annexure-2** herewith quoting price per Kg. of e-waste.

**5. LOCATION OF MRF:**

120

The E-waste collected from different wards of Puri Municipality is stored / stacked in different MRFs of Puri Municipality. The list of such MRFs has been indicated under **Annexure-3** herewith.

**6. LAST DATE FOR SUBMISSION:**

The bidder should submit documents complete in all respect and kept in a duly sealed envelope super-scribed with the words "**TENDER CALL NOTICE FOR SALE OF E-WASTE IN Puri Municipality**" addressed to the Executive Officer, Puri Municipality so as to reach **by 5:30 PM of 01.08.2022 [DATE]** through Speed Post / Registered Post / Courier / by hand (To be delivered in the Box kept for the purpose in the office of the ULB).

Applications received after due date and time shall be summarily rejected and Puri Municipality will not be responsible for any delay for such delivery.

ULB shall assume no risk for misplacement of envelope due to improper addressing or not mentioning the name of the work.

**7. OPENING OF BIDS:**

All Bids received by the stipulated time and date shall be opened on 3.08.2022 at 11.30 AM in the office of Executive Officer, Puri Municipality, Puri.

**8. TERMS AND CONDITIONS:**

- (1) The Bidder should be authorized by CPCB/SPCB for collection and channelization of the E-Waste.
- (2) In case of any discrepancy between price quoted in figures and words, the price quoted in words shall be considered.
- (3) The amount of Performance Bank Guarantee [PBG] shall be 3 % (Three Percentage) of the average estimated cost of the E-Waste for one month i.e., the first month under the MOU.
- (4) If the selected agency fails to lift quantity offered on monthly basis or as agreed to by the ULB and the agency, as deemed suitable, this PGB can be enforced.

- (5) The ULB and the selected Bidder shall mutually decide the quantity of the E-waste to be lifted in one lot.
- (6) Accordingly, thereafter, the ULB will intimate the selected Bidder from time to time for lifting of the E-waste [indicating the weight available for lifting] and provide details of the Bank Account of the Wealth Centre concerned wherein the amount is to be deposited by the Bidder prior to lifting of the E-Wastes.
- (7) The selected Bidder shall deposit the amount and lift the E-Waste from the Wealth Centers[MRF] within 15 days from the date of receipt of the intimation for lifting.
- (8) In case, the Bidder doesn't lift the materials within 15 days from the date of receipt of intimation, the Bidder shall be imposed with a penalty of Rs. 100/- [Rupees one hundred only] per Metric Ton. In case, any valid reason(s) is/are put forth and the ULB considers the same as reasonable, the penalty may not be levied.
- (9) If the Bidder, fails miserably to lift the E-Waste / violates the terms and conditions, the ULB may;
- (a) Terminate the contract with prior notice to the selected Bidder and after providing a reasonable opportunity of being heard;
  - (b) Report the matter to the Board [CPCB/SPCB, as the case may be] who has issued Letter of Authorization for collection and channelization of the E-Wastes in favor of the Agency (Selected Bidder);
  - (c) Take steps for forfeiture of the Bank Guarantee
- (10) The selected Bidder shall provide services for a period of 12 (Twelve) months from the date of finalization / issue of intimation to the Bidder selected in the process.
- (11) Conditional Bids will not be accepted. It must be noted that Consortium/Joint Venture is not acceptable. Interested Bidders may obtain further information and clarification required if any, on any matter relating

to the Tender from the office of Puri Municipality on any working day during the working hours.

- (12) The Bidder may conduct its own survey of the Wealth Centers for quantity and categories of E-Waste before submitting Bid with due consultation with the ULB.
- (13) The Authority may issue Order to the highest quoted Bidder or Multiple Bidders as deemed proper.
- (14) The authority reserves the right to reject or accept any quotation without assigning any reason thereof. The Bids received in incomplete shape or after due date shall be summarily rejected.

**Executive Officer  
Puri Municipality, Puri**

**APPLICATION FORM**

To

Executive Officer,  
Puri Municipality, Puri

**Sub:** Submission of Documents for participation for Purchase of E-Waste from Wealth Centers of Puri Municipality.

**Ref:** Limited Tender Call Notice No. .... Dated .....

Madam / Sir,

In response to the Limited Tender call Notice referred to above and having reviewed and fully understood all the requirements, this Agency [Name and address of the Agency] being authorized for collection of E-waste by the Central Pollution Control Board [CPCB] / State Pollution Control Board [SPCB] and the said authorization having validity [Copy of Letter of Authorization having validity enclosed] we intend to participate in the process for the purpose of which document / copy of relevant documents are submitted herewith for consideration.

Yours faithfully,

[Seal & Signature of the authorized signatory of the Agency / Bidder]

[Name of the authorized signatory]

Place:

Date:

Enclosure: List of Documents enclosed

116

**Annexure-2**

**FINANCIAL PROPOSAL**

To  
Executive Officer,  
Puri Municipality, Puri

**Sub:** Submission of Financial Proposal for Purchase of E-Waste from  
Wealth Centers of Puri Municipality.

**Ref:** Limited Tender Call Notice No. .... Dated .....

Madam / Sir,

In response to the Limited Tender call Notice referred to above and having reviewed and fully understood all the requirements, it is hereby agreed to buy the E-Waste as per terms and conditions so prescribed in the rate specified below.

| <b>Price per Kg.<br/>without GST<br/>(INR)</b> | <b>Price per Kg.<br/>with GST<br/>(INR)</b> | <b>Remarks</b> |
|--|---|----------------|
| In figure                                      | In figure                                   |                |
| In words                                       | In words                                    |                |

Yours faithfully,

[Seal & Signature of the authorized signatory of the Agency / Bidder]

[Name of the authorized signatory]

Place:

Date:

**Annexure-3**

**LIST OF MATERIAL RECOVERY FACILITY [MRF]**

| <b>Sl. No.</b> | <b>ID of the MRF</b> | <b>Location of MRF</b>             |
|----------------|----------------------|------------------------------------|
| 1              | PRI/PUR/MRF/006      | ACHIA, BALIAPANDA                  |
| 2              | PRI/PUR/MRF/005      | SANSKRIT UNIVERSITY,<br>PENTHAKATA |
| 3              | PRI/PUR/MRF/004      | SARBODAYA NAGAR                    |
| 4              | PRI/PUR/MRF/003      | CHURCH DEPO.                       |
| 5              | PRI/PUR/MRF/002      | TALABANIA                          |
| 6              | PRI/PUR/MRF/001      | MASANICHANDI                       |

**BASIC INFORMATION ON THE BIDDER**

| <b>Sl. No.</b> | <b>Particulars</b>   | <b>Remarks</b> |
|----------------|--|----------------|
| <b>1</b>       | <b>2</b>   | <b>3</b>       |
| 1              | Name of the Bidder   |                |
| 2              | Address of the bidder  |                |
| 3              | Particulars of the authorization issued by the CPCB / SPCB:<br>a. Name of the SPCB issuing the Authority Letter<br>b. Sl. No. of the Authority Letter<br>c. Date of issue of the Authority Letter<br>d. Authority Letter Valid up to |                |
| 4              | GST Registration No.<br>Date of registration   |                |
| 5              | Name of the Contact person<br>Contact number<br>E-mail ID  |                |
| 6              | ISD Details<br>DD No.<br>Date<br>Amount<br>Name of issuing Bank<br>Name of the Branch  |                |
| 7              | Other relevant documents, if any   |                |

118

Bid Security Declaration

To

The Executive Officer,  
Puri Municipality, Puri.

We <Name of organization> having office at <address> (herein after called "The Bidder") are hereby submitting the Bid Security Declaration letter to the Puri Municipality (herein after called "the Purchaser") which binds our organization, its successors and assignees by this under the following conditions of obligations:

1. Failed to submit Performance Bank Guarantee (PBG).
2. Withdraws his participation from Bid during period of validity of bid documents;  
or
3. Modify/amended/revised the bid during the period bid validity.

We undertake to accept the suspension for a specified period as declared by the purchaser due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

(Authorized Signatory of the Bidder)  
Seal:

Place:

Date:

\*\*\*\*\*