



DISTRICT PROGRAMME MANAGEMENT UNIT
OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI
SHORT TENDER CALL NOTICE FOR HIRING OF VEHICLES



Tender no- 110/NPCB

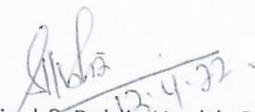
Date- 13.04.22

SEALED QUOTATION is invited from Travel agencies/ Individuals for hiring of VEHICLES (SCORPIO, TRAVERA, BOLERO, SUMO etc.) With or without AC to be engaged for NPCBVI/ SUNETRA, CDM & PHO Office, Puri on monthly rental basis. The details of terms and conditions will be available in the district website www.puri.nic.in latest by 30/04/2022. Interested travel agencies/ individual(s) may submit their application along with Rs 1000/- (Rupees One thousand only) Demand Draft (non-Refundable) in favor of SUNETRA, PURI, Payable at Puri.

The same should reach Office of the CDM & PHO, Puri on or before dt.02/05/2022 by 5 PM (By Regd. Post/ Speed Post only) and will open at 11 AM on DT.04/05/2022.

The bidding documents complete in all respect should reach at the Office of the CDM & PHO, DHH, Puri on or before dt.02/05/2022 through Registered/Speed Post or courier and super scribed as "BID DOCUMENTS FOR HIRING OF VEHICLE FOR NPCB-VI/ SUNETRA".

The authority reserves the right to cancel or accept any or all quotations without assigning any reasons thereof.


Chief District Medical & Public Health Officer, Puri



Annex-I

**Technical Bid for Hiring of vehicle under NPCBVI Programme, NHM, CDM &
PHO Office, Puri**

1	Name of the bidder	
2	Address & telephone/ Mobile no	
3	E-mail of the contract person, if any	
4	ID proof of the individual/Registration certificate of the organization (Photocopy).	
5	Details of EMD enclosed (EMD @ Rs. 30,000/- in the shape of demand draft per vehicle to be submitted)	
6	Details of vehicle (s) enclosed (only vehicle with commercial registration shall be accepted)- <ul style="list-style-type: none">• Date of purchase-• Make and Models –• Registration No-• Insurance Certificate –• Fitness Certificate –• Up to date tax Payment – Documentary evidence (Photocopy) for all above details to be attached	
7	Declaration – I/We are not black-listed by any Central/State Government/Public sector undertaking in India. (To be furnished in non-judicial stamp paper of worth Rs. 20/- duly certified by Notary)	
8	Rs 1000/- (Rupees One thousand only) Demand Draft (non-Refundable)	

N.B: EMD @ Rs. 30,000/- in the shape of demand draft per vehicle to be submitted.

Yours faithfully

(Full Signature of the Applicant)

Name:

Designation:

Seal:

**HIRING OF VEHICLE (8+1=9 Seater) FOR
MOBILE VISION CENTRE
UNDER UEHP, SUNETRA
FINANCIAL BID FOR HIRING OF VEHICLE PER MONTH BASIS**

Only fuel will be provided at the rate of 10kms covered/per liter for all type of vehicles along with toll charges if any, No other charges will be given. **You can add any number of rows as per your requirement for mentioning different types of vehicles and its rate.**

NAME OF THE BIDDER:-

Sl. No.	Type of vehicles to be hired in good condition	Make & model	Quote the Minimum Average Mileage in Kms per liter (Minimum 10Kms/Ltr.)	Quoted hire charges per month including GST/ taxes (in Rs.)
(1)	(2)	(3)	(4)	(5)

Name of the Agency:

Signature of the Authorized Person:

HIRING OF VEHICLE (8+1=9 Seater) FOR MOBILE VISION CENTRE

(TERMS OF REFERENCE FOR ENGAGEMENT OF HIRED VEHICLE FOR MVC UNDER UEHP, SUNETRA)

A. Location & Operational Area of MVC

1. The vehicle of the MVC will be located at the District headquarter at the disposal of DPM, NPCB&VI. The area of operation will be within the district.
2. The MVC Vehicle will move along with the OA (from HQ or any nearest peripheral institution) to FVCs (where Ophthalmic Assistant is not available), campus, outreach areas and make halt if required.
3. On priority basis, MVC vehicle will cover all the Fixed Vision Centres at CHC where Ophthalmic Assistants are not available. It will cover such FVCs at least two days (fixed days) in a week during OPD hours.
4. MVC Micro plan to be prepared accordingly by DPM, NPCB & VI with the available OA in the district and communicated to UEHP, SUNETRA on or before last day of previous month to upload the same in the Website.

B. Essential features of Vehicles to be engaged for MVC

1. The vehicle hired shall not be more than 3 years old at the time of hiring/ award of contract from the initial registration and shall be in good condition.
2. The hired vehicle during period contract, shall have all necessarily valid MV documents such as - valid registration certificate, insurance certificate, fitness certificate, value contract carrying permit, proof of up to date tax payments etc. and DL of the driver which are to be available all the times.
3. The Department/ Office hiring the vehicles shall not be responsible for any damage/ loss (cause) the hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of the vehicle in any manner whatsoever. The hirer shall not be responsible for any such litigation.
4. The driver of the vehicle must have valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. For effective coordination the driver of the vehicle is to be provided with a mobile phone by the vehicle owner. The mobile no. must be shared with the concerned authorities and it should be kept open 24 x7.
6. The driver should have a clean track record without any history of conviction in the court of law.
7. The driver should not be changed frequently. Any such changes should be informed by the agency to the authority well in advance for permission.

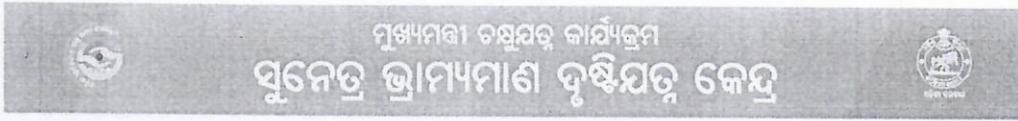
C. Major features of Vehicles to be engaged for MVC:

1. The vehicle will be hired locally at district level on contract basis. The contract shall be initially for the period of one year. It may be extended for another one year subject to the satisfactory performance.
2. Any individual having PAN/ Registered Tour Operator / Regd. Transport Agency/ Regd. Society/ Regd. Firm can participate in the tender process.
3. The Vehicle Hiring charges do not include fuel cost (Petrol/ Diesel) which is to be paid separately basing on actual consumption and lubricants as per tenders. The monthly rate for hire charge shall be quoted separately in the price bid (excluding fuel).

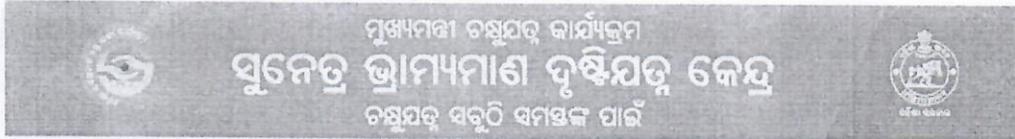
4. The Agency shall bear all the expenditure of the vehicle towards Road Tax, Comprehensive Insurance cover with Third Party unlimited liability risk of the vehicle, repair , maintenance, replacement of spare parts, Gear Box and differential coolant, Tyres& Tubes, Battery etc and driver salary expect parking and toll gate charges which are reimbursed on production of original receipt.
5. In case of breakdown for reason whatever, the replacement of a vehicle of the same or better model shall be provided by the owner of the Vehicle/Bidder.
6. The vehicle shall report to DPM, NPCB & VI for duty on all days in a Month except Govt. holidays. If emergency arises the driver may be called to report in any holidays.
7. The vehicle shall be required generally for 12 hours in a day (8 AM to 8 PM). It will make halt if required.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. The driver will maintain a logbook to track a vehicle movement. The logbook will be verified and checked by the user and counter checked by the DPM, NPCB & VI of the district on regular basis. The said log book of the vehicle will be surrendered after termination / completion of the term of the agreement.
10. SUNETRA (UEHP) shall invest additional fund for branding and other minor fabrication (if required).
11. If the bidder violets any of the terms of contract, District authority shall forfeit the entire amount of security deposit.
12. The successful bidder shall execute an arrangement with the respective CDM&PHO of the district for engagement of vehicle.
13. Payments towards hiring charges and fuel cost will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
14. If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons:
 - a. If the behavior of the driver is not proper;
 - b. If the driver reports in an inebriated state or consume alcohol while on duty.
 - c. Any attempt to tamper the MVC Vehicle Log book;
 - d. In case of the vehicle does not report timely ®ularly;
 - e. In case the driver of the vehicle is found to be involved in any criminal matter;
 - f. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be made mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
15. Minor modifications and branding of the vehicle is mandatory as per requirement.

Prototype of Branding of Mobile Vision centre Vehicles for the FY 2021-22

Annexure-I (Front Glass of MVC Vehicle, Size 130 x12 cm)



Annexure-II (For back side of MVC Vehicle, Size 108 x13 cm)



Annexure-III (For left side of MVC Vehicle, Size 67 x31 cm, 48x20 cm)



Annexure-IV (For right side of MVC Vehicle, Size 67 x31 cm, 48x20 cm)



Annexure-V (For Burnet of MVC Vehicle, Size 80 x80 cm)

