



**OFFICE OF THE DEAN & PRINCIPAL**  
**SHRI JAGANNATH MEDICAL COLLEGE & HOSPITAL, PURI**  
Contact No.- 06752-296626, e-mail id: sjmedicalcollege@gmail.com



Notice No. 49 /SJMCH

Dt: 07.01.2022

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals(Technical Bid & financial Bid separately) for providing **one** no of **AC/NON-AC** Petrol driven **Swift Dzire** which shall conform to the following Terms and Conditions(Annexure-II) for use in the O/o Dean & Principal, Shri Jagannath Medical College & Hospital, Puri on monthly rent basis:---

- 1) The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have a valid Driving License for driving Light/Heavy transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Dean&Principal Shri Jagannath Medical College & Hospital, Puri and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).The maximum hire charges must not exceed Rs 26000/- excluding taxes.
- 6) The Vehicle must achieve a fuel efficiency of **17 Km per litre**.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the driver with driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
- 8) The Quotation completed in all respect should reach the undersigned on or before **29.01.2022** by 5PM through Regd. Post/Speed Post only and shall be opened on **31.01.2022** at 4PM in presence of the bidders or their authorized representatives.Technical bids will be opened at first.Finance bids of those bidders who qualify the technical bid will only be opened.
- 9) The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in office of the Dean & Principal on payment of Rs 500/- from **10.01.2022** to **20.01.2022** the details can be downloaded from the office website- [www.sjmch.odisha.gov.in](http://www.sjmch.odisha.gov.in) & [www.puri.nic.in](http://www.puri.nic.in) .The applicant shall furnish a Demand Draft for an amount Rs. 500/- (Rupees Five Hundred) only towards the cost of application along with the application.
- 10) The authority reserves all the right to cancel the Tender process at any time without assigning any reason thereof.

*MPadhi*  
*7/1/22*

Seal & Signature of  
Dean&Principal

Sri Jagannath Medical College& Hospital, Puri

**Dean & Principal**  
**Shri Jagannath Medical College**  
**& Hospital, Puri**

Annexure - II

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for the whole month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

*M P Adhi*  
*7/1/22*

Signature of

Quotation/Tender Calling Authority

**Dean & Principal  
Shri Jagannath Medical College  
& Hospital, Puri**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture -
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer) Mobile .....  
..... Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief.”

*M Padhi*  
*7/1/22*  
Seal & Signature of  
The Quotationer / Tenderer

**Dean & Principal  
Shri Jagannath Medical College  
& Hospital, Puri**