



**OFFICE OF THE DIVISIONAL FOREST OFFICER, PURI WILDLIFE DIVISION  
CHAKRATIRTHA ROAD, PURI, ODISHA - 752002  
Tele Phone/Fax-06752-22828, Mail – dfopuri@yahoo.com**

Notification No: 2970 /1F- Accounts/2021

Dated, Puri the 10 May, 2021

## **NOTICE INVITING TENDER**

Sealed Tender are invited from intending Contractors / Firms having valid Contractor License of Class-B & C for similar nature of works, GSTIN and PAN for digging of pits of size 30 cm x 30 cm x 30 cm in Aided Natural Regeneration plantation sites inside Bhagabati FS (50 Ha) nearby Ramachandi Village, Balukhanda RF (100 Ha) nearby Beleswarpatna Village under the Puri Wildlife Division to be taken up during 2021-2022

The application form of tender containing General Bid information and terms and conditions will be available in the website [www.puri.nic.in](http://www.puri.nic.in) and can also be obtained from the Head Clerk, Office of the Divisional Forest Officer, Puri Wildlife Division on transaction details showing payment of Rs. 1000/- ( Rupees one thousand) only through online to **A/c No. 35606569378 of State Bank of India, Main Branch, Puri, with IFSC Code SBIN0000158** towards participation cost / tender cost in the tender process. The Amount of Rs.1000/- towards Tender Cost / Participation cost in the process is non-refundable. The Tender Document downloaded from website and submitted must be accompanied by the deposit of Tender Cost of RS. 1000/- (Rupees One thousand) in Account Number provided above, failing the bidding in tender process is liable for rejection.

The Tender will be received though online in email ID. [dfopuritenders@gmail.com](mailto:dfopuritenders@gmail.com) only till 5.00 PM of 25.05.2021 and will be opened online only by the Tender committee of the Office of the Divisional Forest Officer, Puri Wildlife Division on 27.05.2021 at 11 am. The result of the tender will be published on 27.05.2021 itself. ***If two or more valid Tenderers are in equal quoted rate then transparent lottery will be held on Dtd. 27.05.2021 at 12.00 AM in the office of the Divisional Forest Officer, Puri Wildlife Division in presence of the contractor or their authorized agents.***

In case any bidder is not able to submit tender documents online due to any sort of unforeseen technical fault he/she may submit the same in the Tender Box kept in the Office with Head Clerk of the office or may send to the **office of the Divisional Forest Officer, Puri Wildlife Division** via Speed Post / Regd. Post / Courier Service etc. so as to reach the undersigned on or before 5.00 PM of 25.05.2021.

For more details please visit [www.puri.nic.in](http://www.puri.nic.in)

  
Divisional Forest Officer  
Puri Wildlife Division

## SCOPE OF WORKS

Name of Work	Aided Natural Regeneration plantation sites inside Bhagabati FS (50 Ha) nearby Ramachandi Village, Balukhanda RF (100 Ha) nearby Beleswarpatna Village under the Puri Wildlife Division in Puri District.
Specification of Works	Digging of 200 Nos. of Pits per Ha. of Size (30 cm x 30 cm x 30 cm) spreading over 150 ha in 3 number of sites (Each site 50 Ha)
Estimated Cost	Rs 1848/- per hectare inclusive of all mandatory taxes, overhead charges and cess etc.
Period of Works	15 Days from the date of Assignment

## LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER PAPERS

1. Detailed address of the Contractor with Mobile No for contact and other technical specification in the prescribed format in Annexure-I.
2. Certificate of Registration with the competent authority to carry out the work i.e. Class-B or C Contract License with valid GSTIN Registration
3. Valid Account Number with details of Bank of the contractor.
4. GST Clearance Certificate of the Contractor up to Last Quarters / Year.
5. Income Tax Return of Last three years of the Contractor.
6. Undertaking regarding completion of the works within the stipulated time decided by the Tender Committee.
7. Proof of Experience for carrying out similar works during last years
8. Proof of Single work order of value not less than 10.0 Lakhs, Two Job of Similar nature each of value not less than 5.0 Lakhs.

## Terms and Conditions:

1. The Tender documents i.e. technical bid and financial bid should be submitted in separate sealed covers (Cover-1 containing Technical Bid and Cover-2 containing Financial Bid) through online / offline in the Tender Box in the Office in the prescribed format along with all relevant documents. During opening of the sealed cover, the sealed cover-1 i.e., the Technical Bid will be opened first. The name of those tenderers whose technical bid is successfully qualified in the scrutiny process by the scrutiny committee will be considered for financial bidding. The tenderers who do not qualify the technical bidding will not be considered for financial bidding.
2. The Tender Documents incomplete in any aspect is liable for rejection.
3. The Tenders received after the scheduled date and time is also liable for rejection.
4. The Price quoted is inclusive of all taxes as mandatory under Government of Odisha like GST, TDS etc.
5. The rate of successful bidder may be valid till next tender.

6. The undersigned reserve the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction/ direction and exigencies.
7. The payment will be made through FTO in PFMS/IFMS Module or through NEFT RTGS after receipt of certificate of completion of work and physical verification of quantity and quality of the work by the Divisional Forest Officer, Puri Wildlife Division or any officer authorized by him.
8. All legal disputes shall be subject to the jurisdiction of the Civil Court, Puri.
9. The Contractors / Bidders must submit a willingness certificate for deposit of 1 % Bid security of the amount specified to him after finalization of the works duly pledged in favour of Divisional Forest Officer, Puri Wildlife Division on transaction details showing payment of Rs. 1000/- ( Rupees one thousand) only through online to **A/c No. 35606569378 of State Bank of India, Main Branch, Puri, with IFSC Code SBIN0000158** Bid must be delivered through online in the Email ID specified in Tender Notice or in Box. In case of any unforeseen technical fault or through Courier / Speed Post etc., the Divisional Forest Officer, Puri Wildlife Division will not be held responsible for any postal delay, if any, in the delivery of the documents or non-receipt of the same.
10. Bid documents must be accompanied with a deposit proof of Rs. 1000.00 towards participation cost.
11. Additional Performance Security shall be obtained from the bidder when the bid amount is less than the estimated cost put to tender. In such an event only the successful bidder who has quoted less bid price / rates than the estimated cost put to tender shall have to furnish the exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount as Additional Performance Security (APS) in shape of deposit in above account Number pledged in favour of Divisional Forest Officer within seven days, otherwise the bid shall be cancelled and the security deposit shall be forfeited. Further, proceedings for black listing shall be initiated against bidder as per the Government of Odisha, Works Department Office memorandum, File No. 07556900012013-14299/ dated 03.10.2017 of Amendment of para 3.5.5 (v) of OPWD Code.
12. 1% (One Percent) of gross bill of the bidder will be deducted towards the labour cess over and above the usual deduction.
13. While making final payment of works 2% towards CGST & SGST and 2% TDS will be deducted from the gross amount to be paid.
14. If the rate quoted by the bidder is less than 15 % of the tendered amount, then such bid shall be rejected as per amendment of Appendix-IX, Clause-36 of OPWD Code Vol-II by inclusion.
15. If two or more valid Tenderers are in equal quoted rate then transparent lottery will be held on Dtd. 27.05.2021 at 12.00 AM in the office of the Divisional Forest Officer, Puri Wildlife Division in presence of the contractor or their authorized agents.
16. Bid for the work shall remain open for acceptance for a period of 45 (Forty Five) days from the last opening of bids. If any Bidder/ Tenderer withdraw his bid / tender before the said period or make any modifications in the terms and conditions of the Bid, the said earnest money shall be stand forfeited.
17. The Tender Committee, Puri Wildlife Division reserve the right to reject all or any tender without assigning any reason thereof.

18. If the office happens to be closed due to any reason, the date of sale, receipt and opening will be made on the next working day at the same time.

### How to Submit Tender Documents

1. Download the Tender Document from [www.puri.nic.in](http://www.puri.nic.in) or obtain from Head Clerk of the Office of the Divisional Forest Officer, Puri Wildlife Division during office hour (7.00 AM to 1.00 PM) on any working days from 11.05.2021 to 25.05.2021 showing transaction details for deposit of Rs.1000/- (Rupees one thousand) in DDO Account No **A/c No. 35606569378 of State Bank of India, Main Branch, Puri, with IFSC Code SBIN0000158.**
2. In case the Tender Document is downloaded from [www.puri.nic.in](http://www.puri.nic.in) deposit an amount of Rs. 1000/- (Rupees One thousand) only in DDO Account No **A/c No. 35606569378 of State Bank of India, Main Branch, Puri, with IFSC Code SBIN0000158** in favor of Divisional Forest Officer, Puri Wildlife Division towards Tender Paper Cost / Participation Cost and submit the transaction details along with Tender Documents duly scanned in email ID provided for the purpose.
3. Submit the Annexure-I (Technical Bid) and Annexure-II (Financial Bid) duly filled in and signed along with all other pre-requisite under Terms and Conditions through the email ID provided for the purpose on or before **25.05.2021 upto 5.00 PM.**



Divisional Forest Officer  
Puri Wildlife Division

ANNEXURE –I

TECHNICAL BID

(Last Date: -25.05.2021 – Time: - 5.00 PM)

01	Name of the Contractor/Firm	
02	Name of the Owner	
03	Name of the authorized representative	
04	Present address for communication	
05	Contact Mobile No	
06	E-Mail ID	
07	Aadhar Card No. ( A copy to be submitted)	
08	PAN Card No. ( A copy to be submitted)	
09	Contractor License Class-B or Class-C for carrying out the similar civil works	
10	GST Registration No. (A copy to be submitted along with GST clearance certificate issued by the competent authority.	
11	Income Tax Returns of Last 3 years ending 2019-20	

DECLARATION

I declare that, the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

Full Signature of the Tenderer

Place :-

Date :-

**ANNEXURE – II**  
**(FINANCIAL BID)**

Digging of pits of size 30 cm x 30 cm x 30 cm in Aided Natural Regeneration plantation sites inside Bhagabati FS (50 Ha) nearby Ramachandi Village, Balukhand RF (100 Ha) nearby Beleswarpatna Village under the Puri Wildlife Division to be taken up during 2021-2022

**(Last Date: -25.05.2021 – Time:- 5.00 PM)**

Sl No.	Name of the Works	Rate quoted by the contractor inclusive of all taxes (in Rs.)
01	Digging of pits of Size 30 cm x 30 cm x 30 cm over 200 nos. per ha	

**Full Signature of the Tenderer**

**Place :-**

**Date :-**