



DISTRICT RURAL DEVELOPMENT AGENCY: PURI

(Odisha Livelihoods Mission)

Ph No.06752-225441

Email:-ori-dpuri@nic.in / puridpm.olm@gmail.com



No. 1915

Dated: 16.03.2020

QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed format from the registered/authorized firms/suppliers/agency with valid GST Regd. certificate for supply of various items for District Mission Management Unit and Block Mission Management Units under OLM, DRDA, Puri.

The details of the terms and conditions of the above quotations and the bid document can be downloaded from www.puri.nic.in & www.olm.nic.in for use. Interested bidders may submit their sealed quotation in the prescribed format mentioning "Quotation for Supply of _____ Items" on cover of the envelop to the Project Director, DRDA-cum-District Mission Coordinator, Odisha Livelihoods Mission, Puri latest by 23rd March 2020 by 1.30 PM. and the received quotations will be opened on the same day at 3.30 PM. The bidders may be present in person or through their authorized representative(s) during the opening of the quotations at DRDA, Puri. The authority reserves the right to reject all or any quotation without assigning any reason thereof.

For details pls visit: www.puri.nic.in & www.olm.nic.in


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Project Director-cum-
District Mission Coordinator,
Odisha Livelihoods Mission,
DRDA, Puri.

CC to:

1. The State Mission Director-cum-CEO, Odisha Livelihoods Mission, PR & DW Deptt., Govt. of Odisha for favour of kind information and requested to webhost the above quotation call notice and bid documents in the OLM website for wider publicity.
2. The Addl. District Magistrate, Puri with a request to affix the quotation call notice in the Collectorate notice board and webhost the quotation call notice & the bid documents in the district website for wider publicity.
3. Copy to Notice Board of DRDA, Puri.



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No.

Date: 16.03.2020

Invitation of quotations for Procurement of various items under DMMU, OLM, DRDA, Puri through Local Shopping Method under NRLM.

1. Sealed quotations are invited in the prescribed format from the registered firms/suppliers/agencies having valid PAN and GST Regd. certificate for **supply of various items** for DMMU (District) & BMMU (Block) offices of Puri district.
2. List of items to be procured

Sl. No	Name of the Item	Minimum Specification	Qty in Nos.	Place of Delivery with installation	Delivery Period	Remark
1	Colour Printer	<ul style="list-style-type: none">❖ Cartridge Technology-Ink,❖ Type of Printing –Mono with A4 paper❖ USB Port-Yes❖ Warranty-Minimum 1year	1	DMMU, OLM, DRDA, Puri	Within 7 days of receipt of Purchase Order	
2	Digital Camera	<ul style="list-style-type: none">❖ Classification-Still with video❖ Type of Camera-Compact Digital❖ Effective Pixel- Minimum15 Mega Pixel❖ Optical Zoom-Minimum 6X to 10 X❖ Digital Zoom- Minimum 10 X❖ Focus mode-Auto flash❖ Connectivity-USB/Wifi❖ Storage Type-SD❖ SD Memory-Minimum 16 GB❖ Power source-Lion rechargeable battery❖ Carry case-Yes❖ Warranty/guarantee minimum 1 year	1			

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3	DSLR Camera	<ul style="list-style-type: none"> ❖ Classification-Still with video ❖ Type of Camera-DSLR Format ❖ Effective Pixel- Minimum 18 Mega Pixel ❖ Optical Zoom-Minimum 3X to 5 X ❖ Digital Zoom- Minimum 3 X ❖ Video output mode-HDMI ❖ Focus mode-Auto flash ❖ Connectivity-USB/Wifi/bluetooth ❖ Storage Type-SD ❖ SD Memory-Minimum 16 GB ❖ Power source-Lion rechargeable battery ❖ Battery capacity-Minimum 1000mAh ❖ Carry case-Yes ❖ Warranty/guarantee- minimum 1 year 	1		
4	Stand Fan (Pedestal)	<ul style="list-style-type: none"> ❖ Pedestal High Speed Stand Fan with minimum 1 yr warranty 	2		ISI mark
5	Iron Rack	<ul style="list-style-type: none"> ❖ Type-Open ❖ No of shelves-5-6 ❖ Material-MS sheet (0.8 to 1 MM thick) ❖ Dimension- Depth (350-400 MM), Width- (900-950 MM), Height (1800-1900 MM), Ground Clearance (45-55 MM) ❖ Color-Grey 	8	DMMU-1, Nimapada-1, Pipili-2, Satyabadi-1, Delang-1, Kanas-1, Kakatpur-1	
6	Computer UPS	<ul style="list-style-type: none"> ❖ Capacity-Minimum 600 VA ❖ Input-230 vAC ❖ Warranty- Minimum 2 year ❖ 3 battery powered sockets 	9	DMMU-2, Astaranga-1, Nimapara-1, Sadar-2, Delang-1, Kanas-1, Kakatpur-1	

3. Bid Price

- a) The bid shall be quoted for all the items/any item as mentioned in the format of quotation. The format of price bid specified in **Annexure- I & II** should be used. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- b) **All duties, taxes, other levies and transportation cost if any payable by the contractor under the contract shall be included in the total price.**
- c) GST in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices should be quoted in Indian Rupees only.

4. Bid Security:

No EMD will be required for submitting the bid.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed and as per format in Annexure-I & II
- (b) confirm to the terms and conditions, and specifications
- (c) Filled in Indian Currency
- (d) Quoted in Unit
- (e) Valid GST Regd. certificate

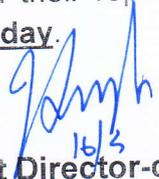
The Quotations would be evaluated for each item separately.

7. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 9. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 10. The Successful bidder will ensure the timely supply/Installation of items to the BMMU & DMMU.
- 11. Payment shall be made after delivery and installation of the goods through PFMS after submission of the bills and vouchers.
- 12. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
- 13. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
- 14. Any legal dispute arising out of this is subject to Puri district jurisdiction only.
- 15. The agency should not be blacklisted by any government organization. If found later on, the action deemed to fit will be initiated against the firm as per the law.
- 16. The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time fixed by the DMMU, OLM, DRDA, Puri.

17. Interested bidders may submit their sealed quotation in the prescribed format with all the documents mentioning "Quotation for Supply of _____ Items" on cover of the envelop to the **Project Director, DRDA-cum-District Mission Coordinator, Odisha Livelihoods Mission, Puri** latest by 23rd Mar 2020 by 1.30 PM. Bidders may be present in person or through their representative(s) during the opening of Quotation at 3.30 PM on the same day.


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**Project Director-cum-
District Mission Coordinator,
Odisha Livelihoods Mission,
DRDA, Puri.**

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Annexure-I

VENDOR'S INFORMATION

1	Name of the Supplier	
2	Full address of Supplier's shop Telephone no. Fax no. E-mail address :	
3	GSTIN No. (with copy of Regd. certificate)	
4	PAN No (with copy)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature:

Date:

Name

Address

Designation:

On behalf of:

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FINANCIAL BID DOCUMENT FORMAT

Annexure-II

SI No	Particulars	Make/brand	Specification	Qty in Nos.	Unit Rate Excluding tax (INR)	Tax amount (INR)	Total Amount including tax (INR)
1	Colour Printer			1			
2	Digital Camera			1			
3	DSLR Camera			1			
4	Stand Fan (Pedestal)			2			
5	Iron Rack			8			
6	Computer UPS			9			
Total Amount (INR)							

In words
(Rupees.....)only

DECLARATION OF THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the bidder with seal

Place:
Date :