



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, PURI  
DISTRICT PROGRAMME MANAGEMENT UNIT (DPMU)  
NATIONAL HEALTH MISSION (NHM)



Quotation No. 1073 Date: 18.03.2020

**QUOTATION CALL NOTICE FOR EMPANELMENT/HIRING OF VEHICLES & AMBULANCES (COVID-19)**

Sealed Quotations are invited from registered agencies/Individuals for Hiring/empanelment of vehicles & Ambulances having Taxi number to be used for official purposes. The details term and conditions are available in the district website [www.puri.nic.in](http://www.puri.nic.in). The requirement of vehicles, location and purpose of use along with the basis of supply/hiring/empanelment of the agencies are given below.

SL NO	TYPE OF VEHICLE	PLACE OF WORK (location)	NATURE OF TRANSACTION	BASIS
1	Scorpio, Bolero, Xylo, Indigo, Swift Dezire .etc (Both Ambulance and Passenger)	DHH,Puri/CDMPHO Office	Hiring and Empanelment	Monthly basis , Daily basis,(KM basis for Ambulance)

The bidding documents complete in all respect should reach the O/O- CDM&PHO, DHH, Puri on or before 25.3.2020(5.00PM) through registered/speed post or courier and super scribed as "BID DOCUMENTS FOR HIRING OF VEHICLE/AMBULANCE".The bids will be opened on 26.3.2020 at 11 A.M.The authority reserves the right to cancel or accept any Quotation fully or partially without assigning any reason there-of.

-Sd-

Chief District Medical & Public Health Officer, Puri

Yours Faithfully

Chief District Medical & Public Health Officer,Puri

Date: 18.03.2020

Memo No. 1077

Copy submitted to the Collector cum District Magistrate, Puri for information.

Chief District Medical & Public Health Officer,Puri

**FINANCIAL BID**

**for**

**Hiring of vehicle on per day basis/Monthly basis**

Only fuel will be provided at the rate of 12 km/per liter for all type of AC vehicles (Passenger service –Official use) along with toll charges if any, No other charges will be given. You can add any number of rows as per your requirement for mentioning different types of vehicles and its rate.

NAME OF THE BIDDER:-

<b>Sl.no</b>	<b>PASSENGER AC VEHICLE (mention the type of vehicle)</b>	<b>Hiring charges per Month (excluding fuel)</b>
<b>Sl.No</b>	<b>AMBULANCE VEHICLE (mention the type of vehicle)</b>	<b>Hiring charges per K.M (including all fuel &amp; other charges)</b>

Name of the Agencies:



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## Terms and Conditions for the Four wheel vehicles and Ambulances (COVID-19)

### Documents to be submitted for Eligibility:-

- The vehicle must have taxi number.
- Must have GSTIN. In case GSTIN firms are not available then purchase committee may take a decision in this regard.
- Copy of registration certificate of the vehicle.
- Bank account details in the name of the agency for registered agencies and in the name of the owner in case of individuals.
- Copy of driving licence of the driver to be engaged.
- Copy of ADHAAR/PAN/voter Id card of the driver.
- Vehicles already in existing contract should not apply.

**Purpose:-** Provision of vehicle for the CDMPHO Office/DPMU/DHH, Puri as per requirement in view of COVID-19

**Location of Vehicle:** The vehicle will be attached to the DPMU at the disposal of the Chief District Medical & Public Health Officer, Puri.

- The vehicle must be multi utility vehicle, showing a mileage of at least 12 KM per litter for passenger services (official use).
- The contract period will be for 3 months, and then renewal may be done after performance review.
- The entire major and minor repair shall be made by the vehicle owner himself. This office will provide only diesel or petrol cost as applicable.
- The vehicle must be available with CDMPHO Office on all working days & on holidays as desired by for official purpose only.
- The vehicle owner has to give the bill on monthly basis separately for hiring and fuel cost. Depending upon the use multiple bills may be required for same month by bi-furcating the bills so that payment can be made out of different budget heads and wings as necessary.



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- For monthly hiring the selected agencies/individuals has to submit a bank guarantee equal to one month's hiring cost as finalised during the selection process before entering into contract .For day to day basis no such bank guarantee is required.
  - The agency must have GSTIN and bank account in the name of agency for online payment after deducting the statutory deduction as applicable from time to time. Not applicable for individuals.
  - The tender will be valid for one year from the date of finalisation.

**Behavior of driver:** The agency or vehicle owner should have to establish good relationship with block health officials. For fulfillment of this, he/she should satisfy the following criteria.

- ✓ The driver must be well in manners, behaviours and dealings with officers.
- ✓ The driver must not have drug addict & any sort of drinking habits.
- ✓ Under no circumstance driver will be changed. In case of exigencies, prior written intimation/permission to be made to the concerned authorities.
- ✓ The driver must have good knowledge of maintaining vehicle and as well as vehicle log book.
- ✓ The driver must have through knowledge regarding the connecting roads within the district.

**Vehicle movement:** the Vehicle may be move around the district as per the need of the Authority and Out side of the Puri as per the need. The Ambulance may be moved to the villages and Capital and SCB Medical College as per the need of the Authority on 24 X 7 basis. Two drivers may be engaged as per the need. Similarly Corona suspected or Corona cases may be transported in the Ambulance vehicle as per the need of the situation.

**Fuel Expenditure:** The vehicle must be a multi utility vehicle. The fuel expenditure will be reimbursed based on approved rate and vehicle movement from log book.

**Insurance Paper:** The vehicle has to carry the proper valid insurance at all time. He shall agree to indemnify the loss and claims arising out of any negligence of misconduct on the part of the operator or agent. If any accidents or damage occurs

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the o/o CDM & PHO will be not responsible and any liability arising out of such accident will be the responsibility of the firm only.

- The shortest route possible shall undertake the journey to the destination and back. In case of breakdown of vehicle during official duty, the firm will provide a replacement immediately. If no replacement is provided on time, alternative arrangement will be made and the cost thereof will be deducted from the payment to be made to the agency/vehicle owner.
- The vehicles deputed should be carrying all relevant papers dully updated.
- All incidental expenditure towards repair will be borne by the vehicle owner.
- Maintenance and other taxes and fines of the vehicle will be borne by the owner.
- Salary of the driver will be paid by the owner.
- The vehicle will remain with office on off-hour for meeting emergencies.
- Contract of agreement must be entered by the agencies and authorities of the office.
- Vehicle should not belong to any employee or relative of the employee of CDMO and Block Mo office staff.
- Contact period of agreement will be for three months and renewed further if the performance is found satisfactory.
- Travel agencies or individuals should have enough vehicles to spare on demand.

