

**DISTRICT OFFICE: PURI**  
**(I.T. CELL)**

Letter No. 13 /I.T., Dt. 13.02.2020

**QUOTATION CALL NOTICE**

Sealed competitive quotations are invited from interested reputed suppliers/ Dealers by this Office for the Supply and installation of following equipment / items as per details specification given below:-

Sl. No	Brief Description of Items	Specification of Equipment's	Qty. Required
01	One Desktop Computers (of reputed brands Like HP/Lenovo/Dell)	Processor : Intel Core i3 9 <sup>th</sup> Generation i3 Processor, Screen Size: 18 inch to 20 inch, 4 GB RAM, 1 TB HDD with Preloaded Windows 10 and MS Office Warranty: 3 Years or above (onsite)	1 Nos.
02	One multifunctional Printer ( of reputed brands like HP/ Samsung /Epson.	Networking Port Laser MFP Warranty: 1 Years or above (onsite)	1 Nos.

**1) Documents required to be attached**

- a) PAN/TIN Number
- b) Sales Tax/VAT/GST Registration
- c) Authorization/Dealership Certificate from the Principal firm / Manufacturer

**2) Quoted Price:**

- a) All duties, Charges, taxes and other levies Payable by the bidder shall be included in the item rate.
- b) The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to adjustment.
- c) Negotiable Rates or partial quantity of any item is not acceptable.
- d) Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- e) Telex or Facsimile quotations are not acceptable.
- f) Each bidder must submit only one quotation.

Contd....

**3) Last date and time of receipt of quotations:**

The intending bidders can submit sealed quotations super-scribed on the envelopes as "Quotations for the purchase of Desktop Computers, Printers".

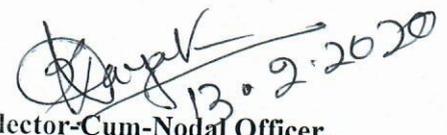
**Sealed quotations can be submitted to the District I.T. Cell, Puri** By Post or Drop in Office by Hand.

**Last date of Submission: 24/02/2020** latest by 2 PM .

**Opening of Quotation : 24/02/2020** latest by 4 PM in the Office Chamber of ADM, General, Puri in presence of purchase committee members and bidders or their representatives.

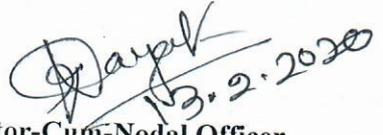
4). The quotations received after the approved hour of the last date and time of submission will not be entertained. Incomplete and defective quotations are liable for rejection . This office will not be responsible for any postal delay.

5). The authority reserves the rights to accept or reject any quotations or all the quotations without assigning any reason thereof.

  
Dy. Collector-Cum-Nodal Officer,  
District I.T. Cell, Puri

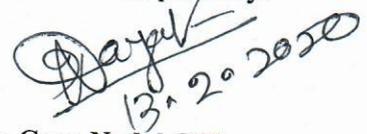
No. 14 /I.T., Dt. 13.02.2020

Copy forwarded to the Asst. Collector, Nizaraat Treasury Office, DIO, NIC for information and necessary action.

  
Dy. Collector-Cum-Nodal Officer,  
District I.T. Cell, Puri

No. 15 /I.T., Dt. 13.02.2020

Copy forwarded to the District informatics Officer, NIC, Puri for information and requested to publish the Notice in the Official website of Puri district <http://www.puri.nic.in> for wide publicity.

  
Dy. Collector-Cum-Nodal Officer,  
District I.T. Cell, Puri